

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 423100	Transfer to index code:
Department: CDA - Environmental Mgmt/Vector Control	Department:
Approved (Dept Head) <i>John M. Pechetto</i> Date <i>4/7/16</i>	Approved (Dept Head) _____ Date _____

Specific location (address): 1170 Rufus Allen Blvd., South Lake Tahoe, CA

Where in facility? Vector Control

First contact person: Julianne Melchor Phone: (530) 621-5910

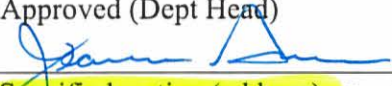
Second contact person: Karen Bender Phone: (530) 573-3453

Cty Tag #	Description	Serial/VIN #	Condition
N/A	4 Lateral File Cabinets (64"x36"x16")	None	Fair
N/A	2 Vertical File Cabinets (53"x15"x28")	None	Fair
N/A	Metal Desk (29.25"x61.5"x31.5")	None	Fair
N/A	Wood Desk (29.5"x60"x34")	None	Fair
N/A	HP Laserjet 1100 Printer (no cords)	None	Poor
N/A	HP Business Inkjet 2250tn	None	Poor
N/A	Lanier 7320 Copier (missing paper tray)	None	Poor
N/A	Olivetti Word Processor	None	Poor
N/A	Printing Calculator	None	Poor
N/A	CB Radio	None	Poor
N/A	3 Two-way radios	None	Poor
N/A	2 Centrifuges	None	Poor
N/A	Hexane Gas Detector (Blue)	None	Poor
N/A	Hexane Gas Detector (Yellow)	None	Poor
N/A	Hydraulic Jack (Broken)	None	Poor
N/A	4 Gal. Pressure Bleeder Tank	None	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor <u>Purchasing</u>	<i>4/7/16</i>
Posted to Intranet	<i>4/11/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Proceeds from any sale to be deposited back to Index Code 423100.	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

County of El Dorado Property Transfer Request			
<input checked="checked" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Library		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
	3/29/2016		
Specific location (address): South Lake Tahoe Library 1000 Rufus Allen Blvd South Lake Tahoe			
Where in facility? rear hallway in staff area			
First contact person: Katharine Miller		Phone: 573-3186	
Second contact person: Kimberly Diebolt		Phone: 573-3186	

Cty Tag #	Description	Serial/VIN #	Condition
None	Wooden bookshelf	None	good
4074	Metal Desk	None	okay
17147	Parts of Wooden Shelving	None	unusable
None	Coin machine for copier	None	good
None	Storytime easel (felt one side, blackboard one side)	None	okay
None	Freestanding Display Board	None	good

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	3/29/16	
Posted to Intranet	4/11/16	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 250000

Transfer to index code:

Department: Probation

Department:

Approved (Dept Head)  Date **3/10/16**

Approved (Dept Head) _____ Date _____

Specific location (address): JTC / 1041 Al Tahoe Blvd., SLT, CA 96150

Where in facility? A Pod, Room A-7

First contact person: Kelly Taylor

Phone: 573-7978

Second contact person: On shift supervisor

Phone: 573-7980

Handwritten initials and scribbles on the left margin.

Cty Tag #	Description	Serial/VIN #	Condition
0	4 small chairs	0	used
0	1 smal book case	0	used

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	3/11/16
Posted to Intranet	4/11/16
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

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County of El Dorado
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: 306500

Transfer to index code:

Department: CDA - Transportation Division

Department:

Approved (Dept Head) *John M. Reduth* Date *4/7/16*

Approved (Dept Head) _____ Date _____

Specific location (address): 924-B Emerald Bay Road, South Lake Tahoe, CA 96150

Where in facility? Second floor

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Patty Scott

Phone: (530) 573-7901

Cty Tag #	Description	Serial/VIN #	Condition
None	Wooden table	NA	Fair
None	Wooden drafting table	NA	Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>4/7/16</i>
Posted to Intranet	<i>4/11/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 531234	Transfer to index code:
Department: HHS- HUD HMIS grant funds	Department:
Approved (Dept Head) Date	Approved (Dept Head) Date
<i>3/23/16</i>	<i>3/23/16</i>
Specific location (address): 931 Spring St	
Where in facility? PHF basement	
First contact person: Amy Higdon	Phone: 642-4836
Second contact person: Jill Rubin	Phone: 642-7303

SW

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104998	Dell Optiplex 790	8P07PS1	Functional Expired Warranty

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u> Reminder: file a copy in HUD/HMIS grant funds file
Sent to Auditor/Purchasing	<i>3/23/16</i>	<i>OK to Surplus - Long</i>
Posted to Intranet	<i>4/11/16</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 401131	Transfer to index code:
Department: HHSA-Public Health	Department:
Approved (Dept Head) <i>J. Cell</i> Date <i>3/22/2016</i>	Approved (Dept Head) Date

JW

Specific location (address): 931 Spring Street

Where in facility? Furnace Room-looks like DVR-on rack

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
32337	UNIDEN SUPRA RECEIVER / DISH -SATELLITE SYSTEM	S/N84001794	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>3/23/16</i>
Posted to Intranet	<i>4/11/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: HHSA-PH		Department:	
Approved (Dept Head) <i>J. Cole</i>	Date <i>3/29/16</i>	Approved (Dept Head)	Date

sun

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Mike Yurkovic Phone: 642-7222

Cty Tag #	Description/Comments	Serial/VIN #	Condition
	Tan Chair		Broken Not Functional
	Mauve Chair		Broken Not Functional
	Wall art		fair
	Pull out keyboard Tray		fair
	Workrite Keyboard Tray-UB2110RLN		fair
	Under Desk drawer		fair
	Tennsco 5 shelf bookcase-Putty		good
	2 Avaya 6408D+ phones		Broken Not Functional

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>3/29/16</i>
Posted to Intranet	<i>4/1/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code:

Transfer to index code:

Department: HHSA-CS

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

(Handwritten initials)

(Handwritten signature)

(Handwritten date)

Specific location (address): 937 Spring Street

Where in facility? Basement

First contact person: Miguel Miranda

Phone: 621-6136

Second contact person: Jill Rubin

Phone: 642-7303

Cty Tag #	Description/Comments	Serial/VIN #	Condition
	File cabinet - 4drawer beige		Broken Not Functional
	File cabinet 4 drawer beige	CS1111	Broken Not Functional
	Portable heater		Broken Not Functional
	Breast pump		Broken Not Functional
	3 dr file cabinet grey		Broken Not Functional
	Sylvania TV	CS51045	Broken Not Functional
	File cabinet 4 drawer beige	CS1110	Broken Not Functional
	Sony 46" TVDVD Player		Broken Not Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>3/29/16</i>
Posted to Intranet	<i>4/1/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:

Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) Date	Approved (Dept Head) Date
<i>gwr</i> 3/23/16	

Specific location (address): 937 Spring St Placerville CA (3/22/2016)

Where in facility? Basement

First contact person: Miguel Miranda Phone: (530) 621-6136

Second contact person: Laurie Carter Phone: (530) 621-6192

Cty Tag #	Description	Serial/VIN #	Condition
	TV Cart		Poor
	Metal cart		
	Fax Brother	CS1164 1164	
	Gray Chairs	CS5085	
	Gray Chairs	CS5083	
	Gray Chairs	CS5088	
	Gray Chairs	CS5098	
	Brown Chair	CS491	
	Blue Chair		
	Gray Chair		
	Blue Chair		
	Blue Chair		
	<i>Grey Metal Desk</i>	<i>5212</i>	

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>3/29/16</i>
Posted to Intranet	<i>4/11/16</i>
Board Approval	
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Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: HHSA-CA		Department:	
Approved (Dept Head) <i>J. Coleman</i>	Date <i>3/30/2016</i>	Approved (Dept Head)	Date
Specific location (address): 937 Spring Street†			
Where in facility? Kitchen			
First contact person: Miguel Miranda		Phone: 621-6136	
Second contact person: Carment Coleman		Phone: 621-6162	

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Cty Tag #	Description/Comments	Serial/VIN #	Condition
22471	Cleveland Kettle	KEL60	poor

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>3/31/16</i>	
Posted to Intranet	<i>4/1/16</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code:

Transfer to index code:

Department: HHSA

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Sw

[Handwritten signature]

[Handwritten date: 3/22/16]

Specific location (address): 937 Spring St Placerville CA

(3/22/2016)

Where in facility? Basement

First contact person: Miguel Miranda

Phone: (530) 621-6136

Second contact person: Michelle Hunter

Phone: (530) 621-6161

Cty Tag #	Description	Serial/VIN #	Condition
33161	Steam Table	33161	Poor
	Grey Chair with arms CS070	EJG00283094	Poor

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Posted to Intranet	4/14/16
Board Approval	
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 340100		Transfer to index code:	
Department: CDA-Administration		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>John M. Reddick</i>	<i>4/7/16</i>		

Specific location (address): Bldg. C, 2850 Fairlane Ct., Placerville, CA 95667

Where in facility? Main floor, near Filing Unit

First contact person: Julianne Melchor Phone: (530) 621-5910

Second contact person: Jeff Nickles Phone: (530) 621-5343

Cty Tag #	Description	Serial/VIN #	Condition
NA	Small safe with key		Good
NA	Large safe		Poor
NA	Large safe (combo), needs key		Good
NA	Multiple boxes of keyboards and mice		Poor
NA	Multiple boxes of E-waste		Poor
NA	Multiple boxes of computer parts (old/expired parts)		Poor
NA	Stacking system for CPUs (old)		Poor
NA	Printer paper tray		Poor
NA	Desk and chair parts		Poor
NA	Assorted shelves for bookcases (without the bookcases)		Good
NA	Hanging drawer organizer (has 15 drawers)		Good
NA	Out-of-date hard hats		Poor
NA	File drawer frames, # 67000, 29 x 4 x 11		Good

Routing of PTR Form	N/A or Date
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Posted to Intranet	<i>4/11/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 026100		Transfer to index code:	
Department: CAO - Procurement & Contracts		Department:	
Approved (Dept Head) <i>m.p. Pincell</i>	Date	Approved (Dept Head)	Date

Specific location (address): 360 Fair Lane (Chair) & 345 Fair Lane (Store's)

Where in facility? P&C and Store's

First contact person: Rick Blake *RJB* Phone: 621-5873

Second contact person: Eric vanLeeuwen Phone: 621-5834

Cty Tag #	Description	Serial/VIN #	Condition
<u> </u>	Office Chair w/Fixed Arms, Blue (dirty & old)		Fair/Old
<u> </u>	Misc. Excess Office Supplies from Store's Area (calculators, file trays, file racks, printer cartridges, etc.)		Old/Broken

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Board Approval	
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 070000	Transfer to index code:
Department: County Counsel	Department:
Approved (Dept Head) Date <u>4/11/16</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 330 Fair Lane, Placerville, CA 95667

Where in facility? County Counsel Law Library

First contact person: Molly Johnston Phone: (530) 621-5781

Second contact person: Caryne Pierce Phone: (530) 621-5770

Cty Tag #	Description	Serial/VIN #	Condition
30934	Xerox Docuprint N2125		Old
	2 Ink Cartridges for Xerox Docuprint N2125		Unopened
35816	DELL CPU		Old
35817	DELL CPU		Old
35824	DELL CPU		Old
	HP PrinterServer		Old
	Wood Computer Desk		Old
	Mouse (5)		Old
	Keyboards (5)		Old
	Keyboard Tray		Broken
	Binding Machine		Broken
	Electric Stapler (2)		Broken
	Unibind Machine		Old
	Panasonic Transcriber		Old
	Calculators (4) & Calculator Ink Rollers (2)		Old
	Bates Stamp		Old
	Rolling File Bag (1) File Bag (1)		Unused
	PF400L Privacy Plus Filter		Old
	Cashbox		Unused
	Phone		Old

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>4/11/16</u>
Posted to Intranet	<u>4/11/16</u>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 070000		Transfer to index code:	
Department: County Counsel		Department:	
Approved (Dept Head) 	Date 4/11/16	Approved (Dept Head)	Date

Specific location (address): 330 Fair Lane, Placerville, CA 95667

Where in facility? County Counsel Library

First contact person: Molly Johnston	Phone: (530) 621-5781
Second contact person: Caryne Pierce	Phone: (530) 621-5770

Cty Tag #	Description	Serial/VIN #	Condition
	Personal Message Boxes (2)		Old
	Organizers (3) Various Styles		Old
	Sticky Note Pop Up Holder		Old
	File Organizers (2)		Old
	Box of Binders		Old
	Computer Cords		Old

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	4/11/16
Posted to Intranet	4/11/16
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: HNSA-MH	Department:
Approved (Dept Head) <i>S. C. O. L. [Signature]</i>	Approved (Dept Head)
Date <i>3/17/16</i>	Date

Specific location (address): 768 Pleasant Valley-Victory Mine Building

Where in facility? Tami Smith's office and Jan in Medical Records- to be moved to PHF basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Mike Yurkovic Phone: 642-7222

Cty Tag #	Description/Comments	Serial/VIN #	Condition
	2 -HP Officejet Pro K5400 Printers	MY8376804F	Functional Expired Warranty
		MY8376809N	Functional Expired Warranty

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>3/22/16</i>
Posted to Intranet	<i>4/14/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: <i>OK TO Surplus - leaving</i>
Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 421100		Transfer to index code:	
Department: CDA-Environmental Management Division		Department:	
Approved (Dept Head) <i>John M. Pedrotti</i>	Date <i>4/7/16</i>	Approved (Dept Head)	Date

KS

Specific location (address): Union Mine Disposal Facility, 5700 Union Mine Road, El Dorado, CA 95623

Where in facility? At the wastewater treatment plant

First contact person: Julianne Melchor	Phone: (530) 621-5910
Second contact person: Robert Brillisour or Chad Casner	Phone: (530) 295-0429

Cty Tag #	Description	Serial/VIN #	Condition
990073	HH 4283 Hibon Blower (1,300 LBS.)		Poor
NA	HyDAC - Conductivity, Temp, pH Tester		Poor
NA	Sumitomo Gear Reducer		Poor
NA	Amana Heater/AC Unit		Poor
NA	Radionics Omegalarm D4112		Poor
NA	Small Shelf Unit "Wood"		Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>4/7/16</i>
Posted to Intranet	<i>4/14/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Proceeds from any sale to be deposited back to Index Code 421100.	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 421100		Transfer to index code:	
Department: CDA-Environmental Management Division		Department:	
Approved (Dept Head) <i>John M. Peschitto</i>	Date <i>4/7/16</i>	Approved (Dept Head)	Date

15

Specific location (address): Union Mine Disposal Facility, 5700 Union Mine Road, El Dorado, CA 95623

Where in facility? At the wastewater treatment plant

First contact person: Julianne Melchor Phone: (530) 621-5910

Second contact person: Robert Brillisour or Chad Casner Phone: (530) 295-0429

Cty Tag #	Description	Serial/VIN #	Condition
NA	Green Portable Toilet/Parts	None	Poor
NA	Well Wizard Pump/Motor	Not Visible	Poor
NA	Desk	None	Poor
NA	Drawing/Map Cabinet	None	Poor
103113	ISCO 3700 Sampler	195H01177	Poor
NA	ISCO 3700 Sampler	195J02128	Poor
NA	Motor, 10HP, 480 volt, 3 phase, 24/12 amp	95X07435	Poor
NA	Acculab Model 200 Digital Scale	30740064	Poor
NA	VWR Scientific Mini pH Meter, Model 47	None	Poor
NA	HACH COD Reactor	960200013789	Poor
NA	HACH EC10 pH Meter	960100001198	Poor
NA	HACH DR2000 Spectrophotometer	960200038870	Fair
NA	YSI Model 58 DO Meter	95J38776	Poor
NA	HACH CO150 Conductivity Meter	960200000964	Poor
NA	HACH Pocket Colorimeter pH & Cl2		Poor
NA	HACH COD Low Range DR100 Colorimeter	960300091094	Poor
NA	HACH COD High Range DR100 Colorimeter	960200090810	Poor
NA	Hach Portable Incubator	0102496	Poor
NA	HACH 12 VDC to 120 AC Converter	0200697	Poor
NA	Xantrex DR Series Inverter/Charger	None	Poor
NA	2 Office Chairs	None	Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>4/7/16</i>
Posted to Intranet	<i>4/14/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Proceeds from any sale to be deposited back to Index Code 421100.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) Date	Approved (Dept Head) Date

(Sur)

3/22/16 *stzsk*

Specific location (address): 4411 Hwy 193, Greenwood CA (3/22/2016)

Where in facility? *Basement dining room*

First contact person: Miguel Miranda Phone: (530) 621-6136

Second contact person: Michelle Hunter Phone: (530) 621-6161

Cty Tag #	Description	Serial/VIN #	Condition
29830	Dish Washer	29830	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>3/29/16</i>
Posted to Intranet	<i>4/14/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code:

Transfer to index code:

Department: HHSA

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Specific location (address): 6740 Fairplay Road, Fairplay CA

(3/22/2016)

Where in facility? Kitchen

First contact person: Miguel Miranda

Phone: (530) 621-6136

Second contact person: Michelle Hunter

Phone: (530) 621-6161

Cty Tag #	Description	Serial/VIN #	Condition
28466	Freezer/Fridge Delfeld	28466	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: 423100

Transfer to index code:

Department: CDA - Environmental Management Division

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

John M. Prohaska *4/7/16*

Specific location (address): ~~1170 Rufus Allen Boulevard, South Lake Tahoe, CA 96150~~

Headington

Where in facility? Vector Control

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Karen Bender

Phone: (530) 573-3453

Cty Tag #	Description	Serial/VIN #	Condition
103124	1998CHEVY CK3500	1GCHK34R2WF060939	Poor
103145	2001 GMC SAFARI	1GKEL19W21B517711	Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>4/7/16</i>
Posted to Intranet	<i>4/10/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Proceeds from any sale to be deposited back to Index Code 423100.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Inter-Department Transfer
Transfer from index code: 503310	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) <i>See</i> Date <i>3/23/16</i>	Approved (Dept Head) Date
Specific location (address): Fleet-Headington	
Where in facility? Fleet	
First contact person: Jill Rubin	Phone: 642-7303
Second contact person: Regina Brown	Phone: 621-4906

See

Cty Tag #	Description/Comments	Serial/VIN #	Condition
27190	Jeep 99-770 .	VIN is 1J4FJ28S1L312348	Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>3/23/16</i>
Posted to Intranet	<i>4/11/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: Proceeds from auction to be deposited back to index code 530500
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 307220

Transfer to index code:

Department: CDA-Transportation Division - Fleet

Department:

Approved (Dept Head) _____ Date _____

Approved (Dept Head) _____ Date _____

Handwritten: *J.M. DeLuca* *4/7/16*

Specific location (address): Various - check with Regina Brown

Where in facility?

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Regina Brown

Phone: (530) 642-4906

Cty Tag #	Description	Serial/VIN #	Condition
510947	2001 Jeep Cherokee	1J4FF48S51L628328	Poor
501266	2006 Ford CROWN VICTORIA	2FAHP71W06X137188	Poor
501499	2010 Ford CROWN VICTORIA	2FABP7BV3AX134273	Poor
510946	2001 Jeep Cherokee	1J4FF48S31L628327	Poor
515382	2008 Chevrolet IMPALA	2G1WB58N181242290	Poor
516376	2008 Chevrolet IMPALA	2G1WB58N881239757	Fair
501463	2009 Ford CROWN VICTORIA	2FAHP71V09X140944	Poor
501555	2011 Ford CROWN VICTORIA	2FABP7BV6BX158004	Fair
502159	2007 Ford EXPEDITION	1FMFU16587LA92549	Good
510904	2000 Ford EXPLORER	1FMZU72XXYZB95767	Fair
515105	2003 Buick CENTURY	2G4WS52JX31273247	Poor
502566	2011 Chevy Tahoe	1GNSK4E01BR342968	Fair
501452	2009 Ford CROWN VICTORIA	2FAHP71V99X140943	Poor
501498	2010 Ford CROWN VICTORIA	2FABP7BV7AX134275	Fair
510888	2000 Jeep Cherokee	1J4FF48S3YL267692	Poor
514234	2006 Ford PU F250	1FTSF21P76EA28856	Poor
510073	2002 Ford EXPLORER VIN# AFMZU72E62ZC50057	1FMZU72E62ZC50057***	Fair
503591	1996 Ford VAN	1FBHE31H1THB15954	Poor
	***VIN verified, number is incorrect in Auditor's records		

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>4/7/16</i>
Posted to Intranet	<i>4/11/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: Proceeds from sale to be deposited back to Index
Code 307220, User Code 92000 A.
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 408210		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
	3/29/16		

bu

Specific location (address): Being sent to the factory for a box remount.

Where in facility?

First contact person: Marty Hackett (West Slope JPA) Phone: (530) 642-0622

Second contact person: Sherri Kelly (West Slope JPA) Phone: (530) 642-0622

Cty Tag #	Description	Serial/VIN #	Condition
JPA # 125	2009 Dodge 4500, 4 X 4 chassis (was an ambulance - box to be remounted on a new chassis).	VIN# 3D6WD66L09G520401	Poor
	This medic unit will be sent to be remounted on a new chassis.		
	Vehicle has 195,000 plus miles on the chassis. The vehicle is mechanically failing, is not worth repairing, and is unreliable as an emergency vehicle.		
	LIC #: 1298795		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	3/29/16
Posted to Intranet	4/11/16
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
JPA recommends that the chassis is sold to the remount manufacturer for a \$2,500 credit to the cost of the remount. It is estimated that the cost to have the old chassis returned to the county could exceed \$3,000.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor. When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: Multi		Transfer to index code:	
Department: CDA - Transportation Division		Department:	
Approved (Dept Head) <i>John M. Reschke</i>	Date <i>4/7/16</i>	Approved (Dept Head)	Date

Specific location (address): 2441 Headington Rd., Placerville, CA 95667

Where in facility? Yard

First contact person: Julianne Melchor Phone: (530) 621-5910

Second contact person: Denny Luce Phone: (530) 642-4973

Cty Tag #	Description	Serial/VIN #	Condition
	Index Code 306200		
200337	LINCOLN IDEAL R3M DC ARC WELD 3 PHASE	NA	Poor
200377	1974 CAT Grader 130G SN74V373, Lic. E647354, Eq # 45-04	74V373 E647354	Poor
200219	Paint line striper SN6-0690, Lic. E299505, Eq # 89-03	1FDXH81E4PVA28246	Poor
200202	HYSTER PNEU C530A A91C3373B, Lic. E099990, Eq # 64-01	A91C3373B ?	Poor
200203	HYSTER 10T DIESEL A91C3672F, Lic. E463748, Eq # 64-02	A91C3672F ?	Poor
200396	Crack Filler PROP MELTER, Lic. E124588, Eq # 93-06	1C9EA122XR1418171	Poor
None	Lathe		Poor
	Index Code 306232		
200401	2003 GMC SIERRA 4X4 Pick-up, Lic. 1152123, Eq # 14-09	1GTGK24U93E218690	Fair <i>POOR</i>
200402	2003 GMC SIERRA 4X4 Pick-up, Lic. 1152153, Eq # 14-10	1GTGK24U93E218740	Fair <i>POOR</i>

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>4/7/16</i>
Posted to Intranet	<i>4/10/16</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: Proceeds from any sale to be deposited back to Index	
Code 306500, User Code 25000A.	
Auditor records updated by:	Date:

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