

CONTRACT ROUTING SHEET

Date Prepared: November 3, 2016

Need Date: November 18, 2016

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith
Phone: x5417
Department Head Signature: 

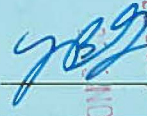
CONTRACTOR:

Name: CSAC-EIA
Address: 75 Iron Point Circle, Suite 200
Folsom, CA 95630
Phone: (916) 850-7800

CONTRACTING DEPARTMENT: CAO – Procurement & Contracts

Service Requested: Insurance Tracking Services – Amendment Increases Fees as of 01/01/17
Contract Term: Perpetual Contract Value: Approx. \$15K Yearly
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: Email to HR – 11/03/16

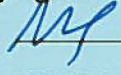
COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 11/16/16 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DONALDO COUNTY COUNSEL
NOV - 3 PM 12:45

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 11-28-16 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

4/5 compliant in box JP vendor # 212121

PM 1:35 HR/RM NOV 16 '16

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____