

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 7/13/26Need Date: 7/17/26**PROCESSING DEPARTMENT**Department: CAO Fiscal for DAOrg Code: 2200000Dept Contact: Justene ClineFunding Source: Real Estate Fraud FundPhone: 530-621-5640PL String: 22REAL-C40SERSUPDept. Signature: Jeremy Apodaca Digitally signed by Jeremy Apodaca
Date: 2026.07.13 16:04:40 -07'00'Legistar #: 26-1198Title: Agency Chief Fiscal Officer**CONTRACT INFORMATION**

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**TITLE / SUBJECT: Real Estate Fraud Recording FeeNUMBER (If Assigned): N/A**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Review attached resolution related to the current suspension and proposed reinstatement of real estate transaction recording fee in support of the Real Estate Fraud Program, per the result of FY the 25/26 annual committee meeting.

COUNTY COUNSELApproved ☒ Disapproved ☐ Date: 7/14/26By: Roger A. Runkle Digitally signed by Roger A. Runkle
Date: 2026.07.14 08:58:56 -07'00'Approved ☒ Disapproved ☐ Date: _____

By: _____

COMMENTS

With edit.

CONTRACT AMENDMENT ONLY**HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVALApproved ☐ Disapproved ☐ Date: _____

By: _____

Approved ☐ Disapproved ☐ Date: _____

By: _____

COMMENTS