

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

<b>Department Name*</b>	Transportation	<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval
<b>Clerk*</b>	Matthew Wiesner	<b>Document total*</b>	\$ 13,862
<b>Contact phone*</b>	7597		

**BUDGET TRANSFER HEADER**

<b>Prepared date*</b>	07/11/25	<b>Check Applicable*</b> <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
<b>Fiscal year</b>	24/25		
<b>Short Description*</b> <small>(10 characters)</small>	INCZOBNR		
		<b>Registrar Item Number*</b>	25-1278 - 07/29/25
<b>* REQUIRED FIELDS</b>		<b>Project Strings Required:</b>	No

By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.


 MM	<b>Authorized signature*</b>	 Rafael Martinez (Jul 11, 2025 14:10 PDT)
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**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

The Zones of Benefit (ZOB) often require non-road related work to be completed by Department of Transportation (DOT) employees. When the budget is created, DOT staff estimate what the following fiscal year's cost will be and, for Fiscal Year 2024-25, the actual costs for several of the ZOBs was higher than budgeted. This budget transfer increases the budget for four ZOBs for their portion of the additional cost, offset by decreases to road maintenance and construction as well as contingency.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

<b>AUDITOR / CONTROLLER'S USE</b>		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )		<b>BUDGET TRANSFER REQUEST</b>		<b>DOCUMENT TOTAL</b>	<b>\$13,862.00</b>
<b>TRANSFER #</b>		<b>BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL</b>  <b>BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL</b>		<b>NUMBER OF LINES</b>	<b>9</b>	<b>NET TOTAL</b>	<b>\$0.00</b>
<b>JOURNAL #</b>							
<b>DATE</b>							
<b>INPUT BY</b>							
<b>TO BE COMPLETED BY DEPARTMENT</b>		<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval				
<b>DEPT NAME</b>	Transportation	<b>Legistar Number &amp; Date:</b>	25-1278 - 07/29/25				
<b>DEPT CONTACT &amp; EXT.</b>	Matthew Wiesner x7597	 <small>Rafael Martinez (Jul 11, 2025 14:10 PDT)</small>			<b>7/11/2025</b>	<b>PAGE 1 OF 1</b>	
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE					DATE		

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	35524	3591833	5356		DOT	INC	\$ 824	INC SPCL DST MAINT
2	35424	3591833	4303			DEC	\$ 824	DEC ROAD MAINT AND CON
3	35539	3591848	5356		DOT	INC	\$ 105	INC SPCL DST MAINT
4	35439	3591848	4303			DEC	\$ 105	DEC ROAD MAINT AND CON
5	35559	3592898	5356		DOT	INC	\$ 5,000	INC SPCL DST MAINT
6	35459	3592898	4564			INC	\$ 500	INC ROAD HERBICIDE
7	35V38	3592898	7700			DEC	\$ 5,500	DECREASE CONTINGENCY
8	354d3	3595972	5356		DOT	INC	\$ 502	INC SPCL DST MAINT
9	355d3	3595972	4303			DEC	\$ 502	DEC ROAD MAINT AND CON
10								
11								
12								

<p>_____</p> <p style="text-align: center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p style="text-align: center;"><b>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</b></p> <p>_____</p> <p style="text-align: center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____</p> <p style="text-align: center;">ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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Signature:   
Madeleine Morton (Jul 11, 2025 12:57 PDT)

Email: becky.morton@edcgov.us









# 25-1278 ZOB Budget Transfer

Final Audit Report

2025-07-11

Created:	2025-07-11
By:	Matthew Wiesner (Matthew.Wiesner@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAuN3OIry6LaNr3XG6Zj3XXCWJv9bLT8lf

## "25-1278 ZOB Budget Transfer" History

-  Document created by Matthew Wiesner (Matthew.Wiesner@edcgov.us)  
2025-07-11 - 6:17:02 PM GMT- IP address: 207.104.47.251
-  Document emailed to Madeleine Morton (becky.morton@edcgov.us) for signature  
2025-07-11 - 6:17:44 PM GMT
-  Email viewed by Madeleine Morton (becky.morton@edcgov.us)  
2025-07-11 - 6:17:52 PM GMT- IP address: 52.6.48.33
-  Document e-signed by Madeleine Morton (becky.morton@edcgov.us)  
Signature Date: 2025-07-11 - 7:57:01 PM GMT - Time Source: server- IP address: 166.198.34.40
-  Document emailed to Rafael Martinez (Rafael.Martinez@edcgov.us) for signature  
2025-07-11 - 7:57:03 PM GMT
-  Email viewed by Rafael Martinez (Rafael.Martinez@edcgov.us)  
2025-07-11 - 8:01:37 PM GMT- IP address: 3.225.177.194
-  Document e-signed by Rafael Martinez (Rafael.Martinez@edcgov.us)  
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-  Agreement completed.  
2025-07-11 - 9:10:48 PM GMT

