

El Dorado County
Community Development Agency – Administration & Finance Division
Interoffice Memorandum

DATE: January 20, 2015

TO: Laura Schwartz
Chief Administrative Office

 **FROM:** *SMP*
Steve Pedretti
Community Development Agency Director

SUBJECT: Request for Approval of Reallocation of Fixed Assets

Department:

Community Development Agency – Transportation Division – Fleet Services

Item(s) to be added/changed:

Increase number of approved fleet vehicles to be purchased in FY14/15 from 45 to 46 in order to purchase a replacement vehicle for the Assessor's office's existing assigned vehicle #14-843.

Item(s) to be deleted or savings identified:

No items to be deleted. Approximately \$77,500 in savings have been identified in the cost of the vehicles included in the current bid (see email from Kent Taylor), and the added vehicle has a bid price of \$22,051.

Additional Information/Justification:

The vehicle to be replaced is currently at 134,461 miles and has an end-of-service target of 135,000 miles. Vehicle was missed during the compilation of the original replacement vehicle list approved with the budget.

Budget Transfer # (if applicable)

N/A



Scott Wilson <scott.wilson@edcgov.us>

Re: Fleet Vehicle Purchase Agenda Item

1 message

Ruth Young <ruth.young@edcgov.us>

Fri, Jan 16, 2015 at 4:07 PM

To: Scott E Wilson <scott.wilson@edcgov.us>

Cc: Craig Schmollinger <craig.schmollinger@edcgov.us>, Rick Blake <rick.blake@edcgov.us>, Regina Brown <regina.brown@edcgov.us>, Kent Taylor <kent.taylor@edcgov.us>

Please prepare a Change in Fixed Asset form adding 1 vehicle and using savings from vehicle purchases. See Kent's info. below.

Thanks

Ruth Young
Chief Fiscal Officer

County of El Dorado
Community Development Agency
Administration and Finance Division
2850 Fairlane Court
Placerville, CA 95667
(530) 621-5934 / FAX (530) 295-1632
ruth.young@edcgov.us

On Fri, Jan 16, 2015 at 3:06 PM, Kent Taylor <kent.taylor@edcgov.us> wrote:

Ruth,

Per our conversation this morning, here is the information regarding the replacement for Fleet vehicle #14-843 which I need to add to the current agenda item.

Vehicle is in permanent assigned to the Assessors Office for field work and is a 2000 Ford Ranger Pickup 4x4

The Assessor requires a 4x4 vehicle, but does not require it to be a pickup truck which is listed in the D-4 exhibit-A Vehicle Standard

This vehicle was missed during our building of the replacement listings due to it having been inadvertently in-activated in our system, and so did not come up as an active vehicle in our research for vehicles projected to be due for replacement.

This vehicle has a end-of-service target of 135,000 miles, and it is currently at 134,461

The vehicle we request to add is bid #15-070-022 item# 1 which is a 2015 Ford Escape AWD small SUV bid price of \$22,051.00

Even tough this model is not listed in the Vehicle Standard for the Assessor, it is \$7,000 less than the bid for a 4x4 pickup and is acceptable for the work

The total budget for the vehicles on the agenda item listed is \$662,000

The total bid amounts for those vehicles is only \$584,500 showing a savings of \$77,500 (not including taxes)

There is ample savings to include this vehicle in this years budget, and will eliminate the need to include it in

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the 15/16 budget.

I apologize for our error and appreciate your assistance in adding this vehicle

Please let me know if more information is needed.

Thank You

—

Kent Taylor
Equipment Superintendent

County of El Dorado
Community Development Agency
Transportation Division & Fleet Services Unit
2441 Headington Road
Placerville, CA. 95667
Phone 530-642-4900 FAX: 530-642-9238
Email: kent.taylor@edcgov.us

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