



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

ESTABLISHING THE MEYERS ADVISORY COUNCIL

WHEREAS, an ad hoc Meyers Advisory Council was formed with the sole purpose of drafting language for the Meyers Area Plan (MAP), which has since been disbanded; and

WHEREAS, the Board of Supervisors adopted the MAP on March 20, 2018; and

WHEREAS, Policy 1.2 in Chapter 7 of the MAP states that the County of El Dorado shall establish a formal Meyers Advisory Council (MAC) with regularly scheduled and publicly noticed meetings to provide recommendations to the Tahoe Regional Planning Agency (TRPA), the Planning Commission and/or Board of Supervisors on the implementation of the MAP; and

WHEREAS, the MAC shall include no fewer than five members and not more than seven members that are residents or property owners in the Lake Tahoe Region of the unincorporated County; and

WHEREAS, the MAC shall include community members representing business, environmental, recreation, and other appropriate interests necessary to carry out the vision of the MAP; and

WHEREAS, the MAC shall be appointed by the Board of Supervisors of the County of El Dorado; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of El Dorado hereby establishes a Meyers Advisory Council with the following provisions:

SECTION 1. ROLES AND RESPONSIBILITIES. At the direction of the Board of Supervisors, the Planning Commission or the TRPA Governing Board, the MAC shall have the following responsibilities:

- A. Review potential projects within the MAP boundary for conformance with the Plan's vision, goals, policies, and design standards and guidelines.
- B. Advise and make recommendations to the Planning Commission, Board of Supervisors, and/or TRPA on matters relating to project conformance with the MAP's vision, goals, policies, and design standards and guidelines.
- C. Serve as a conduit between the Meyers community and County government to foster enhanced communication, provide feedback and make recommendations on community and development projects and other associated issues.
- D. All members shall actively participate in the Council and any ad-hoc committee(s) thereof whose membership shall be comprised solely of less than a quorum of the Council.

SECTION 2. MEMBERSHIP. Members of the MAC shall be appointed by the Board of Supervisors as follows:

- A. The MAC shall consist of no fewer than five (5) and not more than seven (7) direct appointments, selected from the pool of applicants.
- B. All members shall be appointed by a majority of the Board of Supervisors after completion of a County application process.
- C. All members shall at the time of appointment and at all times during term of office be residents or property owners in the Lake Tahoe Region of the unincorporated County. Failure to maintain such status shall result in a vacancy in office.
- D. The MAC shall include community members representing business, environmental, recreation, and other appropriate interests necessary to carry out the vision of the MAP.
- E. All members shall have relevant knowledge, experience, and/or expertise in community and/or development issues.

SECTION 3. MEETINGS. The MAC shall hold regular meetings at least quarterly or more often, if necessary. The MAC, in coordination with County staff, shall establish a regular time and place for meetings. Special meetings of the MAC may be called at any time by the chair or a majority of the members of the Council and shall be noticed as required by law. All MAC meetings and members shall comply with the requirements of the Ralph M. Brown Act. The MAC shall endeavor to avoid unnecessary meetings.

SECTION 4. PROCEDURAL RULES. The Council shall propose rules, regulations and procedures as are reasonable and appropriate for its activities and shall submit such rules, regulations and procedures to the Board of Supervisors for approval. If approved by the Board of Supervisors, the Council shall adopt and be governed by such rules, regulations and procedures. In the absence of procedures to the contrary, the Council shall be governed by Robert's Rules of Order.

SECTION 5. TERMS OF OFFICE. Members of the MAC shall take office upon their appointment by the Board of Supervisors. The term of office for MAC members shall be four years. MAC members may serve more than one term if reappointed by the Board of Supervisors. The terms of the inaugural members shall be staggered in the following manner to ensure continuity in the membership:

- 2-3 inaugural members shall serve a four (4) year term (Depending on whether there are 5 or 7 MAC members)
- 3-4 inaugural members shall serve a two (2) year term (Depending on whether there are 5 or 7 MAC members)

For the inaugural membership appointment process administered by the Clerk of the Board of Supervisors, applicants to the MAC will be asked to voluntarily state their preference of a four (4) or two (2) year term on their council application. Based on these preferences, the Clerk of the Board of Supervisors will include a notation as to the term preference for each applicant on the Board agenda item to effect the appointments. In the event there are greater or fewer volunteers to serve a given inaugural term, the Clerk of the Board of Supervisors shall select at random a sufficient number of applicants to fulfill each inaugural term category from the pool of applicants. All MAC members shall serve at the pleasure of the Board of Supervisors and may be removed by a majority vote of the Board of Supervisors at any time.

SECTION 6. LAPSE OF MEMBERSHIP. If a member of the MAC fails to attend two consecutive regular meetings, the Chair of the Council shall notify the absent member. If the member fails to attend three

consecutive regular meetings, the Chair of the Council shall notify the Clerk of the Board. The Board of Supervisors then may declare the office vacant and fill the vacancy by appointment for the remainder of the unexpired term.

SECTION 7. ELECTION OF OFFICERS. At the first meeting of the MAC held after January 1 in each calendar year, the Council shall select one of its members as chair, one of its members as vice-chair, and one of its members as secretary; all of whom shall hold office for one year and until the election of their successors. The chair shall be responsible for chairing Council meetings and conferring with staff regarding meeting agendas. If the chair is absent, the vice chair shall assume the chair’s responsibilities. The secretary is responsible for drafting meeting agendas, taking notes at the meetings and preparing the minutes of meetings.

SECTION 8. VACANCIES. a. In the event of a vacancy in the position of the chair, vice-chair or secretary, there shall be an election at the next meeting of the Council to fill the vacant position. b. In the event of a vacancy of any MAC member, the chair or staff shall notify the Clerk of the Board who will publish a Notice of Vacancy.

SECTION 9. AD HOC SUB-COMMITTEES. The MAC may establish a limited-duration ad-hoc sub-committee or sub-committees comprised of less than a quorum of Council members to assist the Council on such specific issues, programs and projects as the Council identifies and assigns.

SECTION 10. COMPENSATION. All MAC members shall serve without compensation. Participation shall be on a strictly volunteer basis.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 20____, by the following vote of said Board:

Attest: _____ Ayes:
James S. Mitrisin Noes:
Clerk of the Board of Supervisors Absent:

By: _____ Deputy Clerk _____ Chair, Board of Supervisors