

CONTRACT ROUTING SHEET

Date Prepared: June 15, 2017

Need Date: June 22, 2017

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Terri Knowlton
Phone #: 621-5571
Department
Head Signature: *[Signature]*

CONTRACTOR:

Name: Official Payments Corp (OPAY)
Address: 177 Technology Parkway
Auburn, AL 36830
Phone: 312-989-8980

CONTRACTING DEPARTMENT: County-Wide

Service Requested: Credit Card Payment Processing
Contract Term: Perpetual Contract Value: \$0
Compliance with Human Resources requirements? Yes: N/A No: N/A
Compliance verified by: N/A - Credit card payment processing

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 6/23/17 By: *[Signature]*
Approved: Disapproved: Date: By:

This version contains changes discussed in conference call.

Notes: this version contains new provision for annual minimum fees in the amount of \$20,000

Termination requires at least six months advance notice and comes with a penalty, if termination request is made during initial 5-year term. Fee may range from \$5,000 to \$10,000 or more.

PLEASE CALL PURCHASING FOR PICK UP @X5830

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 6-28-17 By: *[Signature]*
Approved: Disapproved: Date: By:

*8.2. LIMITATION OF LIABILITY - ARE YOU CERTAIN WE WANT TO LIMIT OPAY'S LIABILITY TO THE FEES PAID TO OPAY? I WOULD CAUTION AGAINST DOING SO.
14.21 GOVERNING LAWS & JURISDICTION - SHOULD THE JURISDICTION BE GA INSTEAD OF FL?*

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By: