

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 04/11/2023

Need Date: 04/25/2023

**PROCESSING DEPARTMENT:**

Department: P&C  
Dept. Contact: Matthew Potter  
Phone: x5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.03.27 13:51:16  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Liebert Cassidy Whitmore, A Professional Corporation  
Address: 6033 W. Century Blvd, Suite 500  
Los Angeles, CA 90045  
Phone: 310.981.2000  
Org Code: 0800000  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Review and Approve

Description: First Amendment to Labor Relation Matters and Training

Contract Term: 3 yrs Contract Value: \$600,000 as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 04/24/2023 By: Stephen Mansell  
Digitally signed by Stephen Mansell  
Date: 2023.04.24 14:02:16 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2023.04.25 16:52:11 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 04/25/2023 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2023.04.25 16:24:29 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: