



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Final Community Action Council

Public Official Sector

*George Turnboo, BOS Dist. II - Alternate Mark Treat
Wendy Thomas, BOS Dist. III - Alternate Karen Feathers, Vice
Chair*

*Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
John Clerici, City of Placerville - Alternate Patty Borelli
Cristi Creegan, City of S. Lake Tahoe - Alternate Chelcee
Thomas*

Low-Income Sector

*Susie Davies, M.O.R.E.
Kelly Krohn, Chair, Individual
Kimberly Peterson, Tahoe Coalition for the Homeless
Misha Lee, Individual
Vacancy (1) Low-Income Sector*

Community Sector

*Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus
Christ of Latter-Day Saints
Kathryn Marrone, Liberty Energy
Tracy Bunch, New Morning Youth Family Services
Rebecca Drahmman, El Dorado Community Health Center*

Wednesday, October 23, 2024

10:00 AM

<https://edcgov-us.zoom.us/j/87383960765>

**330 Fair Lane, Building A, Conference Room A
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 873 8396 0765. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/87383960765>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

1. CALLED TO ORDER AND TOOK ROLL CALL AT 10:05AM.

2. ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

A motion was made by council member Borelli and seconded by council member Treat to adopt and approve the consent calendar with the exception of making one change to the 2025 meeting calendar for the December meeting date.

Yes: 11 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Marrone, Member Peterson, Member Thomas, Member Lee, Member Borelli, Member Krohn, Member Lopez-Vasser and Member Lungren

Absent: 3 - Member Davies, Member Bunch and Drahmann

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

3. CONSENT CALENDAR

[24-1872](#) Community Action Council minutes for September 2024

Attachments: [September 25 2024 Minutes Draft](#)

[24-1884](#) 2025 Community Action Council Meeting Calendar

Attachments: [CAC 2025 Calendar](#)

END OF CONSENT CALENDAR

4. OPEN FORUM

No public comment was made during open forum.

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

5. COMMUNITY SERVICES REPORT OUT

[24-1879](#) Community Services Agency Report

Attachments: [Agency Report -October](#)

[24-1882](#) Expenditure Activity Reporting System, EARS, for the Community Service

Block Grant, CSBG

Attachments: [EARS - Expenditure Activity Reporting System-CSBG](#)

Program Manager, Margaret Williams shared details on the agency report and the Expenditure report.

The new Deputy Director Lynette Engel Heart Stott introduced herself and shared her professional experience.

6. ACTION AND DISCUSSION ITEMS

A. Community Action Council Goals

- 1. Council to discuss, review, and consider making changes.

[24-1670](#) Community Action Council Goals

Attachments: [GOALS](#)

A suggestion was made by council member Feathers to spend time and review the goals and potentially make changes for the new year.

B. Membership Committee

- 1. Committee to present any potential applicants and open for discussion.
- 2. Council or Committee to recommend the pursuit of applicant.
- 3. Committee to review and recommend changes to the Governance Document.
- 4. Committee to review and discuss Democratic Process within the Code of Regulations

Council member Wiley opened the discussion about the current candidates applying for the CAC membership. Melissa Williams is the only current candidate that is wanting to apply for the Low Income sector of the CAC. Melissa introduced herself to the council and had an open discussion on her desire to be apart of the CAC.

A motion was made by council member Treat and seconded by council member Borelli to move the vote for new membership to the December meeting to allow for additional discussion.

Yes: 11 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Marrone, Member Peterson, Member Thomas, Member Lee, Member Borelli, Member Krohn, Member Lopez-Vasser and Member Lungren

Absent: 3 - Member Davies, Member Bunch and Drahmann

[24-1883](#) Governance Document Draft

Attachments: [Governance Document-Draft](#)

The council members had an open discussion on the definition of Democratic Selection per the state's requirements.

A motion was made by council member Feathers and seconded by council member Treat to bring back the governance document for review.

Yes: 11 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Marrone, Member Peterson, Member Thomas, Member Lee, Member Borelli, Member Krohn, Member Lopez-Vasser and Member Lungren

Absent: 3 - Member Davies, Member Bunch and Drahmann

[24-1885](#) Tripartite Board Composition

Attachments: [California Code of Regulations for Tripartite Boards](#)

C. Outreach Committee

1. Committee to report out.
2. Committee to finalize Annual Report details and expectations.
3. Chair to conduct a mock presentation of the Annual Report.
4. Annual Presentation date is November 12, 2024 at 10:00am in the Board Office

Council member Treat reported out on the Outreach Committee and opened the floor for Chair Krohn to present a mock presentation. Council member Krohn did a dry run through the presentation with the other council members input.

7. UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

Council member Treat shared some outreach he was conducting.

Public member, Melissa, shared thanks for the outreach committee's resource page and shared that it is already being utilized and it has been a helpful resource.

Council member Krohn shared an update on a disaster preparedness workshop she attended. And also shared an update on about the Bucks Bar bridge remodel. She also shared that the Grizzly Flat Fire Safe Council is still helping out in creating reflective address signs for personal homes.

8. ADJOURNMENT

Meeting adjourned at 11:28am.

Next CAC Meeting

December 11, 2024

This meeting is early in the month to accommodate the holiday schedule