

CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 10/04/2024

Need Date: 10/18/2024

PROCESSING DEPARTMENT:

Department: CAO- Procurement & Contracts
Dept. Contact: Timmi King
Phone: x5102
Department Head Signature: Matthew Potter
Digitally signed by Matthew Potter
Date: 2024.10.03 10:44:38 -07'00'
Matthew Potter
Senior Administrative Analyst

CONTRACTOR:

Name: Pro-Line Cleaning Services, Inc.
Address: 4400 Business Drive, Suite 200
Shingle Springs, California 95682
Phone: (530) 642-8096
Org Code: 3600010
Project String
(if applicable): _____

CONTRACTING DEPARTMENT: Department of Transportation

Service Requested: Review and Approve

Description: Janitorial Services for Headington Road DOT Buildings

Contract Term: 3 years, as amended Contract Value: \$120,000, as amended

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: Date: 10/07/2024 By: Daniel Vandekoolwyk
Digitally signed by Daniel Vandekoolwyk
Date: 2024.10.07 15:46:13 -07'00'
Approved: Disapproved: Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: No:
Compliance verified by: Sera Salmalyan
Digitally signed by Sera Salmalyan
Date: 2024.10.29 15:41:31 -07'00'

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: Date: 10/29/2024 By: Lavleen K. Cheema
Digitally signed by Lavleen K. Cheema
Date: 2024.10.29 13:44:38 -07'00'
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

PLEASE EMAIL SIGNED DOCUMENT TO: timmi.king@edcgov.us