

# RESOLUTION ROUTING SHEET

Date Prepared: 3/18/2024

Need Date: 3/22/2024

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2024.03.18 11:01:28 -07'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:  
Creating new Assessment Manager class and adding 2.0 FTE allocations. Deleting a vacant 1.0 FTE Deputy Assessor Systems and Support allocation and abolishing the allocation.

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 3/19/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2024.03.19 11:56:15 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**