


**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of October 17, 2006**

AGENDA TITLE: Exercise of Option to Extend Lease Agreement #115-L9911 - Georgetown Library

DEPARTMENT: General Services	DEPT SIGNOFF:	CAO USE ONLY:
CONTACT: Deb Lane/Richard Collier		D Sen Au 9-20-06
DATE: 9/13/2006 PHONE: 5933/6051		

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

The El Dorado County Library and General Services Department recommends that the Board of Supervisors approve the exercise of the second option to extend Lease Agreement #115-L9911 between the County of El Dorado and Richard F. Anderson and Cheryl L. Anderson. This lease is for the Georgetown Library located at 6680 Orleans Street in Georgetown for an additional one year term commencing October 1, 2006 and ending on September 30, 2007, with an option for one additional one year term thereafter. (Non General Fund)

Retroactive as to term.

CAO RE COMMENDATIONS: *Recommend approval. Laura J. Hill 10/3/06*

Financial impact? Yes No Funding Source: Gen Fund Other

BUDGET SUMMARY:

Total Est. Cost	\$8,100.00
Funding	
Budgeted	\$8,100.00
New Funding	_____
Savings	_____
Other	_____
Total Funding	\$8,100.00
Change in Net County Cost	

Other: State and Federal Funds

CAO Office Use Only:

4/5's Vote Required Yes No
 Change in Policy Yes No
 New Personnel Yes No

CONCURRENCES:

Risk Management YES
 County Counsel YES
 Other _____

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or _____
Ayes: _____
Noes: _____
Abstentions: _____
Absent: _____

Rev. 04/05

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____



The County of El Dorado

Department of General Services

Joanne M. Narloch, Director

*Location: 345 Fair Lane, Placerville, CA
Mailing: 360 Fair Lane, Placerville, CA 95667
Phone (530) 621-5847 Fax (530) 295-2538*

October 3, 2005

Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Re: Exercise of Option to Extend Lease Agreement #115-L9911
Georgetown Library

Dear Board Members:

RECOMMENDATION:

The El Dorado County Library and General Services Department recommends that the Board of Supervisors approve the exercise of the second option to extend Lease Agreement #115-L9911 between the County of El Dorado and Richard F. Anderson and Cheryl L. Anderson. This lease is for the Georgetown Library located at 6680 Orleans Street in Georgetown for an additional one year term commencing October 1, 2006 and ending on September 30, 2007, with an option for one additional one year term thereafter. (Non General Fund)

REASON FOR RECOMMENDATION:

The current facility lease agreement expired on September 30, 2006; however the El Dorado County Library has expressed its desire to continue occupancy of this facility for the Georgetown Library. The lease extension is to commence on October 1, 2006 and end on September 30, 2007 for a period of one year with a one additional one year option term thereafter. The lease payment shall be \$900.00 per month at a cost of \$.56 per square foot.

The County officer or employee with responsibility for administering this Lease is Joanne M. Narloch, Director of General Services Department, or successor.

County Counsel and Risk Management have approved the lease, and a copy is on file in the Board Clerk's Office.

FISCAL IMPACT:

The Library has advised the General Services Department that funds are available within their FY06/07 budget.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

Upon approval by the Board, the General Services Department will forward to Richard F. Anderson and Cheryl L. Anderson the official notification of the one year extension to Lease Agreement #115-L9911.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Joanne M. Narloch', written over a light gray rectangular background.

Joanne M. Narloch
Director of General Services

JMN/dl

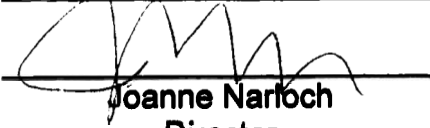
c: Lease file

CONTRACT ROUTING SHEET

Date Prepared: 9/5/06

Need Date: 9/12/06

PROCESSING DEPARTMENT:

Department: General Services
 Dept. C contact: Deb Lane/Richard Collier *collier*
 Phone #: 5933/6051
 Department Head Signature: 
Joanne Narloch
 Director

CONTRACTOR:

Name: Richard & Cheryl Anderson
 Address: P.O. Box 217
Georgetown, Ca 95634
 Phone: (530) 333-4460

CONTRACTING DEPARTMENT: Georgetown Library

Service Requested: Exercise of Option to Extend Lease Agreement #115-L9911

Contract Term: Oct. 1, 2006 – Sept. 30, 2007 Contract/Amendment Value: _____

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 9/5/06 By: RC Anderson
 Approved: _____ Disapproved: _____ Date: _____ By: _____

AGREEMENT	9-8706	INDEX NO. 141200	
	9-8706		

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 9/12/06 By: L Costello
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____