

Contract #: MS-1415-35, Reso, & CDA 1024

Index Code: 531301

# CONTRACT ROUTING SHEET

Date Prepared: 6/16/14

Need Date: 7/18/14

### PROCESSING DEPARTMENT:

Department: Health & Human Services

Dept. Contact: Amy Higdon

Phone #: x4836

Department

Head Signature: [Signature]  
Don Ashton, M.P.A., Director

### FUNDING AGENCY:

Name: CA Dept. of Aging

Address: 1300 National Drive, Suite 200

Sacramento, CA 95833

Phone:

### CONTRACTING DEPARTMENT: HHS - Community Services

Service Requested: Multipurpose Senior Services Program (MSSP) funding agmt for FY 14/15

Contract Term: 7/1/14-6/30/15 Contract/Grant Value: \$257,100

Compliance with Human Resources requirements? N/A  Yes  No:

Compliance verified by: Mike Strella

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 7/14/14 By: [Signature]

Approved:  Disapproved:  Date:  By:

EL DORADO COUNTY COUNSEL  
JUL 11 PM 1:25  
JUL 14 PM 4:14

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 7/15/14 By: [Signature]

Approved:  Disapproved:  Date:  By:

Please contact Amy Higdon for pick-up. Thank you!

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: Information Technologies

Approved:  Disapproved:  Date:  By:

Approved:  Disapproved:  Date: 7/7/12 By: [Signature]

See Attached Memo - KWS

[Signature] 6/16/14  
Contracts Supe Review/Date

[Signature] 6/18/14  
Program Mgr. Review/Date

[Signature]  
CFO Review/Date

[Signature] 6/18/14  
Asst Director Admin/Finance Date



## **El Dorado County Information Technologies**

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***Kelly Webb  
Interim Director***

Address: 360 Fair Lane  
Placerville, CA 95667  
Voice (530) 621-6565  
Fax (530) 295-2512

July 6, 2014

In accordance with the security and integrity of the data, the end user will need to go through the training required and be held accountable to comply with the rules and regulations set forth in this agreement. To address the technical requirements, the Information Technologies Department can ensure the data is transmitted and secured properly. Storage requirements of the data by the end user must be clearly defined to the Information Technologies Department and the end user. Again, it is up to the end users to appropriately secure, transmit, store, and divulge the information or data they will be granted access to. Per this contract, the contractor or vendor is El Dorado County.

Respectfully,

A handwritten signature in cursive script that reads "Kelly Webb".

Kelly Webb  
Interim Director  
County of El Dorado  
Information Technologies