

CONTRACT ROUTING SHEET

Date Prepared: 8/2/2013

Need Date: 8/9/2013

PROCESSING DEPARTMENT:

Department: CAO – Economic Development
Dept. Contact: Megan Arevalo
Phone #: 621-5147
Department
Head Signature: *Kim Kern*

CONTRACTOR:

Name: Sustainable Tahoe
Address: PO Box 3206
Incline Village, NV 89450
Phone: 775-298-2333

CONTRACTING DEPARTMENT: CAO – Economic Development

Service Requested: MOU approval – funding to support the 2013 Tahoe Geotourism Expo
Contract Term: 9/1 - 12/31/2013 Contract Value: \$10,000.00
Compliance with Human Resources requirements? Yes: N/A No: N/A
Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 8/6/13 By: *J. San Pedro*
Approved: _____ Disapproved: _____ Date: _____ By: _____

2013 AUG 23 PM 3:39
COLORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ (cond) Disapproved: _____ Date: 8/9/2013 By: *Grey*
Approved: _____ Disapproved: _____ Date: _____ By: _____

Please Remove auto provision in insurance requirements. Vendor has no vehicles and hires ~~the~~ subs to drive

13 AUG - 8 AM 8:00
HUMAN RESOURCES DEPT.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____