

RESOLUTION ROUTING SHEET

Date Prepared: 7/28/22

Need Date: 8/11/22

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2022.07.28 19:23:09 -07'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:
Adopting classification, bargaining unit, job class number, salary range, and allocation for a Records Center Manager for the Board of Supervisors Office.

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 08/01/2022

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell
Date: 2022.08.01 11:00:32 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT