



The County of El Dorado

Chief Administrative Office

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Memo To: Board of Supervisors
From: Laura Schwartz, Chief Budget Officer
Subject: FY 2011-12 Addenda

On June 21, 2011 the Board of Supervisors approved the FY 2011-12 Recommended Budget. At that time, the Board directed the CAO to prepare a budget for consideration upon the close of FY 2010-11 financial activity and the enactment of the State Budget. On Monday, September 19, the Board is scheduled to begin its budget hearings. Attachment A includes detailed narratives describing the Addenda changes for each department. Attachment B includes details describing the Addenda changes for Department 15. Attachment C is the revised five-year projection. Attachment D is the revised Department of Transportation Accumulative Capital Outlay workplan. Attachment E is a revised fixed asset list. Attachment F is a revised membership list.

General Fund Balance Available. The FY 2011-12 Recommended Budget included estimated fund balance available of \$15,505,673. After the close of the fiscal year, the amount of fund balance available as of June 30, 2011 is estimated at \$22,572,107, an increase of \$7,066,434. This increase is primarily due to additional savings from Departments. The chart below details these changes. Using the Chief Administrative Office as an example, the fund balance projection included department savings of \$106,719, however the department actually saved \$225,355 resulting in additional fund balance of \$118,636.

Department	Year End Projected Savings	Actual	Variance
Board of Supervisors	0	20,134	20,134
Chief Admin. Office	106,719	225,355	118,636
Auditor/Controller	201,201	261,825	60,624
Treasurer-Tax Collector	0	65,984	65,984
Assessor	83,500	77,462	(6,038)
County Counsel	0	153,149	153,149
Human Resources	1,860	82,894	81,034
Information Technologies	85,763	590,088	504,325
Promotion	0	283,160	283,160
Recorder Clerk	(140,270)	127,485	267,755
Sub-total General Gov	338,773	1,887,536	1,548,763

Department	Year End Projected Savings	Actual	Variance
Grand Jury	0	250	250
Court MOE	0	16,233	16,233
District Attorney	0	137,687	137,687
Public Defender	103,594	184,633	81,039
Sheriff	1,061,787	2,813,064	1,751,277
Probation	853,710	1,305,767	452,057
<i>Sub-total Law & Justice</i>	<i>2,019,091</i>	<i>4,457,634</i>	<i>2,438,543</i>
Surveyor	77,533	124,407	46,874
Agriculture	12,000	94,719	82,719
DOT	313,989	563,309	249,320
Development Services	0	554,804	554,804
Environmental Management	0	767	767
UCCE	0	10,481	10,481
<i>Sub-total Land Use & Dev</i>	<i>403,522</i>	<i>1,348,487</i>	<i>944,965</i>
Health – Animal Services	18,901	187,424	168,523
Veteran Affairs	39,744	25,088	(14,656)
Human Services	60,000	(77,715)	(137,715)
Library	33,065	57,988	24,923
Child Support	(3,632)	(6,135)	(2,503)
<i>Sub-total Health & Human</i>	<i>148,078</i>	<i>186,650</i>	<i>38,572</i>
Total Department Savings	2,909,464	7,880,307	4,970,843

In addition to more Department Savings than anticipated, there were also increased revenues and savings within Department 15 (non-departmental). The charts below detail these variances:

Department 15 Non-Departmental Revenue	Year End Projected Revenue	Actual	Variance
Property Taxes	70,261,374	69,454,977	(806,397)
Sales Tax	8,448,902	8,626,695	177,793
Hotel Motel Tax	1,557,929	1,631,326	73,397
Property Transfer Tax	1,230,381	1,240,679	10,298
Tax Loss Reserve	2,600,000	3,609,648	1,009,648
Timber Yield Tax	7,381	8,854	1,473
<i>Sub-total Taxes</i>	<i>84,105,967</i>	<i>84,572,179</i>	<i>466,212</i>
Franchise Fees	695,136	667,709	(27,427)
Penalties	275,000	297,340	22,340
Interest	44,859	49,512	4,653
State (Includes Realignment)	7,665,431	7,224,155	(441,276)
Federal	183,705	183,877	172

Department 15 Non-Departmental Revenue	Year End Projected Revenue	Actual	Variance
RDA Pass through	244,300	190,196	(54,104)
Shingle Springs Rancheria	2,500,000	2,600,000	100,000
Assessment/Tax Collect Fees	2,372,034	2,372,034	0
A 87 Charges	2,264,616	2,264,616	0
Operating Transfers In	1,647,597	1,670,017	22,420
Other	375,961	436,031	60,070
Sub-total Other Revenue	18,268,639	17,955,487	(313,152)
Total Revenue	102,374,606	102,527,666	153,060

Department 15 Non-Departmental Expenses	Year End Projected Savings	Actual	Variance
GF to Community Services	0	202,633	202,633
GF to DOT	48,890	51,699	2,809
Realignment	0	472,185	472,185
Contingency	9,923,011	10,247,973	324,962
GF to Health	68,740	519,240	450,500
Special Projects (EDWPA)	200,000	200,000	0
Total Expenses	10,240,641	11,693,480	1,452,839

Summary of Fund Balance Estimates	Projected Change to Fund Balance	Actual Change to Fund Balance	Variance
Department Savings	2,909,464	7,880,307	4,970,843
Department 15 Revenue	2,355,568	2,508,628	153,060
Department 15 Savings	10,240,641	11,693,480	1,452,839
Audit Adjustments	0	489,692	489,692
Total Fund Balance	15,505,673	22,572,107	7,066,434

Increased Fund Balance. The Chief Administrative Office is recommending that the increased fund balance of \$7,066,434 be allocated as follows:

\$4,342,195 designated as a reserve against liability associated with the Meyers Landfill. Currently the County is pursuing legal action and hopes to recover all costs. However, until this action is settled, the Auditor-Controller recommends setting General Funds aside to cover costs to date. If the County does receive revenues to offset these expenses, then these funds could be utilized in FY 2012-13 to help fund future county-wide one-time expenses, such as investments in information technology or facilities.

\$1,939,817 designated as a reserve for capital projects. The Chief Administrative Office will be discussing an investment plan with the Board during the Budget Hearings. Currently the County has several needs related to infrastructure improvements related to information technology and

facilities. The Capital Project reserve account currently has \$6,582,596 set aside for capital projects. This amount would bring the total reserve to \$8,522,413. **It is important to note that the additional fund balance is considered one time in nature and will not be available to fund ongoing operations.** Therefore, setting these funds aside for one-time capital projects is using one-time funds for one time expenses. If the Board chose to use these funds for ongoing operational expenses, this would increase the structural deficit that the County is trying to close.

\$623,551 increased appropriations in various departments based on FY 2010-11 carryover fund balance. At the end of each year all encumbrances are liquidated and these savings are included in the department savings that roll into fund balance. Some items must be re-appropriated during the addenda. The chart below details appropriation increases in departments related to carryover.

Department	Carryover to be re-appropriated
Treasurer-Tax Collector	\$34,000
Information Technologies	\$179,650
Promotions	\$283,160
Sheriff	\$124,200
Probation	\$2,541
<i>Total</i>	<i>\$623,551</i>

\$160,871 increase to general reserves. The remaining fund balance increases the general reserves. The County's standard practice has been to keep 5% of adjusted general fund appropriations in the general reserve. Overall general fund appropriations have increased in the addenda, therefore in order to maintain the 5% general reserve, additional funds must be added.

Other General Fund Adjustments. In addition to the changes in fund balance, the FY 2011-12 Addenda includes increases to Net County Cost totaling \$1,258,811. Almost half of this increase is related to carryover funds as noted above. \$390,000 is related to one time expenditures including \$250,000 in Development Services for the potential Integrated Natural Resource Management Plan (INRMP) and \$140,000 in IT for the implementation of a new e-mail system. The remaining \$245,260 is related to changes within departments based on justification for additional staffing needs resulting in better service and increased efficiencies. A summary of all changes are noted in the chart below with details provided in Attachment A – Summaries of Department Addenda changes and Attachment B – Summary of Department 15 Addenda changes:

Department	Change in Revenues	Change in Appropriations	Change in Net County Cost
Board of Supervisors	0	121,904	121,904
Chief Admin. Office	0	(27,869)	(27,869)
Auditor/Controller	40,474	209,786	169,312
Treasurer-Tax Collector	117,902	143,643	25,741
Assessor	0	0	0
County Counsel	0	50,000	50,000
Human Resources	0	0	0
Information Technologies	0	344,650	344,650

Department	Change in Revenues	Change in Appropriations	Change in Net County Cost
Promotions	0	394,636	394,636
Recorder Clerk	0	0	0
<i>Subtotal General Gov</i>	<i>158,376</i>	<i>1,236,750</i>	<i>1,078,374</i>
Grand Jury	0	0	0
Court MOE	0	120,000	120,000
District Attorney	359,321	359,320	(1)
Public Defender	34,898	21,698	(13,200)
Sheriff	1,880,875	2,145,196	264,321
Probation	1,293,179	1,240,585	(52,594)
<i>Subtotal Law & Justice</i>	<i>3,568,273</i>	<i>3,886,799</i>	<i>318,526</i>
Surveyor	0	0	0
Agriculture	0	0	0
DOT	(27,094)	30,649	57,743
Development Services	95,727	345,727	250,000
Environmental Management	79,800	(116,200)	(196,000)
UCCE	0	(232,032)	(232,032)
<i>Subtotal Land Use & Dev</i>	<i>148,433</i>	<i>28,144</i>	<i>(120,289)</i>
Health Services	(38,290)	(38,886)	(596)
Veteran Affairs	21,700	29,200	7,500
Human Services	1,495,164	1,470,460	(24,704)
Library	(160,876)	(160,876)	0
Child Support	90,932	90,932	0
<i>Subtotal Health & Human</i>	<i>1,408,630</i>	<i>1,390,830</i>	<i>(17,800)</i>
Total Departmental	5,283,712	6,542,523	1,258,811
Department 15	3,913,534	2,654,723	(1,258,811)

Non General Fund Adjustments

Department	Change in Revenues	Change in Appropriations
Sheriff – Fund 11 – Jail Commissary	204,788	204,788
DOT – Fund Type 11 – Road Fund, CIP, Erosion	(3,819,180)	(3,819,180)
DOT – Fund 12 – Special Districts	105,957	105,957
DOT – ACO Fund 13 *	(2,181,134)	(2,181,134)
DOT – Fund 31 – Airport & SLT Transit	18,839	18,839
DOT – Fund 32 – Fleet	8,122	8,122
Public Health – Fund 11	2,708,744	2,708,744
Public Health – Fund 12 – CSA’s	76,984	76,984
Mental Health – Fund 11	1,328,347	1,328,347
Env. Mgmt – Fund 12 – CSA’s	1,031,182	1,031,182
Air Quality Management District	93,853	93,853
Human Services – Fund 11 Community Services	1,208,589	1,208,589
Human Serv. – Fund 12 – IHSS & PHA	164,827	164,827
Fish and Game	(11,500)	(11,500)
Library – Fund 12	20,000	20,000
Fund 20 – Countywide Special Revenue	2,434,030	2,434,030
Total –Other Changes	3,392,448	3,392,448

*Revised DOT Facilities Work Plan attached

Contingency/Reserves. Our standard practice has been to keep 3% of adjusted general fund appropriations in Contingency. With the addenda budget the 3% Contingency totals \$5,400,000.

Reserves remain at 5% of adjusted General Fund appropriations or \$8,981,140. The addenda budget also includes a proposed amount of \$8,522,413 as Designations for Capital Projects.

Changes in Personnel Allocations. The following summary provides proposed changes to personnel allocations. Additional details are available in Attachment A. Please note that 3 of the deletions do result in reductions in force in Environmental Management.

Department	Delete			Add	Total
	RIF	Re-class	Vacant		
Assessor				0.2	0.2
Auditor Controller				3.0	3.0
Child Support		-1.0		1.0	0.0
District Attorney		-2.0	-1.0	5.0	2.0
Development Services			-2.0	4.0	2.0
DOT			-1.0	1.0	0.0
Environmental Management	-3.0	-1.0		2.0	-2.0
Human Services			-2.0	23.0	21.0
Health Services			-0.4	2.4	2.0
Library			-0.5		-0.5
Probation		-1.0		17.0	16.0
Sheriff		-1.0	-1.0	5.0	3.0
Totals	-3.0	-6.0	-7.9	63.6	46.7

Five year projections. Attachment B includes two 5 year forecasts. The first 5 year forecast includes updated addenda figures and uses the same assumptions as the 5 year forecast in the Recommended Budget (assumptions are noted at the bottom of the forecast). However, as we continue to see departments save money and revenues decline at a slower pace or remain flat, the 5 year forecast will fluctuate. The second 5 year forecast is less conservative and assumes an annual increase of \$2M in on-going fund balance and takes out the 3% growth assumption in departments operating expenses. By including two different forecasts, we provide more of a range of possible shortfalls. Using FY 2012-13 as an example, as the assumptions change the shortfalls range from \$5.3M to \$8.6M.

I thank each Department Head and his/her staff, for their assistance in preparing the Budget Addenda for the Board’s consideration. We look forward to assisting you as you complete your deliberations and adopt the FY 2011-12 budget.

Attachment A: Summaries of Department Addenda Changes

General Government

Board of Supervisors - Net County Cost increase of \$121,904

The addenda for the Board of Supervisors increases appropriations by \$121,904 in salaries and benefits pursuant to Board direction in August to create equal district budgets, set at \$221,275 each.

Chief Administrative Office – Net County Cost decrease of \$27,869

The addenda for the Chief Administrative Office decreases appropriations by \$27,869 due to increased Transient Occupancy Taxes. Costs associated with Economic Development are offset with an intrafund abatement from the Promotions budget.

Auditor-Controller – Net County Cost increase of \$169,312

The addenda for the Auditor-Controller increases revenues by \$40,474 and appropriations by \$209,786. The appropriations increase is in salary and benefits, and is due to the addition of three FTE's. Two FTE Cost Accountants are recommended. One Cost Accountant will be in the Financial Reporting section assigned primarily to assist Health Services, Human Services, and Child Support Services. Approximately half of this position's costs will be offset by revenues from those departments. The second Cost Accountant will be assigned to the Accounting Services Division and will assist with Mello Roos activities, particularly refinancing some of the bonds. This position will be partially offset by revenues from the Mello Roos districts. The third position to be added is one FTE Accounting Division Manager in Payroll. The previous manager has retired. Other staff have been cross-training and filling in; however given the complexity of the County's payroll and the emphasis on procuring a new HR/Payroll system, strong leadership is needed in this area and the reinstatement of this position is recommended.

Treasurer-Tax Collector – Net County Cost increase of \$25,741

The addenda for the Treasurer-Tax Collector includes equal and offsetting increases to revenues and appropriations in the amount of \$109,643 to fund the addition of a Treasury Quantitative Specialist, which was approved by the Board of Supervisors on August 16, 2011. The revenue to fund the position is derived from investment fees. There is no impact on the department's Net County Cost as a result of this personnel addition. Fixed assets are increasing by \$34,000 to replace the obsolete remittance processor. This funding is a carry over from FY 2010-11 because the purchase was not completed before the end of the fiscal year. Revenues from the Hotel/Motel Tax are increasing by \$8,259 to reflect higher than expected actual receipts in FY 2010-11.

Assessor – No Net County Cost Change

The Assessor's Office will increase its Personnel Allocation by 0.2 FTE Executive Secretary. This position was reduced in previous years to meet Net County Cost targets; however, with the retirement of the Assessment Office Manager in December of 2010, this position has assumed additional fiscal and clerical duties, necessitating its return to a full FTE. The cost of this addition is approximately \$12,000; however, no adjustment is needed at this time. The department has projected salary and benefit savings in the current year due to staff turnover.

County Counsel – Net County Cost increase of \$50,000

Appropriations for outside legal services are increasing by \$50,000, for a total of approximately \$100,000, mainly attributable to necessary legal services related to contractual and other relations with the Shingle Springs Miwok Tribe.

Human Resources - No changes

Information Technologies – Net County Cost increase of \$344,650

The addenda for the Information Technologies department includes changes which increase appropriations by \$344,650. The addenda includes the following adjustments:

- The addenda includes a one time expenditure of \$140,000 for the implementation of G-mail as the County's e-mail system. This expenditure will cover the cost of licenses, implementation and training. The change to a new e-mail system has been under review for the past year. It is anticipated that this change will provide the county with significant savings through reduced administration costs, great efficiency and better overall functionality. This change will also put the county and the Sheriff's Department on one e-mail system which will create a savings for the Sheriff and the county by combining the number of licenses and streamlining efficiency between the two.
- Appropriations in the amount of \$25,000 has been included to purchase server management software. The County has approximately 150 servers. This software will maximize management of the servers countywide and provide greater efficiency.
- Fixed asset re-budget of \$179,650 to cover the purchase of the SAN and Blade server purchased in FY2010-11. These fixed assets did not arrive prior to June 30, 2011 so must be re-budgeted in order to pay for them.

Promotions – Net County Cost increase of \$394,636

Appropriations are increasing \$394,636 in the promotions budget resulting in an increase in Net County Cost. Promotions funding is tied to the Transient Occupancy Tax. The Recommended budget amount of \$720,500 was based on an estimate of FY 2011-12 taxes and did not include any carryover funding. The FY 2010-11 taxes came in higher than anticipated. Funding has been adjusted to increase the FY 2011-12 amount based on the FY 2010-11 actuals. In addition to the increased TOT revenues, there were also carryover balances for the existing promotions contracts (\$237,078) and some unspent economic development funding (\$46,082). The chart below details how these numbers are calculated.

Total FY 2010-11 TOT	\$1,631,326
Multiplied by 51% per General Plan 10.1.6.4	51%
Total funding available for FY 2011-12	\$831,976
75% for Promotions RFP	\$623,982
25% for Economic Development	\$207,994
Carryover funding from FY 2010-11	
Promotions	\$237,078
Economic Development	\$46,082
Total Promotions	\$861,060
Total Economic Development	\$254,076
Total Budget	\$1,115,136

The current promotions contracts with the El Dorado Chamber of Commerce, El Dorado Hills Chamber of Commerce and the El Dorado Arts Council are two year contracts that are still in effect in FY 2011-12. The contracts include an automatic escalator that apportions the increased funding across each organization based on their percentage total of the amount available. After the increase has been figured into the contracts, there is still \$93,597 available for a new RFP. In addition to this, the \$46,082 carryover in the economic development program is available to be re-programmed in FY 2011-12. The Chief Administrative Office will be asking the Board some policy level questions related to this funding during the Budget Hearings.

Designated Contributions – No changes

Recorder Clerk / Elections – No changes

Law & Justice

Grand Jury – No changes

Superior Court MOE - Net County Cost increase of \$120,000

The addenda for the Superior County MOE budget includes an increase of \$120,000 that will be used for the 50/50 split payment remittance that is required each year. The recommended budget included \$118,675; however the FY 2010-11 payment was \$237,635. The actual payment amount is not known until later in the fiscal year so the budget is estimated based on the prior year payment. At the recommendation of the Auditor's office additional funding is being added for this payment.

District Attorney - No Net County Cost change

The addenda for the District Attorney includes increases in revenue and appropriations of \$359,320 resulting in no change in Net County Cost. Changes are as follows:

- An increase in revenue for the Worker's Comp Insurance Grant totaling \$50,285. This is made up of additional grant funding and accrued prior year interest. This amount is offset with increased appropriations in salaries and benefits for program investigations.
- An increase in grant revenue for the Automobile Insurance Fraud grant of \$46,566. This is made up of additional grant funding and accrued prior year interest. This amount is offset with increased appropriations in salaries and benefits for program investigations.
- An increase of \$2,000 from asset forfeiture to fund the South Lake Tahoe Drug Store Project in which they educate youth about the dangers of substance use and abuse.
- An increase in revenue from CalEMA for the Elder Vertical Prosecution grant. The funding source was unstable at the time of the recommended budget so the District Attorney elected to not include a projection; however, since that time funding has been restored in the amount of \$72,845 and will fund the continued prosecution of elder abuse cases.
- The Department is also including additional revenue of \$8,693 for the Victim Witness Assistance program. When the recommended budget was developed a decrease of 10% in VOCA funding was expected that didn't occur. Funding will be used within the program for the restoration of the Victim Witness Program Specialist.
- The addenda includes revenue in the amount of \$21,698 from AB109 Legislation which goes into effect in October 2011. The total AB109 funding of \$43,396 is specified in the legislation to be split equally with the Public Defender's office. It is intended as a one time funding source. It is anticipated that this funding will be used towards technology automation between the District Attorney and the Public Defender to facilitate paperless sharing of discovery.
- The addenda includes revenue from the Indian Gaming Local Community Benefit Committee. In FY 2010-11, the District Attorney was awarded \$100,660 in additional funding to be used in FY 2011-12. At this time it is uncertain if this will be a one time funding source or on-going.

As a result of the changes noted above the following position allocations are included in the addenda:

- Delete 1.0 FTE Executive Secretary, Add 1.0 FTE District Attorney Executive Secretary
- Delete 1.0 FTE Child Abuse Prevention Coordinator, Add 1.0 FTE Special Investigator (Non-Sworn)
- Delete 1.0 FTE Sr. Legal Secretary, Add 1.0 FTE Legal Secretary
- Add 1.0 FTE Accountant/Auditor
- Add 1.0 FTE Victim Witness Prog Spec.

Public Defender – Net County Cost decrease of \$13,200

The addenda for the Public Defender includes increased revenues of \$34,898 and increased appropriations of \$21,698 resulting in a decrease to Net County Cost of \$13,200.

The increase in revenues is a combination of \$13,200 in additional Prop 172 revenues funding in the amount of \$21,698 from AB109 Legislation which goes into effect in October 2011. The total AB109 funding of \$43,396 is specified in the legislation to be split equally with the District Attorney's office. It is intended as a one time funding source. It has been added to the Public Defender's budget with the intent to use it towards technology automation between the District Attorney and the Public Defender to facilitate paperless sharing of discovery.

Sheriff - Net County Cost increase of \$264,321

The addenda for the Sheriff's Department includes increased revenues of \$1,880,875 and increased appropriations of \$2,145,196 resulting in an increase in Net County Cost of \$264,321. The addenda modifies the Sheriff's appropriation budget from \$50,680,055 which was set by the Board on April 25, 2011 and increases it to \$52,825,251. State Realignment of 2011 comprises many of the changes to the Sheriff's budget, both in revenue and appropriations; however there are also two policy issues for the Board to provide direction on. The policy issues as well as recommended changes to the Sheriff's budget are as follows:

Policy Issues:

Rural and Small Counties Revenue:

In FY 2010-11 the Sheriff received \$406,699 in Rural Counties revenue. At year end, the Sheriff returned \$2,813,064 in fund balance. The former Sheriff made a decision in the FY 2010-11 budget to use Rural Counties revenue to fund on-going operations in lieu of doing layoffs to meet required budget reductions. The current Sheriff has made an argument that the Rural Counties revenue was not spent during the fiscal year and should be returned to the Department. In the past, Rural Counties revenue has been identified and used for specific projects rather than for the funding of on-going operations; however it is at the Sheriff's discretion to determine how to use the funding each fiscal year.

Since Rural Counties revenue funds are to be used to supplement law enforcement services, the Sheriff is recommending that the total amount be dedicated to purchase new radio equipment that is necessary to comply with Federal Communications Commission (FCC) requirements which must be implemented prior to January 1, 2013. The total equipment cost is approximately \$542,000, and the remaining amount will be funded with FY 2011-12 Rural Counties funding. Supporting this request will allow the Sheriff to comply with the FCC requirements in a timely manner and avoid penalties which can be significant.

Live Scan Revenue:

Consistent with prior years, in the FY2011-12 recommended budget the Sheriff's Office budgeted to draw down \$200,000 from the Live Scan Special Fund to cover equipment

maintenance costs as well as salary expenses for staff performing Live Scan services. However, based on a review of the legislation pertaining to these funds, the Live Scan revenue cannot be applied towards salaries unless it relates to protecting the motoring public. As a result, in FY 2011-12 the Sheriff's Office will only realize approximately \$60,000 of the budgeted revenue, resulting in a negative impact of \$140,000 if this request to augment the Sheriff's budget is not approved. Augmentation in FY 2011-12 will allow the Sheriff a year to review his options and come up with a solution so that this does not become an on-going expense.

Recommended addenda changes to the Sheriff's budget are as follows:

- Trial Court Security, which is part of the State Realignment of 2011, is budgeted at \$2,425,669 for FY 2011-12, an overall increase of \$214,619. A change in accounting now shows this revenue coming into the Sheriff's budget as an operating transfer from a special revenue account. Offsetting appropriations have been included in the addenda to budget for the use of the additional revenue.
- Revenue from AB109, which is also part of the State Realignment of 2011, has been included in the addenda. As a result of this legislation, the Sheriff's office anticipated an increased workload in the Placerville and South Lake Tahoe Jails. On August 31, 2011, the Community Corrections Partnership approved the 2011 implementation plan identifying funding for the Sheriff's office to offset the increased costs and workload, the most significant of which is the addition of 2.0 FTE Correctional Officer positions.
- Rural and Small Counties revenue for FY 2011-12 has been added back into the addenda budget in the amount of \$500,000. During preparation of the recommended budget, indications were that this funding was sun-setting and would no longer be available; however, the funding has been restored and included in the Sheriff's budget. Approximately \$135,000 from FY2011-12 will be applied towards the purchase of new radio equipment that is necessary to comply with Federal Communications Commission (FCC) requirements which must be implemented prior to January 1, 2013. Remaining funds will be used to supplement existing services by purchasing equipment and paying for one extra help deputy who has specialized skills and experience in investigating technology related crimes.
- Revenue in the amount of \$59,275 has been added for a Marijuana Suppression Grant and U.S. Forest Services Narcotics Services reimbursement.
- Funding from the Sheriff's Asset Forfeiture account in the amount of \$50,000 has been included to provide fuel for all air squadron aircraft supplied and operated by volunteers.
- Placerville and South Lake Tahoe Jail Surveillance Camera Project appropriations totaling \$52,700 is included in the addenda. This project was approved in the FY 2010-11 budget but was not completed prior to the end of the fiscal year. This amount is being re-budgeted to allow completion of the project.
- Replace a double bunk and a sally port door totaling \$10,500. This is a re-budget from FY 2010-11 for both of these projects.
- Automated scheduling/time collection system totaling \$61,000. The Sheriff's office uses the Telestaf software program to manage their scheduling and time collection. An expansion of the software was started in FY 2010-11 but not completed. Appropriations are being re-budgeted to allow completion of this project.

Staffing changes included in the addenda are as follows:

Add 1.0 FTE Correctional Officer's

Delete 1.0 FTE Sheriff's Sergeant, Add 2.0 FTE Sheriff's Technicians

Delete 1.0 FTE Fiscal Administrative Manager, Add 1.0 FTE Chief Fiscal Officer

The Sheriff notes in his addenda letter to the CAO that he is continuing to look for ways to improve the overall efficiency of the Sheriff's Office. Since assuming office in January 2011 the Sheriff notes that his office continues to reduce costs throughout the Department and is "doing more with less", resulting in a substantial savings in FY 2010-11. Due to this effort, he is requesting that the Sheriff's department be recognized for their ongoing efforts and his request described in the policy issues be granted to support and improve law enforcement services in El Dorado County.

Probation - Net County Cost decrease of \$52,594

The addenda for the Probation Department includes increased revenue of \$1,293,179 and increased appropriations of \$1,240,585 resulting in a decrease to Net County Cost of \$52,594. The addenda includes the following adjustments:

Overall the Probation Department anticipates an increase in revenue of \$1,293,179. This is primarily due to State Realignment of 2011. Revenue adjustments include:

- A minimal reduction in Standards and Training for Corrections (STC) revenue of \$724. Based on information from the Auditor regarding GASB 54, this revenue will no longer be transferred into the operating budget from the special revenue account. The Department will budget STC training directly in the operating budget.
- An increase for Juvenile Justice Crime Prevention Act (JJCPA) revenue in the amount of \$380,000 has been added to the budget. The State has not provided an allocation by County yet, so the Probation Department has estimated a total conservative amount of \$480,000 for the entire fiscal year. The recommended budget included \$100,000 based on information available at that time. This funding source will be monitored closely and adjustments will be made at mid-year if necessary.
- An increase for Juvenile Probation and Camp Funding (JPCF) is estimated conservatively at \$432,000. As with JJCPA, no allocation distribution is available. The Department is including \$372,000 for Juvenile Probation funding and \$60,000 for Juvenile Camp funding. The amounts will be monitored and adjustments made at mid-year if necessary.
- An increase for AB109 revenue in the amount of \$422,544 has been added in the addenda as part of the Community Corrections Partnership (CCP) estimated draft budget approved by the CCP voting Board on August 31, 2011. The CCP plan will be coming to the Board on September 26, 2011 for review on September 26, 2011.
- An increase in Justice Assistance Grant (JAG) revenue has been included in the amount of \$9,359 based on expenditure claims to date. This is the final year of the grant and Probation anticipates claiming all funds by FY2011-12 Quarter 2.
- An increase of \$50,000 has been added based on prior year experience with Proposition 172 – Public Safety Sales Tax.

Overall, expenditures are increasing overall by \$1,240,585 in the following areas:

Salaries and benefits are increasing overall by \$1,081,544. This includes position additions in the following areas:

- The JJCPA and JPCF programs were targeted for elimination and funding along with positions were taken out in the recommended budget. The funding has since been restored in the State Realignment of 2011; therefore, the positions are being added back into the budget.
 - JJCPA – Addition of 5.0 FTE’s for 75% of the year for a total of \$355,000
 - 1.0 FTE Supervising Deputy Probation Officer
 - 4.0 FTE Deputy Probation Officer I/II
 - JPCF – Addition of 4.0 FTE’s for a total of \$372,000
 - 2.0 FTE Sr. Deputy Probation Officer – Institutions
 - 2.0 FTE Deputy Probation Officer I/II - Institutions
- Under AB109, which is also part of State Realignment of 2011, appropriations of \$354,544 has been added.
 - This includes the addition of 7.0 FTE’s, which are partially funded in FY2011-12 since the program becomes effective October 1, 2011..
 - 1.0 FTE Supervising Deputy Probation Officer
 - 4.0 FTE Deputy Probation Officer I/II
 - 1.0 FTE Legal Secretarial Services Supervisor
 - 1.0 FTE IT Department Coordinator
 - Delete 1.0 FTE Sr. IT Department Coordinator, Add 1.0 FTE Supervising IT Analyst.

Services and Supplies is increasing by \$131,041. This represents an increase in professional services for both JJCPA and JPCF of \$85,000 and AB 109 program services of \$40,000. It also includes \$3,500 for vehicle mileage. In addition, there are two encumbrances from the prior year totaling \$2,541 that needed to be re-budgeted.

In fixed assets, an increase of \$28,000 is being requested for an AB109 program vehicle. This vehicle will be used in the Post Release Community Supervision (PRCS) part of the program. The Department is currently seeking alternatives to purchasing a new vehicle, but if one is not available that meets the need, a vehicle will need to be purchased.

Land Use and Development Services

Surveyor – No changes

Agriculture – No changes

Department of Transportation – Net County Cost increase of \$57,743 (Offset with NCC decrease in Environmental Management of \$196,000)

Fund Type 10 – County Engineer, Facilities and Property Services

Total revenues decreased \$27,094 and appropriations increased \$30,649 for an overall increase in Net County Cost of \$57,743. All of the increase in Net County Cost is offset with a decreased Net County Cost in Environmental Management. In an effort to increase efficiencies and eliminate needless billings between departments, DOT will no longer be billing Environmental Management for parks operations costs performed by Grounds Maintenance. This results in a Net County Cost decrease of \$196,000 in Environmental Management and an increase in Net County Cost of \$196,000 in DOT.

So in effect, if you take out the \$196,000 due to the changes in billings between departments, the actual Net County Cost for DOT decreased \$138,257 ($\$196,000 - \$57,743 = \$138,257$). This decrease is due to some one-time savings of \$56K in Facility Engineering due to a vacant Facilities Manager position, \$76K in net services and supplies savings related to lower utility costs, and \$6K related to adjustments in interfund charges.

Fund Type 11 – Road Fund, Capital Improvement Program, Erosion Control

Total revenues and appropriations decreased by \$3,819,180. The decreases are primarily in the Capital Improvement Program (\$2.5M) and the Erosion Control program (\$1.9M), offset with an increase in the Road Fund of approximately \$500K. The increase in the Road Fund is primarily due to the shifting of a culvert replacement from the CIP to the Road Fund. The CIP budget is being adjusted to reflect changes in project schedules and changes in available Federal and State funding. The decrease in Erosion Control is due to decreased construction contracts to reflect changes in project schedules.

It is important to note that DOT is budgeting a \$7.9M use of fund balance. This use is broken out between the Capital Improvement Program (\$2.9M) and the more general Road Fund (\$4.9M). \$3.3M of the fund balance usage in Road Fund is Prop 1B funding for one time overlays. This is an appropriate use of these one-time funds for one time needs. For the first time in several years, the department did use \$6.7M or 33% of their total fund balance to fund operating costs in FY 2010-11. The department has \$13.9M left in total fund balance. As revenues continue to go down, the department is working under a structural deficit; in other words, operating expenses exceed sustainable revenues. If nothing is done to reduce costs, the department will run out of fund balance in FY 2012-13 and be faced with cuts in FY 2013-14.

The Department has requested three staffing changes within the Road Fund. The first is the addition of a Right of Way Program Manager. During the recent re-organization, the Department planned to retain the existing ROW Program Manager on a part-time basis and augment the ROW Unit through consultant services. Subsequent to the implementation of the reorganization, the part-time ROW Program Manager left County Service. Over the past three months the Department has been evaluating the ROW Unit's workload and has determined that it is currently in excess of the Department's capacity. In lieu of contracting out more work than originally anticipated, the Department has determined that it would like to add a full-time allocation of ROW Program Manager as part of the FY 2011-12 budget. This change results in increased costs of approximately \$48K. The second staffing change is a request for an add delete of a Sr. Department Analyst with a Department Analyst in the departments Administration

division. The recent reorganization resulted in an Administrative Services Officer being deleted with the incumbent taking a lower journey-level Department Analyst position. The incumbent in this position holds the experience and knowledge in certain core programs, such as the administration of the Capital Improvement Programs that are vital to the operation of the Department. In the time following the reorganization, it has become apparent that the loss of this experience at the higher level needs to be corrected in order to maintain efficiency. As a result, the Department would like to delete a Department Analyst and add a Senior Department Analyst. This change results in increased costs of approximately \$12K.

While the Chief Administrative Office supports the concept of these positions, we are not recommending these changes at this time. The Department is still undergoing an operations review and this information will be discussed with the Board within the next few weeks. The CAO recommendation is to re-evaluate these positions in the context of the larger organization review.

The third staffing change is the add/delete of a Services Operations Coordinator and Secretary. A recent vacancy through the retirement of the Secretary assigned to the Maintenance Division in Tahoe has presented an opportunity to utilize the Services Operations Coordinator (SOC) in the road maintenance operations. Currently the Equipment Maintenance Supervisor orders parts and maintains the parts inventory and equipment maintenance database. The addition of a SOC will create efficiency in the operation by freeing the Supervisor to plan and monitor work, provide training and perform the most difficult of repairs. The annual salary difference between the SOC and a Secretary is approximately \$6,000. As previously mentioned in the Development Services summary, the Chief Administrative Office is supportive of departments reviewing vacant positions and looking at ways to create better efficiencies within the organization. The add/delete of the SOC/Secretary falls within these parameters and furthers the goal of greater efficiency and better service.

Fund Type 12 – Board Governed Special Districts

Total revenues and appropriations increased by \$105,957 due to an increase in fund balance.

Fund Type 13 – Accumulative Capital Outlay (ACO)

Total revenues and appropriations decreased by \$2,181,134. Some projects for the jails have been added and other projects have had changes in the funding sources. An updated listing of the proposed work plan is attached. The Chief Administrative Office is looking at Facilities from a broader County perspective and will be working with DOT to analyze this list over the next few months. The Chief Administrative Office does have some concern with the use of ACO funds for work on Court facilities. The significant changes are detailed below:

Facilities

Animal Control – Placerville shelter – Reduction of \$2,457,000 in use of Tobacco Settlement Funds from \$4,384,000 to \$1,927,000. These are charges associated with Phase I of the project only.

Countywide Deferred Maintenance – Decrease use of ACO funds of \$229,000.

Building C – ADA improvements – In the Recommended Budget the funding source was erroneously noted as 100% Court Construction funding. Court Construction funds will only cover the pro rata share included in the Occupancy Agreement. The Addenda budget adjusts the share appropriately between the Court Construction funding and Accumulative Capital Outlay fund.

Court SLT Re-roof – This project was erroneously titled with the incorrect funding source in the Recommended Budget. Correct title is SLT Jail/Sheriff Johnson Building re-roof and the funding source is Criminal Justice Special Revenue Funding.

Court SLT Projects – New use of ACO funds of \$41,285. Two projects in South Lake Tahoe have exceeded the project budgets. The SLT Court ADA improvements are estimated to exceed the initial budget by \$32,161 and the SLT Court Seismic Retrofit is estimated to exceed budget by \$9,124. The Chief Administrative Office has expressed concern to DOT regarding the use of County ACO funds for court projects and has requested additional detail regarding the budget overrun estimate.

Jail Projects – Increase use of Criminal Justice Special Revenue Funds of \$636,500 for SLT jail surveillance equipment upgrade, Placerville jail sewer outfall grinder replacement, water heater replacement and HVAC replacement.

Building & Grounds Shed replacement – Increase of \$15,000 in ACO funds to augment insurance funds to replace a buildings and grounds shed that was destroyed when a tree fell on it.

Parks

There will be a separate discussion during the Budget Hearings related to parks. The amended Parks capital budget is decreased by \$256,400. This is primarily related to taking out the Walker Ball Fields project (\$190K). This project received \$133,000 in grant funding that will revert back to the State. There was also a shift in funding related to the SMUD Trail. The recommended budget included \$81K in ACO funds. The Addenda shifts the funding source to the El Dorado Hills Community Services District. There was also a shift in funding for the Bradford Park Restrooms from grant funding to Quimby fees.

Fund 31 – Airports, South Lake Tahoe Transit

Airport - Total revenues and appropriations have decreased \$23,834 primarily related to the elimination of the fuel truck rental in Placerville and decreased fuel purchases in Georgetown. A

General Fund contribution of \$30,631 for Placerville and \$6,175 for Georgetown is included in the budget. These figures are estimates of the Airports share of General Fund discretionary taxes on land and hangers, airplanes and business at the airport. The Chief Administrative Office will be working with the Assessor and Auditor-Controller to refine this number over the next few months. If necessary, we will return at Mid-year with changes to this figure.

South Lake Tahoe Transit – Total revenues and appropriations have increased \$42,673. The South Lake Tahoe Transit budget was not included in the Recommended Budget as it was anticipated that the fund would be closed in FY 2010-11. The fund will instead be closed in FY 2011-12.

Fund 32 – Fleet

Total revenues and appropriations have increased \$8,122 in the fleet fund to allow for potential unforeseen expenses.

Development Services – Net County Cost increase of \$250,000

Total revenues increased \$95,727 and appropriations increased \$345,727 for an overall increase in Net County Cost of \$250,000. The Net County Cost increase is due to the addition of \$250,000 for costs related to the potential Phase II Integrated Natural Resource Management Plan (INRMP). Revenues have been increased based on FY 2010-11 actuals. Building, Code Enforcement and Commercial Grading revenues are increasing \$115,727 offset with a decrease in Planning revenues of \$20,000.

Appropriations are increasing \$345,727. \$250,000 is related to the INRMP. The remaining \$95,727 increase in appropriations is primarily related to three issues.

- Increased Central Administration Costs of \$50,000 – Currently Environmental Management houses a Central Administration Unit that provides financial services to Environmental Management, Development Services and the Air Quality Management District. EM is requesting the addition of one Accountant I/II to this unit. This unit was developed based on the best guess as to the workload associated with the three departments. As this unit has become fully staffed and experienced a full year of working with the departments, there is an increasing demand to take on more functions. The addition of an Accountant I/II will allow the unit to take on these functions. The increased expense of \$50,000 associated with the Central Administration unit is a projection based on the FY 2010-11 workload associated with DSD, the projection that the unit will be fully staffed in FY 2011-12, and the DSD portion of the additional Accountant.
- Increase Computer Equipment of \$10,000 – DSD has not had a computer replacement program for the last 4-5 years. Computers within the department are in need of replacement. DSD has developed a staggered replacement plan and hopes to purchase 10-11 computers in FY 2011-12 with this appropriation.

- Increase in salaries of \$30,377 – The DSD workload has changed over the past year and some vacancies have been created. One of the goals that the Chief Administrative Office has been pushing is to ask Department Heads to re-look at their organizations and when a vacancy arises to question what the best use of that resource is in relation to the changing needs of the organization. DSD is proposing to delete a vacant Building Inspector and a vacant Sr. Planner and add a Sr. Office Assistant, 2 Office Assistants and a Development Technician. There is an identified need to improve service at the public counter, create additional depth for building permit processing, and improve records management activities. In order to address these needs, the Development Technician and Office Assistant classifications are key. The Development Technicians handle the majority of activity at the public counter and are needed for building permit processing. The addenda request adds one new Development Technician for this purpose. In addition, one Sr. Office Assistant and two Office Assistants are being added to back-fill telephones, scanning and records management activities that existing Development Technicians are handling, allowing the existing Development Technicians to support the public counter. The savings from deleting the vacant Building Inspector and Sr. Planner will help offset the costs of these new positions. The Department is also requesting \$25,000 in additional extra help funding to provide support on the Building side during the heaviest season.

The remaining \$5,350 increase in appropriations is related to miscellaneous adjustments based on year end actuals.

Environmental Management – Net County Cost decrease of \$196,000 (Offset with increase in Department of Transportation)

Fund Type 10 – General Fund

Total revenue has increased \$79,800 and appropriations have decreased \$116,200 for a total decrease in Net County Cost of \$196,000. These changes have to do with the following:

- Add an Accountant I/II (estimated cost of \$66,000 annually) - As discussed previously in the Development Services section, Environmental Management houses the Central Administrative unit that provides financial services to Environmental Management, Development Services and Air Quality Management District. The department is requesting the addition of an Accountant I/II to keep up with the workload demand of the three departments. All three departments are able to absorb the increased costs for this position with no increase to Net County Cost.
- Delete the Fiscal Administrative Manager and add a Chief Fiscal Officer (estimated cost of \$13,800 annually) – At the time of the reorganization into the Central Administrative unit the Fiscal Administrative Manager (FAM) was asked to take on significantly more responsibility with no increase in compensation. The EM FAM is in a unique multi-department position within the County. This position requires significantly more diverse accounting responsibility, elevated inter-department coordination and the management of staff that may have competing commitments and responsibilities between multiple

departments. The Chief Administrative Office is recommending that the FAM position be upgraded to a Chief Fiscal Officer to reflect this higher level accountability. The Chief Administrative Office will be relying on the CFO as part of the core County fiscal team that not only handles department specific fiscal matters but also provides feedback on broader County issues as we move forward on possibly investing in a new financial system and to creating more fiscal standards across all departments.

- Remove DOT parks maintenance charges (decrease of \$196,000 annually) – In an effort to increase efficiencies between departments the Chief Administrative Office is recommending that DOT discontinue intrafund billings between departments. Therefore, beginning in FY 2011-12, the costs for parks maintenance will remain in DOT. This change results in a shift of Net County Cost (NCC) in Environmental Management to DOT, but does not change the actual County cost for the services.

Fund Type 12 – Board Governed Special Districts

Revenues and appropriations increased \$1,031,182 within Fund 12. These changes are primarily related to three issues.

- Meyers Landfill Litigation (increase of \$500,000) – A review of the litigation plan associated with the Meyers landfill for FY 2011-12 showed a need to increase the services and supplies in Solid Waster by \$500,000. It is anticipated that should the Courts rule in the County's favor on the Meyers Landfill case, this money will be recouped through settlement. These appropriations are offset by an increase use of Solid Waste fund balance.
- Union Mine Disposal Site (increase of \$450,000) – The FY 2011-12 Recommended budget included appropriations for the completion of the facility upgrades at the Union Mine Wastewater Treatment Plant. It was anticipated that the majority of the work was to be completed in FY 2010-11. However, the work was delayed and has been pushed into FY 2011-12. The addenda includes an increase in services and supplies for Liquid Waste in the amount of \$400,000 for this work. In addition there is a \$50,000 increase to equipment maintenance for some necessary equipment that was ordered in FY 2010-11 but not received until FY 2011-12. These appropriations are offset by an increased use of Liquid Waste fund balance.
- Reduction of Vector Control Technicians (one time increased salaries and benefits of \$81,182) – Currently in South Lake Tahoe, Environmental Management has three (3) full time Vector Control Technicians. During the winter season these employees are utilized to perform snow removal services as some county facilities. Snow removal is conducted on an as needed basis which is dependent on the severity of the winter. Based on employee time studies, the amount of time spent performing snow removal is a fraction of the total hours available during the winter months. Time studies for the past three years indicate that about less than 20% of work time is spend performing snow removal activities. While equipment maintenance may occupy some additional time, the study

indicates that there is significant down time for the vector control employees during the winter months. The FY 2010-11 cost of the seasonal snow removal program for the 26 week season was approximately \$205,577. Based on this time study data, using the Vector Control Technicians to perform snow removal in the winter is an inefficient use of county resources and does not make good business sense. The Chief Administrative Office in conjunction with Environmental Management and Department of Transportation (DOT) is recommending that snow removal services be transferred to DOT. DOT also performs snow removal services in the South Lake Tahoe area. Adequate training for Vector Control Technicians has been a challenge. Furthermore, because the Vector Control Technicians cannot operate on public roadways, removed snow must be stored in an area of the facility parking lot, taking up valuable parking and additional work for DOT to come along and remove the stored snow.

Transferring the snow removal services to DOT will result in the elimination of the three (3) full time Vector Control Technicians in South Lake Tahoe. Vector control services in South Lake Tahoe are seasonal because during the winter months vectors die off or become dormant. Therefore, vector control services are not necessary during the winter months. Vector control services on the west slope of El Dorado County are already seasonal and extra help is hired for the vector season. Converting the South Lake Tahoe vector control program to a seasonal program would yield a similar program. By converting to a seasonal program, employee hours traditionally allotted for the winter snow removal could be used to bolster the vector control program when it is really needed during the summer months. Additional seasonal employees could be hired at peak times during the summer months with overlap in areas with greater need.

The changes to the snow removal/vector control do not result in cost savings in the FY 2011-12 year. There are payouts associated with the reduction in force as well as costs that have already been incurred or will be incurred for the months of July-October. The increase of \$81,182 is related to these one time costs. If the snow removal is shifted to DOT and vector control becomes a seasonal program in South Lake Tahoe, future year savings are estimated at approximately \$115,000 annually.

Air Quality Management District – No change to Net County Cost

Total revenue and appropriations have increased \$93,853. These adjustments are primarily related to the true up of personnel allocations that were vacant when the recommended budget was prepared and have now been filled as well as some appropriations that were not spent in FY 2010-11 and rolled into FY 2011-12.

UCCE – Net County Cost decrease of \$232,032 (Offset with increased Department 15 cost of \$252,406 to The Regents of the University of California – Cooperative Extension)

On June 14, 2011, the Board approved the Interlocal Agreement between The Regents of the University of California – Cooperative Extension (UCCE) and Amador, Calaveras, El Dorado and Tuolumne County. Under the terms of this agreement, all current County employees moved

over to the University as of July 1, 2011. However, because the agreement wasn't approved until the middle of June, due to the County's Reduction in Force rules, the employees didn't actually shift over to the University until the middle of July. Therefore, there were some costs that were incurred within the FY 2011-12 UCCE budget. In addition to normal payroll costs, there were payouts to the employees for accumulated vacation time totaling \$16,512. There are also some cost applied that must be charged to the UCCE budget as it is too late to re-spread these costs to other departments. The cost applied total is \$9,652.

The initial agreement with UCCE for FY 2011-12 was for \$269,858. The Chief Administrative Office has worked with UCCE to reduce this amount based on the actual salary costs incurred for the two weeks prior to the employees shifting over to UCCE and the cost applied totals. The proposed reduction amount is \$17,452 for a new FY 2011-12 total of \$252,406. This amount is being budgeted in Department 15 as a direct payment to UCCE.

Fish and Game – No change to Net County Cost

Total revenue and appropriations decreased \$11,500. Revenues and appropriations were shifted into the Sawmill Pond special revenue fund as invoices for fish restocking will be paid directly out of the special revenue fund vs. the Fish and Game budget.

Health and Human Services

Health Services - Public Health Division - Net County Cost decrease of \$596 / General Fund Contribution decrease of \$10,626.

General Fund – Fund Type 10 (Animal Services) – Net County Cost decrease of \$596

Total revenues for Animal Services decreased by \$38,290 and appropriations decreased by \$38,886 resulting in a decrease in Net County cost of \$596.

The addenda includes a reduction of \$71,500 in Animal Services fines and fee revenues based on FY 2010-11 actuals. This decline may be an unintended consequence of the fee increases implemented in April 2011. The Department is closely monitoring this trend and will provide a detailed analysis at mid-year. This decrease in fines and fee revenues is partially offset by additional revenues of \$33,210 primarily from the contracts with City of South Lake Tahoe and City of Placerville which have increased based on the services provided and the compensation terms of those contracts.

Appropriations have been reduced by \$38,886 and this reduction is primarily associated with the change in the Public Health cost allocation methodology as approved by the Board on August 16, 2011.

Public Health Programs - Fund Type 11 – General Fund Contribution decrease of \$10,626

Total revenues and appropriations have increased \$2,708,744. Revenue increases are primarily related to actual vs. estimated fund balances and carryover funds within various programs/sub funds in the Department (\$1,035,673); additional revenues primarily for Medi-Cal Administrative Activities and Alcohol Drug programs (\$614,608); additional revenue from the 2011 Realignment funds (\$450,213); a decrease in revenues from First 5 funding (-\$80,475); a decrease in revenues from the County Service Areas and other programs related to the change in methodology for Public Health Administrative cost allocation (\$-145,143); and a residual equity transfer-in that will allow for the transfer of prior year costs to be distributed to various grant program budgets, reimbursing the Public Health sub fund 001 for costs initially recorded in that fund (\$941,145).

Appropriations have also been increased in the addenda in an amount to equal the adjusted revenues. Salaries and benefits are increased by \$308,198 to include the addition of 2.0 Health Education Coordinator positions funded by 2011 Realignment funds, adjustments to health insurance costs based on current rates, and to accommodate shifts of staff between Public Health and Mental Health. Services and Supplies are increased by \$391,703 and are primarily related to increased contracted services for Alcohol/Drug programs and an increase to the contract for jail medical services related to anticipated jail population increases (offset by the 2011 Realignment funds noted above). Fixed assets are increased by \$5,000 for the purchase of video conferencing equipment replacements for the current system. An increase of \$941,145 in residual equity transfers-out is budgeted primarily to allow for the transfer of prior year costs to be distributed to various grant program budgets, reimbursing the Public Health sub fund 001 for costs initially recorded in that fund (as noted above under changes in revenues).

The General Fund contribution to Public Health has decreased by \$10,626 primarily due to revised cost projections in the California Children's Services (CCS) programs and Emergency Medical Services (EMS) program. (General Fund contributions are detailed on Attachment B.)

Special Districts - Fund Type 12 (CSA 3 and CSA 7)

Total revenues and appropriations have increased \$76,984 in the CSA budgets. Revenue increases are primarily related to actual vs. estimated fund balance (\$371,441) offset by an anticipated decrease in ambulance services revenues based on FY 2010-11 actuals (-\$308,000). Property tax revenues have been increased slightly based on FY 2010-11 actuals and consistent with countywide property tax projections (\$3,018). Increases to appropriations have been made to reflect available revenues. The appropriation adjustments include changes to contract services and special projects in CSA 3 and CSA 7. In CSA 7 appropriations for special projects decreased \$381,868 and appropriations for contingency increased \$289,754.

Recommended Staffing Changes:

The Health Services Department is requesting the following position additions/deletions that better align personnel allocations with the current funding and programmatic requirements of the Department. The changes to personnel allocations result in a net increase of 2.0 FTEs. The

additional Health Education Coordinator positions are assigned to Alcohol/Drug Programs and the positions are fully funded from new 2011 Realignment funds.

Health Education Coordinator	2.20
Public Health Nurse	(0.30)
Sr. Office Assistant	0.20
Psychiatric Technician	<u>(0.10)</u>
Total	+2.00

Health Services - Mental Health Division

Total revenues and appropriations increased \$1,328,347 for the Mental Health Division.

The addenda request for Mental Health is based on ending fund balances at the time the books were closed for FY 2010-11. There are several questions regarding the spread of indirect and overhead costs between the Traditional programs and the Mental Health Services Act programs. The allocation of these costs is currently being reviewed by the Chief Administrative Office and the Auditor-Controller. Currently a portion of the indirect and overhead costs are sitting within the Traditional programs. Therefore, the year end fund balance within the Traditional programs is potentially understated at a negative \$1.7M and the fund balance within the MHSA programs is potentially overstated at a positive \$8.2M. The costs under review for allocation from the Traditional programs to the MHSA programs total \$2.8M.

If it is determined that some or all of these transactions are material, appropriate and sufficiently supported, an audit adjustment may be posted that would affect the fund balances within these programs. If such an adjustment is posted, a budget transfer will be submitted to the Board to incorporate the change in available fund balances in the programs.

Under a worst case scenario with the current budget assumptions, if no changes were made and all costs stayed within the Traditional programs, the department is looking at a \$427,805 structural deficit in Traditional programs in FY 2011-12. The Chief Administrative Office and Auditor-Controller will be reporting back to the Board within the next few months with the outcome of the review of these costs and steps will be taken to close the gap if necessary.

Traditional Programs

Revenues and appropriations decreased by \$442,182 for Mental Health Traditional programs. Revenue adjustments include:

- \$1,232,185 increase in State revenue mostly due to the following:
 - \$1,092,156 increase for prior years' cost report settlements based upon notification the Department recently received from the State.
 - \$121,933 increase in educationally-related/special education pupils (SEP) funding from the State and El Dorado County Office of Education (EDCOE) for services to students who require mental health services within their individual educational plans. With the recent elimination of Individuals with Disabilities Education Act

(IDEA) funding, the EDCOE will additionally compensate the Division for these services.

- \$28,674 net decrease in Federal revenue mostly due to the following:
 - \$78,388 decrease in the Individuals with Disabilities Education Act (IDEA) funding based on an MOU with the Office of Education as stated above.
 - \$49,713 increase in Medi-Cal and Healthy Families revenue based on increased services.
- \$49,400 increase in Psychiatric Health Facility (PHF) Out-of-County revenue due to an increase in the State Maximum Allowable (SMA) rate for this service.
- \$130,151 increase in realignment from new 2011 Realignment funds.
- \$2,253,048 decrease in fund balance related to:
 - Estimated \$2.8M decrease of FY 2010-11 expenditures that were anticipated to be transferred to MHSA programs at the time of the Recommended Budget submittal (see note on indirect and overhead cost allocations above).
 - \$533,106 increase in estimated fund balance available based on final FY 2010-11 year end expenditures and revenues.
- \$427,805 has been included in Miscellaneous Revenue as a placeholder pending the review of prior year indirect and overhead cost allocations. The following summary outlines the potential structural deficit in the Traditional program budget:

Current Year Revenues	\$8,934,122
Current Year Appropriations	<u>9,114,277</u>
Current Year Deficit	(180,155)
One Time Revenues (fund balance)	-1,790,213
One Revenues cost settlement	<u>1,775,017</u>
Total One Time Revenues	-15,196
One Time Appropriations (cost settlement owed)	<u>-232,454</u>
One Time Deficit	(247,650)
Total structural deficit	(427,805)

It should be noted that the FY 2010-11 year end fund balance for Traditional programs was at negative \$1,790,213. This deficit is offset by the anticipated receipt of prior year cost settlement payments of \$1,775,018 from the State in FY 2011-12.

Appropriation reductions to Traditional programs include a decrease of \$294,383 from salaries and benefits related to vacant psychiatrist positions; a net decrease of \$99,440 in services and supplies related to an increases in some contract provider services (psychiatrists, outpatient children’s services, additional training for the Psychiatric Health Facility staff) and decreases in special department for estimated future cost report settlements that will not be owed to the State and reductions to operational contingencies; and a decrease of \$61,067 to intrafund transfers

primarily for costs associated with staff spending additional time on MHSA programs. Additionally, in order to align appropriations with limited revenues, building rents have been reduced for South Lake Tahoe with the intent that functions in the leased facility there be relocated to County owned facilities in South Lake Tahoe.

MHSA Programs

Total revenues and appropriations increased by \$1,770,529 for MHSA programs. The Addenda budget for MHSA programs as submitted by the Department does not fully account for changes in State and Federal revenues and requires further review. The Chief Administrative Office is working with the Department on this review and will report back during Budget Hearings if additional adjustments need to be made.

Human Services – Net County Cost decrease of \$24,704

Human Services – Fund Type 10 (Social Services and Public Guardian) - Net County Cost decrease of 24,704.

The addenda for the Department's Social Services programs includes changes which increase revenues by \$1,495,164 and increase appropriations by \$1,470,460 resulting in an overall decrease in Net County cost of \$24,704. These changes are primarily related to an increase of \$1,469,380 in State and Federal funding for the administration of Medi-Cal Eligibility and CalFresh (formerly Food Stamps) programs. The additional allocations for FY 2011-12 have already been received and will become part of the base allocation for funding in future years so this revenue is anticipated to be ongoing. Additional staffing of 22.0 FTEs is requested to administer and support the programs (see Personnel Allocation Changes below). Additional realignment revenue of \$24,704 is projected based on a minor adjustment in the distribution of Social Services realignment funds.

Community Services – Fund Type 11 (Community Services)

The addenda request for the Community Services Division results in a net increase to revenues and appropriations of \$1,208,589.

The addenda changes are due to an increase of \$657,923 in actual vs. estimated year-end fund balances for Community Services programs. These carryover funds have been re-budgeted for client services expenditures in Family & Special Services programs, Workforce Investment Act programs, and parent partner services formerly provided under the SB163 Wrap Around program. Other increases also include \$329,666 in Federal funding for the Low Income Home Energy Assistance Program (LIHEAP) and \$165,000 in Federal funding for the Workforce Investment Act (WIA) program. These funds are used primarily used to fund client services expenditures in these programs.

The Department is also requesting a shift of funds within the General Fund contribution to Community Services programs with no change to the overall contribution amount. The changes include an increase of \$2,500 in Housing, Community and Economic Development programs to fund the match requirement for a new Community Development Block Grant which is offset by a reduction of \$2,500 in the contribution to the Affordable Housing Program, and an adjustment

of \$30,000 between the Sr. Nutrition and Sr. Day Care Programs to more accurately capture the cost of meals associated with the Sr. Day Care program. (General Fund contributions are detailed on Attachment B.)

IHSS Public Authority and Public Housing Authority – Fund Type 12

Addenda changes include an increase to estimated revenues and appropriations of \$164,827 for IHSS Public Authority and Public Housing Authority to reflect actual vs. estimated year-end balance, primarily from the Public Housing Authority (PHA) operating funds designated specifically for the use within the Public Housing Program. The changes consist of \$136,565 in the Housing Choice Voucher and set-aside project funding for the Public Housing Authority, and an increase of \$28,262 for the Public Housing Authority and In Home Supportive Services (IHSS) Public Authority that have been re-budgeted for client service expenditures.

Personnel Allocation Changes: The Department is requesting the addition of 22.0 positions in Social Services Eligibility associated with the increased State and Federal funding for the Medi-Cal and CalFresh programs. The funding increase represents a 30% increase in client caseload. The requested positions are:

Eligibility Worker I/II	15.0
Eligibility Worker III	3.0
Eligibility Worker Supervisor I	1.0
Staff Services Analyst	1.0
Office Assistant I/II	<u>2.0</u>
	22.0

The Department is also requesting the following position addition and deletions to better align allocations with current program accounting and administrative requirements. This change will result in a decrease of 1.0 FTE in the Department’s allocation:

Account Clerk I/II	-1.0 (vacant)
Fiscal Technician	-1.0 (vacant)
Department Analyst I/II	<u>+1.0</u>
	-1.0

Veteran Affairs - Net County Cost increase of \$7,500

The addenda for the Veteran Affairs Department increases Net County Cost by \$7,500. This includes an increase in revenue of \$21,700. Most of this revenue (\$17,500) is a transfer in from the Veterans License Plate special revenue fund. These funds were budgeted in FY 2010-11 but not transferred. The remaining \$4,200 of the increase is anticipated revenue from PG&E for the use of the Veterans Hall for emergency operations during storms. Overall appropriations are increasing by \$29,200. Most of the increase (\$25,000) is in salaries, and will be used to hire two extra-help Veterans Service Representatives to train as part of the department’s succession planning efforts. The remainder of the increased appropriations (\$4,200) is in services and supplies, to be used for the replacement of furniture and equipment for the Veterans Hall.

Library – No change to Net County Cost

Total revenues and appropriations have decreased \$160,876 in the Library budget.

The Recommended Budget included First 5 grant funding of \$442,002. In late June, the Library was notified that this funding had been reduced by \$189,002. Reductions in appropriations have been made to offset the loss of the grant funds and include \$126,895 in salaries and benefits, \$46,447 in library books and \$16,389 in other expenses. The allocation of the 4.0 FTE Early Childhood Literacy Specialists will remain and be funded with a combination of First 5 funding and salary savings from a 0.5 vacant position that will be eliminated.

Other Addenda changes include an increase of \$20,000 in parcel tax revenue in El Dorado Hills and South Lake Tahoe based on FY 2010-11 actual revenues. The additional revenues will be used to purchase library materials in those branches. Additionally, two grants will be carried forward into FY 2011-12 resulting in an increase of \$8,126 in revenues and appropriations.

Personnel Allocation Changes: The Department is requesting the deletion of 0.5 FTE Library Assistant I/II (vacant).

Child Support Services – No change to Net County Cost

Total revenues and appropriations have increased \$90,392 in the Child Support Services budget. This adjustment is for increased funding from the State for the implementation of a statewide back-file indexing project in support of a paperless processing system. This additional funding will be used for extra help staff to perform document indexing work. The Department is also requesting an increase of \$5,000 in fixed assets for the purchase of a computer server to replace an older existing server. This change is offset by a reduction in services and supplies resulting in no change to Net County Cost.

Personnel Allocation Changes: The Department is requesting the deletion of 1.0 Executive Secretary and the addition of 1.0 Executive Assistant to true up the personnel allocation and to better reflect the current administrative support requirements of the Department. The additional cost is approximately \$1,500 and is fully funded through the annual Child Support allocation from the State.

**Attachment B
FY 2011-12 DEPARTMENT 15 APPROPRIATIONS**

Description	Recommended Amount	Addenda Amount	Variance
General Fund Contingency	\$ 5,200,000	\$ 5,400,000	\$ 200,000
General Fund Contribution to DOT	515,092	513,052	(2,040)
General Fund Contribution to Airports	89,224	89,224	-
General Fund Contribution to Health - Public Health Programs	3,526,321	3,515,696	(10,625)
Jail Medical Services Contract (CFMG)	1,880,770	1,865,873	(14,897)
Juvenile Hall Medical Services Contract (CFMG)	458,633	455,834	(2,799)
Emergency Medical Services (EMS)	501,318	531,881	30,563
County Medical Services Program (CMSP)	233,492	233,492	-
California Children's Services (CCS) Diagnostics Program Match	278,317	269,614	(8,703)
California Children's Services (CCS) Program Match	68,995	52,994	(16,001)
Healthy Families Program Match	95,000	95,000	-
Alcohol Drug Program Administration (required County match)	9,796	11,008	1,212
General Fund Contribution to Human Services - Community Services	1,411,606	1,411,606	-
Area Agency on Aging Programs	1,015,511	1,015,511	-
Affordable Housing	191,419	188,919	(2,500)
In Home Supportive Services (IHSS) Public Authority	56,923	56,923	-
Family Services	26,070	26,070	-
MSSP	5,181	5,181	-
Senior Day Care	85,843	85,843	-
Special Services	15,072	15,072	-
CDBG Grants	6,500	9,000	2,500
Community Services Administration	9,087	9,087	-
Pass Through Realignment Funding	6,314,579	6,314,579	-
General Fund Contribution Health VLF Realignment	5,140,061	5,140,061	-
General Fund Contribution Mental Health - VLF Realignment	937,435	937,435	-
General Fund Contribution Social Services VLF Realignment	237,083	237,083	-
General Fund Contribution Health - State Local Program Realignment Match	704,192	704,192	-
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510	16,510	-
Annual Audit Contract	71,250	71,250	-
Sales Tax Audit Services	30,000	30,000	-
SB 90 Claim Expenses (Fully offset with revenue)	20,000	20,000	-
CalPERS Survivor Benefit Premium Payment (annual)	20,000	20,000	-
Grand Jury Publication	8,500	8,500	-
General Fund A87 Charges to Child Support (expenditure abatement)	(120,848)	(120,848)	-
UCCE	-	252,406	252,406
El Dorado Water & Power Authority (EDWPA)	200,000	200,000	-
Tahoe Regional Planning Agency (TRPA) Compact	40,000	40,000	-
Ordinance code update	-	9,000	9,000
Cemetary expenses	-	15,000	15,000
Prior years Green Fees to State	-	16,089	16,089
Resource Conservation District Contracts (El Dorado & Georgetown)	148,844	148,844	-
General Fund Contribution to LAFCO	105,035	105,484	449
Increased General Reserve to maintain 5%	-	234,627	234,627
Increased Designation for Capital Projects	4,800,000	6,739,817	1,939,817
TOTAL	\$ 23,100,305	\$ 25,755,028	\$ 2,654,723

Attachment B
FY 2011-12 DEPARTMENT 15 REVENUE

Description	Recommended	Addenda	Variance
Property Taxes	\$ 67,468,519	\$ 68,447,880	\$ 979,361
Sales Tax	8,241,824	8,626,695	384,871
Hotel Motel Tax	1,557,929	1,631,326	73,397
Property Transfer Tax	1,230,381	1,240,679	10,298
Othe Misc. Taxes	7,381	8,854	1,473
Tax Loss Reserve	2,600,000	2,600,000	-
Franchise Fees	710,136	682,709	(27,427)
Penalties	275,000	297,340	22,340
Interest	44,859	49,512	4,653
State Revenue (Primarily realignment)	6,937,518	6,937,895	377
Federal	183,705	183,877	172
RDA	244,300	190,196	(54,104)
Casino	2,500,000	2,500,000	-
Assessment & Tax Collection Fees	2,313,661	2,419,475	105,814
Recording Fees	176,524	189,113	12,589
Interfund - A87 Cost Recovery	2,180,784	1,903,858	(276,926)
Operating Transfers In (Tobacco Settlement and Community Enhancement)	1,500,000	1,554,476	54,476
Fund Balance	15,505,673	18,229,912	2,724,239
From Reserves	102,069	-	(102,069)
TOTAL	\$ 113,780,263	\$ 117,693,797	\$ 3,913,534

**Attachment C - Same assumptions used in May 26, 2011 forecast
5 year forecast as of September 19, 2011**

**COUNTY OF EL DORADO
General Fund Revenue and Appropriation Projection**

	FY 2011-12	FY 2012-13	Projected FY 2013-14	FY 2014-15	FY 2015-16
REVENUES					
Property Tax	\$ 52,509,649	\$ 52,249,176	\$ 51,990,026	\$ 51,732,193	\$ 51,475,670
Other Local Taxes	30,365,395	30,286,824	30,208,674	30,130,942	30,053,626
Licenses/Permits/Franchises	5,086,351	5,143,093	5,200,656	5,259,055	5,318,301
Fines/Forfeitures/Penalties	825,550	830,832	836,167	841,555	846,997
Use of Funds/Property	115,412	131,029	131,652	132,282	132,917
Intergovernmental Revenue	64,861,600	60,016,621	61,579,741	63,195,176	64,864,785
Charges for Service	13,032,339	13,196,632	13,363,247	13,532,221	13,703,592
Other Revenue	3,270,034	3,260,226	3,272,335	3,284,566	3,296,919
Transfers from Other Funds	16,054,138	21,338,757	21,719,224	22,112,451	22,518,922
Total Current Revenues	\$ 186,120,468	\$ 186,453,190	\$ 188,301,723	\$ 190,220,441	\$ 192,211,732
Appropriation from Fund Balance	18,229,912	7,400,000	7,600,000	7,750,000	7,950,000
Total Revenues	\$ 204,350,380	\$ 193,853,190	\$ 195,901,723	\$ 197,970,441	\$ 200,161,732
Discretionary Revenues	\$ 117,693,797	\$ 106,573,817	\$ 106,486,504	\$ 106,351,958	\$ 106,270,192
Departmental Revenues	86,656,583	87,279,373	89,415,219	91,618,483	93,891,540
Total Revenues	\$ 204,350,380	\$ 193,853,190	\$ 195,901,723	\$ 197,970,441	\$ 200,161,732
APPROPRIATIONS (Category)					
General Government	\$ 25,560,289	\$ 24,721,993	\$ 25,647,841	\$ 26,609,696	\$ 27,608,969
Law and Justice	79,915,391	82,948,360	86,097,738	89,368,035	92,763,935
Land Use & Development	18,798,878	19,228,546	19,933,539	20,664,813	21,423,364
Health/Human Services	54,320,794	56,225,037	58,197,391	60,240,341	62,356,460
Nondepartmental	18,780,584	19,133,262	19,453,844	19,829,415	20,210,121
Total Appropriations	\$ 197,375,936	\$ 202,257,198	\$ 209,330,353	\$ 216,712,301	\$ 224,362,849
APPROPRIATIONS (Object)					
Salaries/Benefits	\$ 123,158,000	\$ 128,083,520	\$ 133,206,061	\$ 138,533,503	\$ 144,074,043
Operating Expenses	54,434,094	54,138,033	55,740,262	57,390,558	59,090,363
Fixed Assets	1,256,920	1,294,628	1,333,466	1,373,470	1,414,675
Other Financing Uses	31,000	31,930	32,888	33,875	34,891
Transfer to Other Funds	13,095,922	13,109,088	13,267,676	13,430,895	13,598,877
Appropriation for Contingency	5,400,000	5,600,000	5,750,000	5,950,000	6,150,000
Total Appropriations	\$ 197,375,936	\$ 202,257,198	\$ 209,330,353	\$ 216,712,301	\$ 224,362,849
Revenue Surplus/(Shortfall)	\$ 6,974,444	\$ (8,404,009)	\$ (13,428,630)	\$ (18,741,860)	\$ (24,201,117)
Designated for Capital Projects	\$ 8,522,413	\$ 8,522,413	\$ 8,522,413	\$ 8,522,413	\$ 8,522,413
General Reserve	\$ 8,746,513	\$ 8,981,140	\$ 9,205,288	\$ 9,540,471	\$ 9,888,169
\$ Needed for 5% General Reserve	\$ 8,981,140	\$ 9,205,288	\$ 9,540,471	\$ 9,888,169	\$ 10,248,856
Additional Funds to Reach 5%	\$ (234,627)	\$ (224,149)	\$ (335,182)	\$ (347,698)	\$ (360,687)
Total Revenue Surplus/Shortfall	\$ (0)	\$ (8,628,157)	\$ (13,763,812)	\$ (19,089,558)	\$ (24,561,804)
Cumulative Surplus/Shortfall		\$ (8,628,157)	\$ (22,391,969)	\$ (41,481,527)	\$ (66,043,332)

FY 2011-12

Property Tax reduced by 1.45%
 All other Discretionary Rev remains flat
 Departmental revenue grows 1%
 Funding of \$500K for roads
 4% growth on salaries and benefits
 3% growth on all other expenses
 Fund balance = Contingency plus \$2M departmental savings / increased revenues

FY 2012-13 through FY 2015-16

Property Tax reduced by 0.5%
 All other assumptions remain same as FY 2011-12

**Attachment C - Revised assumptions (less conservative)
5 year forecast as of September 19, 2011**

**COUNTY OF EL DORADO
General Fund Revenue and Appropriation Projection**

	FY 2011-12	FY 2012-13	Projected FY 2013-14	FY 2014-15	FY 2015-16
REVENUES					
Property Tax	\$ 52,509,649	\$ 52,249,176	\$ 51,990,026	\$ 51,732,193	\$ 51,475,670
Other Local Taxes	30,365,395	30,286,824	30,208,674	30,130,942	30,053,626
Licenses/Permits/Franchises	5,086,351	5,143,093	5,200,656	5,259,055	5,318,301
Fines/Forfeitures/Penalties	825,550	830,832	836,167	841,555	846,997
Use of Funds/Property	115,412	131,029	131,652	132,282	132,917
Intergovernmental Revenue	64,861,600	60,016,621	61,579,741	63,195,176	64,864,785
Charges for Service	13,032,339	13,196,632	13,363,247	13,532,221	13,703,592
Other Revenue	3,270,034	3,260,226	3,272,335	3,284,566	3,296,919
Transfers from Other Funds	16,054,138	21,338,757	21,719,224	22,112,451	22,518,922
Total Current Revenues	\$ 186,120,468	\$ 186,453,190	\$ 188,301,723	\$ 190,220,441	\$ 192,211,732
Appropriation from Fund Balance	18,229,912	9,400,000	9,600,000	9,750,000	9,950,000
Total Revenues	\$ 204,350,380	\$ 195,853,190	\$ 197,901,723	\$ 199,970,441	\$ 202,161,732
Discretionary Revenues	\$ 117,693,797	\$ 108,573,817	\$ 108,486,504	\$ 108,351,958	\$ 108,270,192
Departmental Revenues	86,656,583	87,279,373	89,415,219	91,618,483	93,891,540
Total Revenues	\$ 204,350,380	\$ 195,853,190	\$ 197,901,723	\$ 199,970,441	\$ 202,161,732
APPROPRIATIONS (Category)					
General Government	\$ 25,560,289	\$ 24,622,344	\$ 25,445,552	\$ 26,301,688	\$ 27,192,070
Law and Justice	79,915,391	82,492,070	85,171,469	87,957,688	90,854,988
Land Use & Development	18,798,878	19,292,348	19,805,557	20,339,294	20,894,380
Health/Human Services	54,320,794	55,419,269	56,561,684	57,749,794	58,985,430
Nondepartmental	18,780,584	19,133,262	19,453,844	19,829,415	20,210,121
Total Appropriations	\$ 197,375,936	\$ 200,959,293	\$ 206,438,105	\$ 212,177,879	\$ 218,136,988
APPROPRIATIONS (Object)					
Salaries/Benefits	\$ 123,158,000	\$ 128,083,520	\$ 133,206,061	\$ 138,533,503	\$ 144,074,043
Operating Expenses	54,434,094	52,885,234	52,939,580	52,995,555	53,053,210
Fixed Assets	1,256,920	1,256,920	1,256,920	1,256,920	1,256,920
Other Financing Uses	31,000	31,000	31,000	31,000	31,000
Transfer to Other Funds	13,095,922	13,102,619	13,254,544	13,410,901	13,571,815
Appropriation for Contingency	5,400,000	5,600,000	5,750,000	5,950,000	6,150,000
Total Appropriations	\$ 197,375,936	\$ 200,959,293	\$ 206,438,105	\$ 212,177,879	\$ 218,136,988
Revenue Surplus/(Shortfall)	\$ 6,974,444	\$ (5,106,104)	\$ (8,536,382)	\$ (12,207,438)	\$ (15,975,257)
Designated for Capital Projects	\$ 8,522,413	\$ 8,522,413	\$ 8,522,413	\$ 8,522,413	\$ 8,522,413
General Reserve	\$ 8,746,513	\$ 8,981,140	\$ 9,141,845	\$ 9,398,805	\$ 9,665,934
\$ Needed for 5% General Reserve	\$ 8,981,140	\$ 9,141,845	\$ 9,398,805	\$ 9,665,934	\$ 9,943,636
Additional Funds to Reach 5%	\$ (234,627)	\$ (160,705)	\$ (256,960)	\$ (267,129)	\$ (277,702)
Total Revenue Surplus/Shortfall	\$ (0)	\$ (5,266,808)	\$ (8,793,342)	\$ (12,474,568)	\$ (16,252,958)
Cumulative Surplus/Shortfall	\$ (0)	\$ (5,266,808)	\$ (14,060,150)	\$ (26,534,718)	\$ (42,787,676)

FY 2011-12

Property Tax reduced by 1.45%
 All other Discretionary Rev remains flat
 Departmental revenue grows 1%
 Funding of \$500K for roads
 4% growth on salaries and benefits
 No growth on all other expenses
 Fund balance = Contingency plus \$4M departmental savings / increased revenues

FY 2012-13 through FY 2015-16

Property Tax reduced by 0.5%
 All other assumptions remain same as FY 2011-12

**Attachment D
Department of Transportation
FY 2011-12 ADDENDA - Facilities Capital Budget
PROPOSED WORKPLAN**

DOT Project #	Project Title	Amount Budgeted in ACO	Funding Source
90001	Countywide Special Projects / Deferred Maintenance	319,500	ACO Fund
90002	Countywide Security	55,000	ACO Fund
90003	Countywide HVAC Repairs	255,500	ACO Fund
90004	Countywide Exterior Paint	45,000	ACO Fund
90005	Countywide Mold, Lead & Asbestos Abatement	15,000	ACO Fund
90006	Countywide Parking Lot Improvements & Repairs	105,000	ACO Fund
90007	Countywide ADA Evaluation / Compliance	106,000	ACO Fund
90008	Countywide Bird Control	35,000	ACO Fund
90013	Countywide Interior Paint	25,000	ACO Fund
90056	Government Center PVL Bldgs A & B Emergency Electrical	259,500	ACO Fund
90057	Replacement of UPS and HVAC systems for IT Data Center in Building B	259,500	ACO Fund
90058	PVL & SLT EECBG Grant Energy Retrofitting Project	118,566	ACO Fund
		812,423	Federal Grant
90100	Court PVL - Courthouse Main Street - Corbel Replace/Repair/Remove	90,000	Court Construction Spec. Rev. Fund
90101	Jail/Sheriff SLT - Johnson Building Re-roof	133,000	Criminal Justice Spec. Rev. Fund
90102	Court SLT - Facilities Siesmic Retrofit	55,876	Court Construction Spec. Rev. Fund
		9,124	ACO Fund
90103	Court ADA Improvements CP/SLT	101,000	Court Construction Spec. Rev. Fund
90104	ADA Improvements - Court - Bldg C	52,000	Court Construction Spec. Rev. Fund
		186,000	ACO Fund
90108	Court SLT - ADA Improvements	142,039	Court Construction Spec. Rev. Fund
		32,161	ACO Fund
90211	SLT Jail Surveillance Equipment Upgrade	5,500	Criminal Justice Spec. Rev. Fund
		20,000	Interfund Rev: Services
90212	Jail PVL - Sewer Outfall Grinder Replacement	166,000	Criminal Justice Spec. Rev. Fund
90213	Jail PVL - Water Heater Replacement	275,000	Criminal Justice Spec. Rev. Fund
90214	Jail SLT - HVAC Replacement	190,000	Criminal Justice Spec. Rev. Fund
90502	Buildings & Grounds Shed Replacement	15,000	ACO Fund
		62,000	Risk Management - Self Insurance
90600	Animal Control PVL - Animal Control	1,927,000	Tobacco Settlement Funds
90990	Facilities Planning	45,000	ACO Fund
Total Projects		5,917,689	

**Attachment D
 Department of Transportation
 FY 2011-12 ADDENDA - Parks Capital Budget
 PROPOSED WORKPLAN**

DOT Project #	Project Title	Amount Budgeted in ACO	Funding Source
97005	SMUD Trail	106,755	EDHCSD
		246,245	Federal TEA
97009	Bradford Park Restroom Installation	78,336	ACO Fund
		12,664	Quimby
97012	El Dorado Trail - Los Trampas to Halcon	10,000	ACO Fund
		5,000	Trails Now Contribution
		20,000	TDA
97201	El Dorado County Parks and Trail Master Plan	104,600	ACO Fund
Total Projects		583,600	

Attachment E - Recommended Budget Fixed Assets FY 2011-12

Department Fund Type 10	Dept	Fund	Sub- Obj	Item No.	Units	Department Requested Item Description	Unit Cost	Dept Request	CAO Recm'd
CAO	02	10	6040	1	1	Boulder Buster	\$ 8,500	\$ 8,500	\$ 8,500
				2	2	Snowmobiles	\$ 13,000	\$ 26,000	\$ 26,000
				3	1	Trailer	\$ 2,500	\$ 2,500	\$ 2,500
				4	2	Tents	\$ 10,750	\$ 21,500	\$ 21,500
				5	1	3 Sided Arch Pipe	\$ 6,000	\$ 6,000	\$ 6,000
			6042	6	2	Desktop Computers	\$ 1,750	\$ 3,500	\$ 3,500
			Department Total						
Auditor Controller	3	10	6042	7	1	Scanner	\$ 6,400	\$ 6,400	\$ 6,400
				Department Total					
Treasurer	4	10	6042	8	1	Remittance Processer	\$ 34,000	\$ 34,000	\$ 34,000
Department Total							\$	\$ 34,000	\$ 34,000
Information Technology	10	10	6040	9	1	Telecom Datasafes	\$ 5,000	\$ 5,000	\$ 5,000
				10		SAN & Blade Servers (Rebudget from 10/11)		\$ 179,650	\$ 179,650
			6042	11	1	Network Server, parts, etc.	\$ 125,000	\$ 125,000	\$ 125,000
			Department Total						
Surveyor	12	10	6040	12	1	Plotter	\$ 20,000	\$ 20,000	\$ 20,000
				6042	13	5	Computer Replacement	\$ 1,600	\$ 8,000
			Department Total						
District Attorney	22	10	6042	14	1	Dell 5350dn Laser Printer	\$ 2,025	\$ 2,025	\$ 2,025
				Department Total					
Sheriff	24	10	6042	15	1	IBM Iseries Server	\$ 22,000	\$ 22,000	\$ 22,000
				16	1	Dell Storage array for video storage 17B	\$ 13,500	\$ 13,500	\$ 13,500
				17	2	Network switches for video network	\$ 2,500	\$ 5,000	\$ 5,000
				18	1	WS Jail Surveillance System Phase 2	\$ 55,000	\$ 55,000	\$ 55,000
				19	1	Laptop Computer	\$ 2,000	\$ 2,000	\$ 2,000
				20	1	ID Card Printer	\$ 3,500	\$ 3,500	\$ 3,500
				21	1	SLT Jail Surveillance Camera Project	\$ 20,000	\$ 20,000	\$ 20,000
				22	1	PV Jail Surveillance System-Phase 1	\$ 32,700	\$ 32,700	\$ 32,700
				23	1	PV Jail Double Bunk	\$ 3,000	\$ 3,000	\$ 3,000
				24	1	PV Jail Sallyport Door	\$ 7,500	\$ 7,500	\$ 7,500
				25	1	Alliance EOC Component/Software	\$ 24,500	\$ 24,500	\$ 24,500
				26	1	Avocent Power Switch Upgrade for Alliance EOC Component	\$ 8,336	\$ 8,336	\$ 8,336
				27	1	Dell Poweredge R410 Server for Alliance EOC Component	\$ 13,264	\$ 13,264	\$ 13,264
				28	1	Hilltop Repeaters	\$ 34,400	\$ 34,400	\$ 34,400
				29	1	Generator and Switch	\$ 6,000	\$ 6,000	\$ 6,000
				30	1	Reverse 911 Registration Portal	\$ 6,000	\$ 6,000	\$ 6,000
				31	1	Vehicle Tracker Sysem	\$ 7,800	\$ 7,800	\$ 7,800
				32	1	Thermal Imaging Cameras	\$ 19,500	\$ 19,500	\$ 19,500
				33	2	Remote Gas Monitors	\$ 9,250	\$ 18,500	\$ 18,500
				34	1	In Car Digital Video System	\$ 50,000	\$ 50,000	\$ 50,000
				35	1	Remote Video Engine Equipment	\$ 20,300	\$ 20,300	\$ 20,300
				36	1	MERC Portable Morgue	\$ 52,600	\$ 52,600	\$ 52,600
				37	1	CINT Call Box Throw Phone	\$ 20,000	\$ 20,000	\$ 20,000
				38	1	CalMET Surveillance Vehicle	\$ 40,700	\$ 40,700	\$ 40,700

Attachment E - Recommended Budget Fixed Assets FY 2011-12

Department	Dept	Fund	Sub-Obj	Item No.	Units	Department Requested Item Description	Unit Cost	Dept Request	CAO Recm'd	
Sheriff (cont.)				39	9	Mountain top repeater replacement units	\$ 6,000	\$ 54,000	\$ 54,000	
				40	10	Advanced function handheld radios	\$ 2,200	\$ 22,000	\$ 22,000	
				41	11	Voting Receivin Upgrade	\$ 2,500	\$ 27,500	\$ 27,500	
				42	1	Duplexer, filters, antennas for 2 sites	\$ 12,000	\$ 12,000	\$ 12,000	
				43	3	Mountain top repeater Solar replacement	\$ 9,200	\$ 27,600	\$ 27,600	
				44	3	Mobile Data Collector (MDC)	\$ 7,000	\$ 21,000	\$ 21,000	
				45	1	Laptop Computer	\$ 1,800	\$ 1,800	\$ 1,800	
				46	1	Cobham Orion Guardian Tracking System	\$ 7,800	\$ 7,800	\$ 7,800	
				47	1	Vectra# ELT Direction Finder	\$ 2,500	\$ 2,500	\$ 2,500	
				48	1	CareTraks Emergency Response Tream Package	\$ 5,225	\$ 5,225	\$ 5,225	
Department Total								\$ 667,525	\$ 667,525	
Probation	25	10	6040	49	1	Freezer	\$ 4,000	\$ 4,000	\$ 4,000	
				6040	50	1	Vehicle purchase (AB109)	\$ 28,000	\$ 28,000	\$ 28,000
				6042	51	1	Laser Printer	\$ 2,000	\$ 2,000	\$ 2,000
Department Total								\$ 34,000	\$ 34,000	
Transportation	30	10	6040	52	1	Storage cabinet for fuel	\$ 1,500	\$ 1,500	\$ 1,500	
				53	1	Mower deck	\$ 1,700	\$ 1,700	\$ 1,700	
				Department Total						
Public Health	40	10	6040	54	2	Camper Shells for Animal Services Replacement Vehicles	\$ 3,500	\$ 7,000	\$ 7,000	
				6042	55	1	Computer Server (share of cost, see note in Fund 11 below)	\$ 6,710	\$ 6,710	\$ 6,710
				56	1	Back Up Tape Device (share of cost, see note in Fund 11 below)	\$ 5,035	\$ 5,035	\$ 5,035	
				57	1	Domain Controller (South Lake Tahoe)	\$ 2,000	\$ 2,000	\$ 2,000	
				Department Total						
Human Services	53	10	6042	58	5	Scanners & Barcode readers	\$ 2,500	\$ 12,500	\$ 12,500	
				59	2	Laptops	\$ 2,000	\$ 4,000	\$ 4,000	
				60	3	C-IV Kiosk	\$ 10,600	\$ 31,800	\$ 31,800	
				61	8	Printers for C-IV Kiosk	\$ 1,800	\$ 14,400	\$ 14,400	
				Department Total						
Library	60	10	6042	62	1	48-Port Switch	\$ 6,800	\$ 6,800	\$ 6,800	
Department Total								\$ 6,800	\$ 6,800	
Child Support	79	20	6042	63	1	Dell PowerEdge R510 Server	\$ 5,000	\$ 5,000	\$ 5,000	
Department Total								\$ 5,000	\$ 5,000	
Fund Type 10 Total								\$ 1,248,045	\$ 1,248,045	

Attachment E - Recommended Budget Fixed Assets FY 2011-12

Department Fund Type 11	Dept	Fund	Sub- Obj	Item No.	Units	Department Requested Item Description	Unit Cost	Dept Request	CAO Recm'd						
Sheriff	24	11	6040	64	1	Cameras and recorder for housing units to meet anticipated Prison Rape Elimination Act requirements	\$ 50,000	\$ 50,000	\$ 50,000						
						Department Total	\$ 50,000	\$ 50,000							
Transportation	30	11	6040	65	2	3 axle dump truck (replacement for 25- 06 and 25-07)	\$ 225,000	\$ 450,000	\$ 450,000						
						66	2	Engine Retrofit-graders	\$ 40,500	\$ 81,000	\$ 81,000				
						67	1	Engine Retrofit - loader	\$ 20,250	\$ 20,250	\$ 20,250				
						68	1	Air regenerative highway sweeper (TB)	\$ 300,000	\$ 300,000	\$ 300,000				
						69	1	Plotter/cutter for making road signs	\$ 10,000	\$ 10,000	\$ 10,000				
						70	1	Crane unit for Bridge Crew truck 28-10	\$ 16,000	\$ 16,000	\$ 16,000				
						71	1	Bottom dump trailer	\$ 15,000	\$ 15,000	\$ 15,000				
						72	1	Stake bed truck with diesel engine	\$ 60,000	\$ 60,000	\$ 60,000				
						73	1	Press Machine	\$ 4,600	\$ 4,600	\$ 4,600				
						74	1	Grinder-cold planer attachment for skid steer	\$ 20,000	\$ 20,000	\$ 20,000				
						75	1	Self-propelled walk behind concrete/pavement saw	\$ 11,000	\$ 11,000	\$ 11,000				
						76	1	Vibratory Rammer/Compactor	\$ 3,200	\$ 3,200	\$ 3,200				
						77	1	Pressure Washer	\$ 5,100	\$ 5,100	\$ 5,100				
						78	1	Storage container	\$ 2,700	\$ 2,700	\$ 2,700				
						79	1	Air regenerative highway sweeper (WS)	\$ 300,000	\$ 300,000	\$ 300,000				
						6042	80	5	CADD Unit Replacement Computers	\$ 4,000	\$ 20,000	\$ 20,000			
									81	13	Personal Computers (Extra Memory and upgraded video cards)	\$ 4,000	\$ 52,000	\$ 52,000	
									82	1	Notebook Computer	\$ 1,500	\$ 1,500	\$ 1,500	
									83	1	Laptop Computer	\$ 1,500	\$ 1,500	\$ 1,500	
									84	5	Laptop Computers	\$ 1,500	\$ 7,500	\$ 7,500	
						85	1	Computer Server	\$ 7,500	\$ 7,500	\$ 7,500				
Department Total	\$ 1,388,850	\$ 1,388,850													
Public Health	40	11	6040	86	1	Air Conditioner for Server Room	\$ 1,600	\$ 1,600	\$ 1,600						
						87	1	Miscellaneous Items-Office	\$ 5,000	\$ 5,000	\$ 5,000				
						6042	88	1	Computer Server 931 Spring Street	\$ 8,000	\$ 8,000	\$ 8,000			
									89	1	Back Up Tape Device 931 Spring Street	\$ 6,000	\$ 6,000	\$ 6,000	
						90	1	Domain Controller (South Lake Tahoe)	\$ 3,000	\$ 3,000	\$ 3,000				
								91	1	Failover Server	\$ 10,000	\$ 10,000	\$ 10,000		
						92	1	Copier/Printer	\$ 1,800	\$ 1,800	\$ 1,800				
						93	*	Computer Server (shared cost, see	\$ 1,290	\$ 1,290	\$ 1,290				
						94	*	Back Up Tape Device (shared cost, see	\$ 965	\$ 965	\$ 965				
						95	TBD	Video Conferencing System Equipment	\$ 5,000	\$ 5,000	\$ 5,000				
						Department Total	\$ 42,655	\$ 42,655							
						Mental Health	41	11	6040	96	1	Exercise Bicycle (for PHF clients)	\$ 2,500	\$ 2,500	\$ 2,500
												97	1	Teleconference Equipment (Telemedicine)	\$ 123,700
6042	98	1	Polycom Conference management Appliance4000 (CMA 4000)	\$ 10,000	\$ 10,000							\$ 10,000			
			99	1	Scanning Equipment for Medi-Cal Billing							\$ 2,594	\$ 2,594	\$ 2,594	
Department Total	\$ 138,794	\$ 138,794													
Human Services	53	11	6040	100	1	Video Conferencing Equipment	\$ 76,000	\$ 76,000	\$ 76,000						
						101	3	Workstations	\$ 4,500	\$ 13,500	\$ 13,500				
						102	1	Fire Safe Filing Cabinet	\$ 2,500	\$ 2,500	\$ 2,500				
						6042	103	1	Router	\$ 2,000	\$ 2,000	\$ 2,000			
									104	1	Switch	\$ 2,500	\$ 2,500	\$ 2,500	
						105	1	Server	\$ 3,000	\$ 3,000	\$ 3,000				
Department Total	\$ 99,500	\$ 99,500													
Fund Type 11 Total							\$ 1,719,799	\$ 1,719,799							

Attachment E - Recommended Budget Fixed Assets FY 2011-12

Department	Dept	Fund	Sub- Obj	Item No.	Units	Department Requested Item Description	Unit Cost	Dept Request	CAO Recm'd
Fund Type 12									
Transportation	30	12	6040	106	1	Ride on Mower & Attachments	\$ 10,000	\$ 10,000	\$ 10,000
Department Total								\$ 10,000	\$ 10,000
Env Management	42	12	6040	107	1	Backpack Fogger	\$ 2,500	\$ 2,500	\$ 2,500
				108	1	Snow Removal Bobcat Slicer	\$ 2,500	\$ 2,500	\$ 2,500
				109	4	Flow Meters	\$ 5,000	\$ 20,000	\$ 20,000
				110	1	Submersible Pump	\$ 5,000	\$ 5,000	\$ 5,000
				111	4	Sludge Bin Covers	\$ 2,000	\$ 8,000	\$ 8,000
				112	1	Forklift	\$ 20,000	\$ 20,000	\$ 20,000
				113	1	Diaphragm Pump	\$ 5,000	\$ 5,000	\$ 5,000
			6042	114	1	Scanner	\$ 2,833	\$ 2,833	\$ 2,833
Department Total								\$ 65,833	\$ 65,833
Fund Type 12 Total								\$ 75,833	\$ 75,833
Fund Type 32									
Transportation	30	32	6040	115	1	Heavy duty 2 post lift	\$ 7,500	\$ 7,500	\$ 7,500
			32	6045	116	47	Vehicles (Various types)	\$ 1,378,354	\$ 1,378,354
Department Total								\$ 1,385,854	\$ 1,385,854
Fund Type 32 Total								\$ 1,385,854	\$ 1,385,854
GRAND TOTAL								\$ 4,429,531	\$ 4,429,531

**Attachment F
Memberships FY 2011-12 (Addenda)**

Department	Membership	Amount	Amount	Funding Source
		Legislative 4221	Other 4220	
AQMD	California Air Pollution Control Officers Association (CAPCOA)	\$850		433100
	California Environmental Health Association (CEHA)	\$350		
	AQMD Total	\$1,200	\$0	
Agriculture	CA Agricultural Commissioners and Sealer Association		\$ 3,500	General Fund
	California Department of Food and Agriculture State Licenses		\$ 750	General Fund
	California Invasive Plant Council		\$ 50	General Fund
	Nat'l Conference of Weights & Measures		\$ 195	General Fund
	Pesticide Applicators Professional Association		\$ 280	General Fund
	Regional Council of Rural Counties	\$ 11,875		BOS/General Fund
	Regional Council of Rural Counties/Schools	\$ 1,487		BOS/General Fund
	Sacramento Valley Ag Commissioners and Sealers		\$ 75	General Fund
	Sacramento Valley Deputy AG Commissioner Association		\$ 20	General Fund
	Western Weights & Measures		\$ 50	General Fund
	Agriculture Total	\$ 13,362	\$ 4,920	
Assessor	California Assessor's Association	\$ 520		General Fund
	EI Dorado County Association of Realtors		\$ 80	General Fund
	Northern California Assessor's Association		\$ 35	General Fund
	Society of Auditor-Appraisers		\$ 120	General Fund
	Assessor Total	\$ 520	\$ 235	
Auditor	American Institute of Certified Public Accountants (AICPA)		\$ 540	General Fund
	Assn of Governmental Auditors (AGA)		\$ 285	General Fund
	CA Society Certified Public Accountants (CalCPA)		\$ 790	General Fund
	State Assn of County Auditors	\$ 450		General Fund
	Auditor Total	\$ 450	\$ 1,615	
Board of Supervisors	CA Assn of Clerks & Elected Officials	\$ 200		General Fund
	CA Clerks of the BOS Assn		\$ 225	General Fund
	High Sierra Resource Conservation & Development CNCL		\$ 250	General Fund
	SAC Mother Lode Regional Assn of Supervisors		\$ 185	General Fund
	Board of Supervisors Total	\$ 200	\$ 660	
CAO-Administration	County Admin Officers Assn of CA	\$ 1,150		General Fund
	National Assn of Counties	\$ 3,090		General Fund
CAO-Economic Development	CALED (Ca Assn for Local Economic Development)		\$ 670	Promotion
	IEDC (Internationa Economic Development Council)		\$ 765	Promotion
	Metro Chamber		\$ 373	Promotion
	SACTO (Sacramento Area Commerce & Trade Organization)		\$ 5,200	Promotion
	South Lake Tahoe Chamber of Commerce		\$ 395	Promotion
CAO-Purchasing	CAPPO (CA Assn of Public Purchasing Officers)		\$ 520	General Fund
	NIGP (Nat'l institute of Government Purchasing)		\$ 330	General Fund
	CAO Total	\$ 4,240	\$ 8,253	
Child Support	California State Bar		\$ 1,350	State
	Child Support Director's Association		\$ 10,000	State
	National Child Support Enforcement Association		\$ 125	State
	Notary Association	\$ -	\$ 525	State
	California Revenue Officer's Association		\$ 125	Charges for Services
	California Association of Collectors		\$ 300	Charges for Services
	Child Support Total	\$ -	\$ 12,425	

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source	
County Counsel	County Counsel Associates		\$ 4,900	General Fund	
	CSAC Litigation Coordination Program	\$ 2,000		General Fund	
	El Dorado County Bar Association		\$ 100	General Fund	
	State Bar of California		\$ 4,510	General Fund	
	County Counsel Total	\$ 2,000	\$ 9,510		
Development Services -	American Planning Association	\$ 110		Fees and General Funds	
	CA County Planning Commissioners Assn	\$ 230		Fees and General Funds	
	CACEO: California Assn of Code Enforcement Officers	\$ 150		Fees and General Funds	
	CALBO: California Building Officials	\$ 215		Fees and General Funds	
	CBOAC: County Building Officials Assn of California	\$ 150		Fees and General Funds	
	EDC Fire Chiefs Assn.		\$ 40	Fees and General Funds	
	EDC FPO: El Dorado County Fire Prevention Officers Assn.		\$ 25	Fees and General Funds	
	ICC: International Code Council	\$ 280		Fees and General Funds	
	NFPA: National Fire Protection Assn	\$ 150		Fees and General Funds	
	SAGE: Surveyors, Architects, Geologists and Engineers		\$ 180	Fees and General Funds	
	SVABO: Sacramento Valley Assn of Building Officials		\$ 255	Fees and General Funds	
		Development Services-Buiding	\$ 1,285	\$ 500	
	District Attorney	Assn of Certified Fraud Specialists		\$ 150	Trust
CA District Attorney's Assn			\$ 3,045	General Fund	
CA District Attorney's Assoc. (CDAA)- Member Dues \$1,900, and Educational Assessment \$5,000--			\$ 7,750	General Fund	
CA District Attorney's Investigators Assn			\$ 420	General Fund	
Crimes Victim Assistance Association			\$ 155	General Fund	
CA Narcotics Officers Assn			\$ 75	General Fund	
California National Childrens Alliance			\$ 50	General Fund	
California State Division of the Int'l Assn for Identification			\$ 40	Grant	
High Tech Crime Investigators Assn			\$ 50	General Fund	
Internantional Assn of Financial Crimes Investigators			\$ 75	General Fund	
International Assn for Identification			\$ 60	Grant	
National Childrens Alliance annual membership- Warchol			\$ 300	General Fund	
National District Attorney's Assn			\$ 345	General Fund	
Northern CA Fraud Investigators Assn			\$ 80	Grant/General Fund	
State Bar of CA			\$ 8,190	General Fund	
	District Attorney Total	\$ -	\$ 20,785		
Environmental Management	American Public Health Association		\$ 195	Cost Recovery	
	American Water Works Association		\$396	Permit Fees	
	CA Directors of Environmental Health		\$1,265	Permit Fees	
	CA Environmental Health Association		\$2,275	Permit Fees	
	CA Environmental Health Association	\$525		Permit Fees	
	CA Onsite Water Association		\$330	Permit Fees	
	CWEA		\$550	Liquid Waste	
	ESJPA (RCRC)	\$7,000		Solid Waste	
	National Environmental Health Association		\$300	Permit Fees	
	North American Hazardous Material Assn		\$50	Permit Fees	
	SAGE		\$60	Permit Fees	
	Solid Waste Association		\$201	Solid Waste	
	St of CA Consumer Affairs		\$270	Solid Waste	
	State Water Resources Board		\$360	Landfill/Septage Fees	
			\$ 7,525	\$ 5,427	
Human Resources	California Public Employers Labor Relations Association (CalPELRA)		\$ 1,050	General Fund	
	County Personnel Administrators Assoc (CPAAC)		\$ 250		

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source	
Human Resources Risk	Gold Country Consortium - Libert Cassidy		\$ 4,785	General Fund	
	American Health Information Mgmt Assoc		\$ 165		
	Association of Workers Compensation Professionals		\$ 50	Internal Service	
	California Health Information Assoc (CHIA)		\$ 50		
	California Safety Officers Association (CSOOC)		\$ 250	Internal Service	
	California State Association of Counties	\$ 26,000		Internal Service	
	Public Agency Risk Management Association		\$ 100	Internal Service	
	Public Risk Management Association		\$ 250	Internal Service	
				Internal Service	
				Internal Service	
	Human Resources Total	\$ 26,000	\$ 6,950		
Human Services	Alliance of Information & Referral Systems (AIRS)		\$ 250	Fed/State/Gen Fund	
	Alzheimer's Foundation of America		\$ 250	Fees for service	
	American Dietetic Association		\$ 432	Federal	
	American Dietetic Association		\$ 241	Fed/State/Gen Fund	
	California Advocates for Nursing Home Reform (CANHR)	\$ 50		Fed/State/Gen Fund	
	California Association for Microenterprise Opportunity	\$ 250		Federal	
	California Association of Area Agencies on Aging (C4A)		\$ 2,600	Fed/State/Gen Fund/Donations	
	California Association of Public Authorities	\$ 2,363		Fed/State/Gen Fund	
	California Department of Social Services/Community Care Licensing Division		\$ 275	Fees for service	
	California Housing Authorities Association	\$ 325		Federal	
	California Long Term Care Ombudsman Association	\$ 200		Fed/State/Gen Fund	
	California Nevada Community Action Association		\$ 1,100	Federal	
	California State Association of Public Administrators, Public Guardians, and Public Conservators (CAPAPGPC)		\$ 650	Federal/General Fund/Fees	
	California State Bar Association		\$ 820	Fed/State/Gen Fund	
	California WIC Association		\$ 200	Federal	
	California Workforce Association	\$ 250		Federal	
	Commission on Dietetic Registration		\$ 100	Federal	
	County Welfare Directors Association	\$ 39,304		Fed/State/Gen Fund	
	International Lactation Consultant Association		\$ 165	Federal	
	MAA/TCM Participation Fees		\$ 25,000	Federal	
	MSSP Site Association Dues		\$ 525	Federal/State	
	National Notary Association		\$ 52	Fed/State/Gen Fund	
	National WIC Association		\$ 50	Federal	
	Northern California Nevada Executive Directors Association (NCNEDA)	\$ 300		Federal	
	Society for Human Resource Management		\$ 180	Fed/State/Gen Fund	
		Human Services Total	\$ 43,042	\$ 32,890	

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source	
Information Technologies	Experts Exchanges		\$ 90	General Fund	
	Microsoft Project User Group		\$ 100	General Fund	
	National Association of Government Webmasters		\$ 90	General Fund	
	Information Technology Total	\$ -	\$ 280		
Library	American Association for State & Local History		\$ 130	General Fund	
	American Library Association	\$ 200		General Fund	
	Califa Library Network		\$ 400	General Fund	
	California Association of Museums		\$ 165	General Fund	
	California Library Association (Director)	\$ 140		General Fund	
	California Library Association (Institutional)	\$ 750		General Fund	
	NorthNet Library System		\$ 5,100	General Fund	
	Sirsi Dynix Users Group		\$ 100	General Fund	
Library Total	\$ 1,090	\$ 5,895			
Mental Health	California Department of Social Services - Community Care Licensing		\$ 425	MHSA funds	
	California Local Mental Health Boards and Commissions (CALMHB-C)	\$ 300		Medi-Cal, MHSA and Realignment	
	California Mental Health Director's Association (CMHDA) for Masters in Social Work Degree Program		\$ 20,000	MHSA WET funds	
	California Mental Health Director's Association (CMHDA)	\$ 4,200		Medi-Cal, MHSA and Realignment	
	California Mental Health Director's Association (CMHDA) - Mental Health Services Act (MHSA) Special Assessment	\$ 1,500		Medi-Cal, MHSA and Realignment	
	National Association of County Behavioral Health and Development (NACBHD)	\$ 800		Medi-Cal, MHSA and Realignment	
	State of California, Department of Consumer Affairs		\$ 200	Medi-Cal, MHSA and Realignment	
	Mental Health Total	\$ 6,800	\$ 20,625		
	Probation	California Association of Probation Institution Administrators (Qty 2)		\$ 100	General
		California Association of Probation Services Administrators (Qty 3)		\$ 100	General
Chief Probation Officers of California (Consortium)		\$ 2,400		General	
Chief Probation Officers of California (CPOC)		\$ 1,641		General	
National Notary Association (Qty 2 @ \$124.00 ea)			\$ 248	General	
Probation Business Managers' Association (PBMA)			\$ 100	General	
Probation Information Technology Managers' Association			\$ 50	General	
Probation Total		\$ 4,041	\$ 598		
Public Defender	CA Public Defender's Assn	\$ 975		General Fund	
	CA State Bar Assn	\$ 5,460	\$ 365	General Fund	
	Public Defender Total	\$ 6,435	\$ 365		
Public Health	American Ambulance Association - AAA	-	900	CSA 3 & 7 Ambulance Service Fees and Taxes	
	American College of Preventive Medicine - ACPM	-	350	Realignment	
	American Humane Association - AHA	120	-	Various Fees for Animal Services, Sales Tax Realignment & NCC	

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
	American Public Health Association - APHA	250	-	Realignment
	California Association of Communicable Disease Controllers - CACDC	50		CACDC is an affiliate of California Conference of Local Health Officers (CCLHO).
	Board of Registered Nursing - Cont. Education Unit License - BRN-CEU	300	-	Realignment
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	California Alcohol and Drug Program Administrator's Association of California - CADPAAC	3,800	-	State & Federal ADP Funding
	California Animal Control Director's Association - CACDA	200	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	California Association of Public Health Laboratory Directors	500	-	Fees for Lab Svcs and Realignment
	California Conference of Local AIDS Directors - CCLAD	150	-	AIDS Block Grant

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
	California Conference of Local Directors of Health Education (CCLDHE)		50	State: AB 75 Tobacco
	California Conference of Local Directors of Maternal, Child and Adolescent Health - CCLDMCAH	1,100	-	State & Federal MCAH funding and Realignment
	California Conference of Local Health Department Nursing Directors - CCLHDND	400	-	Realignment
	California Conference of Local Health Officers - CCLHO (Health Officers Association of CA)	3,000	-	Realignment
	California State Rural Health Association - CSRHA	-	100	Realignment
	County Health Executive Association of California - CHEAC (Index: 401111)	3,000	-	Realignment
	El Dorado County Fire Chiefs Association	-	25	General Fund and Fees for Services
	Emergency Medical Director's Association of California	-	225	General Fund and Fees for Services
	EMS Administrator's Association of California (EMSAAC)	-	400	General Fund and Fees for Services
	Humane Society of the United States - HSUS	25	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Local Lead Agency Project Director's Association - LLAPDA	-	500	State: AB 75 Tobacco
	Medical Board of California - License Renewal (EMS Medical Director)	-	500	General Fund and Fees for Services
	National Animal Control Association - NACA	-	125	Various Fees for Animal Services, Sales Tax Realignment & NCC
	National Association of County and City Health Officials - NACCHO	850	-	Realignment
	National Association of Drug Court Professionals - NADCP		300	State & Federal ADP Funding
	National Association of EMS Physicians (NAEMSP)	-	275	General Fund and Fees for Services
	National Public Health Information Coalition- NPHIC		100	Realignment
	Sierra Sacramento Valley Medical Society and California Medical Association - SSVMS-CMA	600	-	Realignment
	Sierra Wildlife Rescue	-	100	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Society of Animal Welfare Administrators - SAWA	-	200	Various Fees for Animal Services, Sales Tax Realignment & NCC
	State Humane Association of California - SHAC	100	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Public Health Total	14,445	5,200	

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
Recorder-Clerk / Elections	CA Assn. Clerks and Elections Officials	\$ 675		General Fund
	CA Assn. Clerks and Elections Officials	\$ 650		
	Recorder Clerk Assn of CA	\$ 900		General Fund
	Recorder-Clerk / Elections Total	\$ 2,225	\$ -	
Sheriff	Western State's Sheriff's Association		\$ 100	General Fund
	CA Peace Officer's Association		\$ 380	General Fund
	CA State Coroner's Association		\$ 300	General Fund
	CA Association of PA, PG & PC		\$ 150	General Fund
	CA State Sheriff's Association	\$ 6,200		General Fund
	CA Notary		\$ 210	General Fund
	CA Background Investigator's Assn.		\$ 200	General Fund
	CA Notary		\$ 105	General Fund
	Secretary of State Notary Testing		\$ 50	General Fund
	CA Criminal Justice Warrant Service Association		\$ 125	General Fund
	CA Law Enforcement Records Sup Assoc		\$ 125	General Fund
	CA Tactical Dispatcher Assoc		\$ 45	General Fund
	International Assoc of Crime Analysis		\$ 50	General Fund
	International Association of Law Enforcement Intelligence Analysis		\$ 50	General Fund
	Northern CA Crime and Intelligence Analyst Association		\$ 65	General Fund
	National Association for Search & Rescue (NASAR)		\$ 400	General Fund
	CA Emergency Services Association		\$ 200	General Fund
	High Technology Crime Association		\$ 200	General Fund
	CA Law Enforcement Intel Unit		\$ 500	General Fund
	CA Homicide Investigator's Association		\$ 400	General Fund
	Intelligence Association Crime Analysts		\$ 150	General Fund
	Sexual Assault Association		\$ 105	General Fund
	Robbery Investigator's Association		\$ 200	General Fund
	CA Fraud Investigator's Association		\$ 200	General Fund
	Burglary Investigator's Association		\$ 200	General Fund
	FBI National Academy		\$ 55	General Fund
	National Tech Investigator's Assoc		\$ 50	General Fund
	Northern CA Gang Intelligence Assoc		\$ 125	General Fund
	Biker International Assoc of Northern CA		\$ 125	General Fund
	International Latino Gang Interrligence Assoc		\$ 125	General Fund
	CA Association of Hostage Negotiations		\$ 120	General Fund
	CA Tactical Officer's Association		\$ 40	General Fund
	National Tactical Officer's Assoc		\$ 40	General Fund
	National Technical Investigator's Assoc		\$ 95	General Fund
	CA District Attorney's Association		\$ 40	General Fund
	CA Narcotics Officer's Association		\$ 400	General Fund
	International Association of Bomb Technicians		\$ 300	General Fund
	Sacramento Area EOD Unit		\$ 250	General Fund
	California Association for Property		\$ 55	General Fund
	International Association for Property and Evidence		\$ 75	General Fund
	CA State Coroner's Association		\$ 160	General Fund
	CA Association of Public Administrator's Public Guardians; Public Conservator's		\$ 150	General Fund
	CA Peace Officer's Association		\$ 280	General Fund
	National Tactical Officer's Association		\$ 240	General Fund
	CA Tactical Officer's Association		\$ 300	General Fund
	American Sniper Association		\$ 100	General Fund
	Western States K-9 Associaton		\$ 175	General Fund
	PADI Diving Society		\$ 450	General Fund
	CA Hostage Negotiator's Association		\$ 500	General Fund
	National Tactical Officer's Association		\$ 125	General Fund
	National Associaton of School Resource Officer's		\$ 100	General Fund
	American Sniper Association		\$ 25	General Fund
FBI National Academy Association		\$ 100	General Fund	
Western States K-9 Association		\$ 75	General Fund	
Northern CA Corrections Association		\$ 100	General Fund	
American Correctional Food Association		\$ 75	General Fund	
CA Peace Officer's Association		\$ 80	General Fund	
National Notary Association		\$ 45	General Fund	
National Notary Association		\$ 110	General Fund	

Department	Membership	Amount	Amount	Funding Source
		Legislative 4221	Other 4220	
	American Jail Association		\$ 160	General Fund
	CA Gang Investigator's Association		\$ 100	General Fund
	Northern CA Gang Association		\$ 175	General Fund
	International Latino Gang Intelligence Association		\$ 100	General Fund
	Northern CA Biker Investigator's Assoc		\$ 80	General Fund
	CA Prison Gangs		\$ 200	General Fund
	El Dorado County Fire Training Officer's Association		\$ 25	General Fund
	American Jail Association		\$ 300	General Fund
	FBI National Academy Association		\$ 125	General Fund
	CA League of Alternative Sentencing		\$ 150	General Fund
	Fire Chief's Association		\$ 100	General Fund
	CA Boating Safety Officer's Association		\$ 200	State Boating & Waterway
	Medic Alert		\$ 100	State Boating & Waterway
				General Fund
	Sheriff Total	\$ 6,200	\$ 11,410	
Surveyor	CA. Geographic Information Assn		\$ 100	General Fund
	CA. Land Surveyors Assn State Membership		\$ 180	General Fund
	National Society of Professional Surveyors with Geographic Land		\$ 270	General Fund
	Surveyors, Architects, Geologists Engineers of El Dorado		\$ 100	General Fund
	Urban Regional Information Systems Assn National		\$ 200	General Fund
	Surveyor Total	\$ -	\$ 850	

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source	
Transportation	American Public Works Association		\$ 513	Road Fund	
	American Society of Civil Engineers		\$ 1,056	Road Fund	
	Association of California Airports		\$ 35	Airport Enterprise Funds / General Fund	
	Association of Environmental Professionals		\$ 154	Road Fund	
	California Association of Public Cemeteries		\$ 165	Road Fund - covered by overhead rates	
	California Board for Professional Engineers and Land Surveyors (CBPELS) (License Renewal)		\$ 2,624	Road Fund	
	California Counties General Services Association		\$ 165	Road Fund	
	California Land Surveyors Association		\$ 175	Road Fund	
	California Stormwater Quality Association		\$ 160	Road Fund	
	California Stormwater Quality Association (2-year membership - related to QSD/QSP Training)		\$	855	Road Fund/General Fund
	Certified Professional in Erosion and Sediment Control		\$	110	Road Fund
	County Engineers Association of CA (CEAC)	\$ 2,200			Road Fund
	Institute of Transportation Engineers		\$ 598		Road Fund
	International Erosion Control Association		\$ 187		Road Fund
	International Municipal Signal Association		\$ 200		Road Fund
	International Right of Way Association		\$ 759		Road Fund
	MLS - Board of Realtors		\$ 500		Road Fund
	National Association of County Engineers (NACE)		\$ 143		Road Fund
	National Notary Association		\$ 114		Road Fund
	Pesticide Applicator License Renewal		\$ 264		Road Fund
	Pesticide Applicators Professional Association		\$ 256		Road Fund/General Fund
	Pesticide Applicators Professional Association		\$	8	Road Fund/General Fund
	Public Equipment Managers Association		\$	110	Road Fund
	Sacramento Area Council of Governments	\$ 20,726			Road Fund
	Safety Center (Silver Member)		\$ 220		Road Fund
	Society for Protective Coating		\$ 105		Road Fund
	Transportation Total	\$ 22,926	\$	9,476	
Treasurer-Tax	Association of Government Accountants		\$ 50	General Fund	
	California Association of County Treasurers & Tax Collectors	\$ 300		General Fund	
	California Dept of Consumer Affairs		\$ 400	General Fund	
	California Society of Certified Public Accountants		\$ 575	General Fund	
	CPA Education Foundation		\$ 1,200	General Fund	
	El Dorado County Chamber of Commerce		\$ 105	General Fund	
	National Association of County Treasurers & Finance Officers		\$ 175	General Fund	
	Treasurer-Tax Total	\$ 300	\$	2,505	
	Veteran Services	California Association of County Veteran Services Officers (CACVSO)	\$ 1,000		General Fund
		National County Veteran Services Officers (NACVSO)	\$ 60		General Fund
Veteran Services Total		\$ 1,060	\$	-	
Grand Total	\$ 330,692	\$	323,573		