

NEW AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: August 27, 2018

Need Date: September 10, 2018

PROCESSING DEPARTMENT:

Department: CDS Admin. & Finance

Dept. Contact: Sherrie Busby

Phone: x5984

Department Head Signature: *Sherrie Busby*

Sherrie Busby
Admin. Services Officer

CONTRACTOR:

Name: Federal Aviation Administration

Address: 1000 Marina Boulevard, Suite 220

Brisbane, CA 94005-1835

Phone: (650) 827-7624

Org Code: 3540410

CONTRACTING DEPARTMENT: CDS Admin. & Finance

Service Requested: Review and approval of unofficial copy of final FAA grant agreement

Contract Term: 4 years Contract Value: \$545,456

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

HR APPROVAL: NA – Grant Agreement

RISK MANAGEMENT: NA – Grant Agreement

PLEASE CALL x5984 FOR PICK-UP...THANKS!