

ORIGINAL

N^o -- 7159

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 2200000		Transfer to index code:	
Department: DA		Department:	
Approved (Dept Head) <i>V.R.</i>	Date <i>2/23/2022</i>	Approved (Dept Head)	Date
Specific location (address): 1360 Johnson Blvd. #105 South Lake Tahoe			
Where in facility? Stored in Vacant Office			
First contact person: Savannah Broddrick		Phone: (530) 621-6484	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
19529	Desk		Poor
8406	2 two Drawer filing cabinets		Ok
104675	Dell Optiplex 780		Unk
	4 Dell Monitors		Unk
	Misc Computer Cables		Unk
	Computer Mouse		Unk
	Computer Keyboard		Unk
	Fujitsu Scanner		Unk
	Fujitsu Scanner		Unk
	Radio Scanner		Unk
	2 Niken Coolpix 995		Unk
	Sanyo Mini Cassette Recorder		Unk
17334	Polaroid Camera		Unk
	Sony Digital Camera		Unk
	2 Bushnell Binoculars		Ok
	Tasco Binoculars		Ok
	Canon 35MM Camera		Ok
	Fisher Video Cassette Player		Unk
	Sony Video Cassette Player		Unk
	Telex Audio Tape Duplicator		Unk
	2 Office Chairs		Ok

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>3/7/22</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

ORIGINAL

Nº -- 429

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code:		Transfer to ORG code:	
Department: Treasurer - Tax Collector		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>3/8/22</i>	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane Building B			
Where in facility? Tax Collector Dept 2nd floor Lower Level			
First contact person: David Contreras		Phone: (530) 621-5827	
Second contact person: Beverly Savage		Phone: (530) 621-5823	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Computer Monitor	CN-OGP004-72872-7BT-1AKU	FAIR
N/A	Computer Monitor	CN-OPVGRC-74445-4BJ-ACWM	FAIR
N/A	Computer Keyboard	SN-20462YOODMA9	FAIR
101774	Computer	00045-695-720-076	FAIR
N/A	Computer Speakers	N/A	FAIR
N/A	Misc - Computer Cords & Cables	N/A	No Value
N/A	Metal Paper / file dividers	N/A	OLD
N/A	Computer Keyboard (enter key in number pad is broken)	2022SY068909	FAIR
N/A	Office Chair	N/A	USED
N/A	Office Chair	N/A	USED
N/A	Computer Monitor	CN-0YGP39-72872-3AAACJL	USED
106332	Computer Tower	N/A	USED
35887	Computer Laptop	CN-003010058-00011-74K-0052	USED
27411	Computer laptop with leather bag	N/A	USED /OLD
105389	Computer Tower	N/A	USED / OLD
106229	Computer Tower	CN4QDZ1	USED / OLD
N/A	T.V. Monitor	PL420LYS00457	USEDSCRATC
N/A	Table	N/A	BROKEN LEG

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>3/8/22</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

