

# RESOLUTION ROUTING SHEET

Date Prepared: 2/5/2024

Need Date: 2/8/2024

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.u

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2024.02.05 10:19:59 -08'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:  
IT Department allocation changes: Adopt new Telecom I/II class, retitling Supr IT Analyst classification, reclassifying a Supr IT Analyst allocation to Deputy Director of IT and retaining the incumbent.

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 2/6/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2024.02.06 11:29:21 -08'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**