

**REVIEW AND APPROVAL REQUESTED FOR:**

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 6/11/25Need Date: 6/30/25**PROCESSING DEPARTMENT**

Department: Probation  
Dept Contact: Jackie Cook  
Phone: 530-621-5588  
Dept. Signature: Brian Richart  
Title: Chief Probation Officer

Org Code: 2500000  
Funding Source: \_\_\_\_\_  
PL String: \_\_\_\_\_  
Legistar #: 25-0824

**CONTRACT INFORMATION**CONTRACT #: 9645CONTRACT AMENDMENT #: N/AContracting Department: ProbationContractor/Vendor Name: County of Del NorteContract Term: 4/28/25-4/27/28Contract Value: revenue

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_

NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**Place youth from County of Del Norte at the South Lake Tahoe Juvenile Treatment Center**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 7/24/25  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: Nicole C. Wright  
By: \_\_\_\_\_

Digitally signed by Nicole C. Wright  
Date: 2025.07.24 13:06:12 -07'00'

**COMMENTS**as edited in email.**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: \_\_\_\_\_  
By: \_\_\_\_\_

**COMMENTS**