



County of El Dorado

330 Fair Lane, Building A
Placerville, CA 95667

Minutes - Draft Parks and Recreation Commission

Commission Members:

Wayne Lowery - Vice Chair, District I

Donna Mullens-Becker - District II

Jon Hospitalier - District III

Vacant - District IV

Vacant - District V

Staff

Jennifer Franich, Deputy Chief Administrative Officer

Zach Perras, Parks Manager

Jessica Araiza, Administrative Technician

Wednesday, May 21, 2025

2:00 PM

<https://edcgov-us.zoom.us/j/86435210609>

Special Meeting
330 Fair Lane, Building A
Conference Room D
Placerville, CA 95667

Pursuant to Government Code section 54956, the Vice Chair of the El Dorado County Parks and Recreation Commission does hereby call a special meeting of the El Dorado County Parks and Recreation Commission, as more specifically set forth herein.

PUBLIC PARTICIPATION INSTRUCTIONS: The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 864 3521 0609. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/86435210609>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at jessica.araiza@edcgov.us. Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

CALLED TO ORDER AND ROLL CALL AT 2:04 PM

Present: 3 - Lowery, Mullens and Hospitalier

PLEDGE OF ALLEGIANCE

Commissioner Hospitalier led the Pledge of Allegiance.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

No public comment.

A motion was made by Commissioner Mullens-Becker, seconded by Commissioner Hospitalier to Adopt the Agenda and Approve the Consent Calendar with item 2 pulled for discussion.

Yes: 3 - Lowery, Mullens and Hospitalier

CONSENT CALENDAR

1. [25-0951](#) Parks, a division of the Chief Administrative Office, recommends the Commission approve the minutes from the Parks and Recreation Commission meeting on February 20, 2025.

No public comment.

This item was approved on the Consent Calendar.

2. [25-0952](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on Parks projects.

No public comment.

This item was pulled for discussion.

3. [25-0953](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file the Annual River Management Report 2024.

No public comment.

This item was approved on the Consent Calendar.

4. [25-0954](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file the Annual Rubicon Report 2024.

No public comment.

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

No public comment.

AGENDA ITEMS

5. [25-0955](#) Parks, a division of the Chief Administrative Office, recommends the Commission review and provide input on the El Dorado County Ordinance for electric bikes.

No public comment.

No action taken.

6. [25-0958](#) Chief Administrative Office, Parks Division recommends the Parks and Recreation Commission:
- 1) Discuss the preparation of the 2025 Annual Report;
 - 2) Determine a date to present to the Board of Supervisors; and
 - 3) Assign the Chair or another commissioner to prepare the report and presentation, or alternatively, appoint an ad hoc committee.

No public comment.

No action taken.

7. [25-0957](#) Chief Administrative Office, Parks Division recommends the Commission review and provide input on the El Dorado County Ordinance for the Parks and Recreation Commission.

No public comment.

No action taken.

8. [25-0956](#) Parks, a division of the Chief Administrative Office, recommends the Commission appoint a Chair and Vice Chair for 2025.

No public comment.

A motion was made by Commissioner Hospitalier, seconded by Commissioner Mullens-Becker to nominate Commissioner Lowery as Chair and Commissioner Mullens-Becker as Vice Chair of the Parks and Recreation Commission.

COMMISSION MEMBER COMMENTS AND FUTURE AGENDA ITEMS

Commissioner Mullens-Becker: Missouri Flat Pedestrian Overcrossing Grand Opening reminder on May 31.

Commissioner Lowery: Asked if Master Plan was published. Recommended binder for new Commissioners.

Commissioner Hospitalier: No comments.

STAFF COMMENTS AND ANNOUNCEMENTS

Jennifer Franich, Deputy CAO: No comments.

Zachary Perras, Parks Manager: Ribbon cutting for Missouri Flat Pedestrian Overcrossing on May 31. New volunteer portal on webpage. Tree and flower planting event at Bradford Park on April 26.

ADJOURNED AT 3:15 PM