

# RESOLUTION ROUTING SHEET

Date Prepared: 4/11/2024

Need Date: 4/12/2024

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Monique Heredia

Phone: x5518

Email Address: monique.heredia@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2024.04.11 13:22:15 -07'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:  
Reclassification of Department Systems Analyst to Sr. Department Systems Analyst in HHSA

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 4/11/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2024.04.11 14:10:01 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**