



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Michael Ranalli, Chair, District IV
Sue Novasel, Vice Chair, District V
Brian K. Veerkamp, Second Vice Chair, District III
John Hidahl, District I
Shiva Frentzen, District II

James S. Mitrisin, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
Michael J. Ciccozzi, County Counsel

Tuesday, November 20, 2018

9:00 AM

330 Fair Lane, Placerville, CA

ADDENDUM

Item 17 is hereby moved from the Consent Calendar to Department Matters. There have also been changes made to the title of Item 17.

Continue Item 28 off Calendar.

Vision Statement

Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage

This institution is an equal opportunity provider and employer.

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To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be modified.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [18-1806](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board on November 13, 2018.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [18-1688](#) Chief Administrative Office, Parks Division, recommending the Board adopt and authorize the Chair to sign Resolution **235-2018** authorizing payment of \$20,000 to the City of Placerville (City) to offset maintenance and operational costs associated with use of the Placerville Aquatic Center by residents of the County who reside outside of the City limits, with funding included in the Fiscal Year 2018-19 Adopted Budget, and find that the contribution is of general county interest and/or that the cost of maintenance is increased by reason of use by residents of the county outside of the city. (4/5 vote required for finding to Adopt Resolution)

FUNDING: General Fund.

3. [18-1782](#) Chief Administrative Office and Planning and Building Department recommending the Board adopt and authorize the Chair to sign Resolution of Intention **240-2018** to amend the Zoning Ordinance for the purpose of streamlining Vacation Home Rental permitting.

FUNDING: N/A

4. [18-1681](#) Clerk of the Board, based upon the recommendation of the Cameron Park Design Review Committee, recommending the Board make the following appointment to the Cameron Park Design Review Committee:
Reappoint Dyana Anderly, Resident, Term Expiration 01/01/2022.

5. [18-1755](#) Human Resources Department recommending the Board approve and adopt the revised department-specific class specifications for the following:
 - 1) Chief Administrative Office: Chief Fiscal Officer - UM;
 - 2) Elections Department: Assistant Registrar of Voters and Registrar of Voters;
 - 3) Human Resources Department: Director of Human Resources;
 - 4) Probation Department: Chief Probation Officer;
 - 5) Department of Transportation: Director of Transportation; and
 - 6) Treasurer/Tax Collector's Office: Assistant Treasurer/Tax Collector.

FUNDING: N/A

6. [18-1766](#) Human Resources Department recommending the Board consider the following:
- 1) Award Request for Proposal 19-961-007 to the successful proposer, Occu-Med;
 - 2) Authorize the Risk Manager to negotiate an Agreement with Occu-Med, in an amount not to exceed \$237,600 for the period of January 1, 2019 through December 31, 2020 to provide occupational health services, specifically in the areas of pre-employment (post offer) physical examinations, non-DOT reasonable suspicion testing, and fitness-for-duty evaluations and examinations upon request; and
 - 3) Authorize the Purchasing Agent to execute the agreement contingent upon approval by County Counsel and Risk Management.

FUNDING: Risk Management Internal Services Fund.

7. [18-1617](#) Registrar of Voters recommending the Board approve the following Special District Board Members who have filed for office and nominees recommended by Directors in lieu of election held on Tuesday, November 6, 2018.

FUNDING: N/A

8. [18-1156](#) Treasurer-Tax Collector, Revenue Recovery Division, recommending the Board authorize the Chair to sign Agreement for Services 3464 with the California Franchise Tax Board, for the term January 1, 2019 to December 31, 2021, to allow for the participation in the Court Ordered Debt Collection Program.

FUNDING: Administrative fees charged by the Franchise Tax Board on amounts collected from debtors.

9. [16-0305](#) Supervisor Ranalli recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 11/13/18, Item 12)

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

10. [18-1728](#) Health and Human Services Agency recommending the Board receive and file special tax reports for County Service Area 3 and County Service Area 7, specific to the County of El Dorado ambulance services for Fiscal Year 2017-2018.

FUNDING: Special tax and penalties on assessed properties in County Service Area 3 and in County Service Area 7.

11. [18-1658](#) Health and Human Services Agency, Veterans Affairs program recommending the Board:
- 1) Approve and authorize the Chair to sign the California Department of Veteran Affairs "County Subvention Program Certificate of Compliance" and the "Medi-Cal Cost Avoidance Program Certificate of Compliance" for Fiscal Year 2018-19 for the participation in each of these programs; and
 - 2) Authorize the County Veterans Service Officer to actively participate in the promotion of the California Veterans License Plate program under California Military and Veterans Code Section 972.1.

FUNDING State & Federal Funding (\$81,143)

12. [18-1713](#) Library Department recommending the Board receive and file the following reports for special taxes for County Service Area 10, specific to County of El Dorado library services for Fiscal Year 2017-18:
- 1) Reports pursuant to Government Code § 50075.1 that:
 - a) Specify the authority under which the County may levy a special tax for library services, § 50075.1;
 - b) Define the purposes for which this tax may be used § 50075.1; and
 - c) Identify the special tax revenue fund in the County of El Dorado.
 - 2) Attachments to those reports demonstrating the amount of funds collected and expended pursuant to Government Code § 50075.3.

FUNDING: County Service Area 10 Special Taxes.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

13. [18-1752](#) Community Development Services, Department of Transportation, Environmental Management Department, and Chief Administrative Office, Facilities Division, recommending the Board approve the following:
- 1) Award Bid 19-405-021 for the purchase of Diesel Fuel and Winterization Fuel Additive to the low qualified bidders, Hunt & Sons, Inc. of Placerville, CA, and Flyers Energy, LLC of South Lake Tahoe, CA;
 - 2) Authorize the Purchasing Agent to issue two purchase contracts totaling \$600,000, one to Hunt & Sons in the amount of \$571,000, and one to Flyers Energy in the amount of \$29,000 for a twelve month (12-month) award period, following Board approval;
 - 3) Authorize the Purchasing Agent to increase the purchase contracts on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget; and
 - 4) Authorize the Purchasing Agent to extend the Purchase Contracts for one (1) additional twelve (12) month award period at the same pricing, terms and conditions.

FUNDING: General Fund for Facilities Generator Fuel Tanks (Categories IV & V). Road Fund Discretionary for Department of Transportation for maintenance equipment and vehicles (Categories I, II & III). CSA 10 Funding for Environmental Management Generator Fuel Tank (Category VI).

14. [18-1345](#) Community Development Services, Department of Transportation, recommending the Board:
- 1) Award Request for Proposal 19-918-006 for on-call surveying support services to the successful proposer R.E.Y. Engineers, Inc.;
 - 2) Approve and authorize the Chair to sign Agreement for Services 3313 with R.E.Y. Engineers, Inc., for a not-to-exceed amount of \$450,000, with a term commencing upon execution by both parties and expiring three years thereafter;
 - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3313, including amendments which do not increase the maximum dollar amount or term of the agreement, and contingent upon approval by County Counsel and Risk Management; and
 - 4) Make the findings that it is more economical and feasible to engage an outside consultant to assist the County with on-call surveying support services in accordance with Ordinance 3.13.040.

FUNDING: Various funding sources as detailed in the Department of Transportation's Capital Improvement Program, Land Development, and Right of Way projects, including federal, state, and local funding.

15. [18-1441](#) Community Development Services, Department of Transportation, recommending the Board approve the following:
- 1) Award Bid 19-961-014 for Hauling Services for the West Slope of El Dorado County to the low qualified bidder, Blain Stumpf Trucking of Shingle Springs, CA;
 - 2) Authorize the Chair to sign an agreement for Hauling Services for the West Slope of El Dorado County in the amount of \$450,000 for a thirty-six month (36-month) period beginning on January 1, 2019 ending on December 31, 2021; and
 - 3) Authorize the Purchasing Agent to increase the contract amount and sign any additional amendments to the agreement for Hauling Services for the West Slope of El Dorado County on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: Road Fund Discretionary, Senate Bill 1 - RMRA.

16. [18-1540](#) Community Development Services, Department of Transportation - Fleet Services Unit, recommending the Board consider the following:
- 1) Dispense with the formal bidding process in accordance with Purchasing Ordinance 3.12.16, Section D;
 - 2) Authorize the Purchasing Agent to utilize the State of California competitively bid Contract 1-18-23-23D for the acquisition of thirteen (13) 2019 Chevrolet Suburban Police Pursuit Vehicles for the Department of Transportation - Fleet Services Unit; and
 - 3) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Winner Chevrolet of Elk Grove, CA. in the amount of \$541,632 plus applicable delivery, fees and taxes (estimated at \$41,333) for a one time purchase following Board approval.

FUNDING: Fleet Services Fund and Rural Counties Funds.

17. [18-1580](#)

Community Development Services, Planning and Building Department, Long Range Planning, recommending that the Board:

- 1) Approve and ~~A~~authorize the Chair to sign a Memorandum of Understanding between El Dorado County and the El Dorado County Water Agency;
- 2) Approve the Introduction (First Reading) of Ordinance **5096** to ~~Repeal~~ Ordinance 4385 and repeal and replace El Dorado County Ordinance 4325 - Providing For Public Water Planning (the repeal or amendment of Ordinance No. 4325 requires unanimous approval by the Board of Supervisors); and
- 3) ~~Repeal El Dorado County Ordinance 4385.~~ Continue Ordinance 5096 to December 4, 2018 for Final Passage (Second Reading). (Est. Time: 20 Min.)

FUNDING: There is no funding associated with this item.

LAW AND JUSTICE - CONSENT ITEMS**18. [18-1720](#)**

Sheriff and Probation Departments, recommending the Board approve the following:

- 1) Award Bid 19-200-011 for the purchase of Institutional Clothing, Bedding, Footwear, and Toiletries to the low qualified bidders, Bob Barker Company of Fuquay Varina, NC, Victory Supply Inc. of Mount Pleasant, TN;
- 2) Authorize the Purchasing Agent to issue two (2) purchase contracts to the same two (2) bidders for a total of \$105,000; one to Bob Barker in the amount of \$70,000, and one to Victory Supply in the amount of \$35,000 for a twelve-month (12-month) award period following Board approval; and
- 3) Authorize the Purchasing Agent to increase the blanket purchase contracts on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: General Fund.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

19. [18-1556](#) Air Quality Management District (AQMD) recommending the Board, acting as the AQMD Board of Directors:
- 1) Receive a presentation on options for a permanent AQMD office including:
 - a) The Sheriff's Civil Annex space in the lower level of Building A currently occupied by the Sheriff's Fiscal Division staff, estimated cost \$511,000, which includes the addition of 36 new parking spots;
 - b) A building to be constructed on County property adjacent to Building C on Fairlane Court, estimated cost \$1,563,407;
 - c) A building to be constructed on County property adjacent to the Library on Fair Lane, estimated cost \$1,500,000;
 - d) A refurbished modular building to be located on County property adjacent to the Library on Fair Lane, estimated cost \$510,000;
 - e) A renovated County owned office building at 525 Main Street, estimated cost \$875,000;
 - f) A renovated County owned office building at 515 Main Street, estimated cost \$710,000;
 - 2) Select Option A, the Building A lower level space, as the preferred option;
 - 3) Direct AQMD to work with CAO Facilities to establish the office; and
 - 4) Approve and authorize the Air Pollution Control Officer to expend required AQMD funding by transferring funds to Facilities and executing contracts pending approval from County Counsel and Risk Management that do not exceed the total amount estimated for the project. (Est. Time: 20 Min.)

FUNDING: 60% Permit Revenues, 33% State Surcharge Fees and 7% State Subvention.

20. [18-1425](#) Agriculture Department recommending the Board consider providing direction to staff, pursuant to Board Policy A-3, to proceed with establishing an ordinance that supports an Agricultural Conservation Easement Program. (Est. Time: 15 Min.)

FUNDING: Voluntary easement donations by property owners requesting General Plan amendments or rezones from agricultural to non-agricultural zones, voluntary donations, grants.

21. [18-1797](#) Community Development Services, Department of Transportation, recommending the Board approve and authorize the Chair to sign a budget transfer reducing the General Fund designation for Road Improvements (designated fund balance) by \$686,606 and increasing the operating transfer out to the Department of Transportation by the same amount to allow for a General Fund contribution to the Road Fund for expenses incurred in Fiscal Year 2017-18 to repair roads that were damaged during the 2017 winter storms. (4/5 vote required to approve the budget transfer) (Est. Time: 15 Min.)

FUNDING: General Fund.

10:30 A.M. - TIME ALLOCATION

22. [18-1601](#) Chief Administrative Office recommending the Board receive a presentation from Jody Franklin of the El Dorado County Chamber of Commerce - Visitor's Authority on activities completed for Fiscal Year 2017-18. (Est. Time: 30 Min.)

FUNDING: N/A

11:00 A.M. - TIME ALLOCATION

23. [18-1763](#) Community Development Services, Planning and Building Department, recommending the Board:
- 1) Receive a presentation on the County's Implementation Plans to comply with the State of California Trash Policy;
 - 2) Endorse staff's recommended Track 2 strategy to demonstrate full trash capture equivalency for both the West Slope and the Lake Tahoe Basin to comply with the Trash Policy; and
 - 3) Direct staff to send the required submittals to the State Water Resources Control Board and the Lahontan Regional Water Quality Control Board by December 1, 2018. (Est. Time: 30 Min.)

FUNDING: Garbage Franchise Fees, National Pollutant Discharge Elimination System - General Fund and Road Fund.

1:00 P.M. - TIME ALLOCATION

24. [18-1767](#) Chief Administrative Office recommending the Board consider and approve amendments to the Fiscal Year 2018-2019 Adopted Budget to incorporate recommended uses for General Fund fund balance carried over from Fiscal Year 2017-2018, to incorporate various non-policy related adjustments to reflect information that arose following the approval of the Recommended Budget, and approve Amendment 1 to the Fixed Asset listing. A 4/5 vote is required to approve the Budget Amendments. (Est. Time: 2 Hr.)

FUNDING: County-wide Budget; General Fund fund balance; ACO Fund.

25. [18-1802](#) Chief Administrative Office recommending the Board approve the Fiscal Year 2019-2020 Master Budget Calendar and appoint two members to the Fiscal Year 2019-2020 Budget Ad Hoc Committee. (Est. Time: 15 Min.)

ITEMS TO/FROM SUPERVISORS

CAO UPDATE

ADJOURNMENT

CLOSED SESSION

26. [18-1682](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1). (Est. Time: 15 Min.) (Cont. 11/13/18, Item 35)
27. [18-1808](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 20 Min.) (Cont. 11/13/18, Item 44)
28. [18-1815](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 20 Min.)
29. [18-1820](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Thomas Austin and Helen Austin v. the County of El Dorado, and Does 1 through 50, El Dorado County Superior Court Case No. PC20150633. Number of potential cases: (1). (Est. Time: 10 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

ADDENDUM

Item 17 is hereby moved from the Consent Calendar to Department Matters. There have also been changes made to the title of Item 17.

17. [18-1580](#) Community Development Services, Planning and Building Department, Long Range Planning, recommending that the Board:
- 1) Approve and Aauthorize the Chair to sign a Memorandum of Understanding between El Dorado County and the El Dorado County Water Agency;
 - 2) Approve the Introduction (First Reading) of Ordinance **5096** to ~~Repeal~~ Ordinance 4385 and repeal and replace El Dorado County Ordinance 4325 - Providing For Public Water Planning (the repeal or amendment of Ordinance No. 4325 requires unanimous approval by the Board of Supervisors); and
 - 3) ~~Repeal El Dorado County Ordinance 4385.~~ Continue Ordinance 5096 to December 4, 2018 for Final Passage (Second Reading). (Est. Time: 20 Min.)

FUNDING: There is no funding associated with this item.

Continue Item 28 off Calendar.

28. [18-1815](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 20 Min.)