



EL DORADO COUNTY  
HEALTH AND HUMAN SERVICES AGENCY

MEMO

**Date:** September 15, 2020  
**To:** Don Ashton  
CAO  
**From:** Yvonne Kollings  
HHSA Chief Fiscal Officer  
**Subject:** Health and Human Services Agency (HHSa), Public Health Department (PHD) request to process the attached Budget Transfer

The Health and Human Services Agency (HHSa), Public Health Department (PHD), is requesting a budget transfer increasing revenue and appropriations due to being awarded the COVID-19 Epidemiology and Laboratory Capacity (ELC) Enhanced Detection Grant. These funds are intended to provide critical resources to Health Departments in support of COVID-19 testing, epidemiologic surveillance and related activities. This is a three year grant with total funding of \$2,289,931. Based on the spending plan submitted to the State, we are requesting budget transfer of ~~\$699,804~~, for the first year of the grant spending plan. There is no net impact to County General Fund *\$671,667*

**Increase in Revenues:**

FENIX Org 5400000  
Object: 1100-FED: OTHER (\$671,667)  
PL String: BUDGET-SUMMARY

**Increase in Appropriations:**

FENIX Org 5400000  
Object: 3000-PERM EMPLOYEEES \$414,294  
PL String: NA

FENIX Org 5400000  
Object: 4300 – PROFESSIONAL & SPECIAL SERVICES \$153,800  
PL String: BUDGET-SUMMARY

FENIX Org 5400000  
Object: 5000 –SUPPORT & CARE OF PERSONS \$ 103,573  
PL String: BUDGET-SUMMARY

Signature:   
Yvonne Kollings

Date: 9/15/20

Yvonne Kollings  
Digitally signed by Yvonne Kollings  
DN: cn=Yvonne Kollings, o.ou,  
email=yvonne.kollings@edcgov.us, c=US  
Date: 2020.09.15 18:06:27 -0700

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
DATE	
CODE BY	

EL DORADO COUNTY APPROPRIATION TRANSFER ( 29130 GOV. CODE )

# BUDGET TRANSFER REQUEST #1

Health and Human Services Agency -Public Health  
DEPARTMENT OR AGENCY NAME

YCK 9/15/2020

*YCK*   
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	-
NUMBER OF LINES	0
TRANSACTION CODE TOTAL*	0

9/15/2020  
DATE

PAGE 1 OF 1

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.  
REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.  
A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE\*

\* 002 = INCREASE ESTIMATED REVENUE  
\* 003 = DECREASE ESTIMATED REVENUE

\* 011 = INCREASE IN APPROPRIATION / BOS APPROVED  
\* 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	D/C	ORG CODE	GL PROJ	SUB OBJECT NUMBER	PL STRING	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	C	5400000		1100	BUDGET-SUMMARY	(671,667)	FY20/21 ELC Grant Yr 1 inc Fed Rev: Other
2	D	5400000		3000	BUDGET-SUMMARY	414,294	FY20/21 ELC Grant Yr 1 inc Perm Employees
3	D	5400000		4300	BUDGET-SUMMARY	153,800	FY20/21 ELC Grant Yr 1 inc Prof Svc
4	D	5400000		5000	BUDGET-SUMMARY	103,573	FY20/21 ELC Grant Yr 1 inc Supp & Care of Persons
5							
6							
7							
8							
9							
0							
1							
2							
3							

*Legistar 20-1140 9/29/2020*

REVIEWED FOR FORMAT BY

JOE HARN, C.P.A. AUDITOR / CONTROLLER  
*Michelle B. Powell*  
CHIEF ADMINISTRATIVE OFFICE - AN  
DATE 9/18/2020

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CAO SEP 18 '20 AM 8:28

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS DATE

CHIEF ADMINISTRATIVE OFFICE DATE

ATTEST: CLERK, BOARD OF SUPERVISORS