

# RESOLUTION ROUTING SHEET

Date Prepared: 10/26/2022

Need Date: 11/16/2022

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Misty Garcia

Phone: x5388

Email Address: LRU@EDCGOV.US

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2022.10.26 16:05:40 -07'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:  
BOS Policy E-12 Update

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 11/15/2022

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2022.11.15 14:51:55 -08'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**