

CONTRACT ROUTING SHEET

Date Prepared: January 18, 2017

Need Date: February 3, 2017

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith *JS*
Phone: x5417
Department
Head Signature: *Hauna Schwach* 1/18

CONTRACTOR:

Name: California Native Plant Society
Address: 2707 K Street, Suite 1
Sacramento, CA 95816
Phone: _____

CONTRACTING DEPARTMENT: CAO - Facilities

Service Requested: Facility Use Agreement for Semi-Annual Plant Sale
Amend Language of Paragraphs 1 & 2

Contract Term: 3 Years (no change) Contract Value: \$ -0- (no change)
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: N/A - Facility Use Agreement

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 2/2/17 By: *JS*
Approved: _____ Disapproved: _____ Date: _____ By: _____

*- Approved with noted changes. Also, BOS item did not identify the ADA parking stalls, as part of the property to be authorized for use, and this is not clear from Exhibit B. Use of ADA designated parking for this purpose may not be consistent with federal, state + local law. Please feel free to call w/ any questions.
2/3-changes incorporated JS*

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 2/2/17 By: *JS*
Approved: _____ Disapproved: _____ Date: _____ By: _____

PM4:11 HR/RM FEB 2 '17

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____