

AGREEMENT FOR SERVICES #053-169-M-E2010
AMENDMENT I

This Amendment I to that Agreement for Services #053-169-M-E2010, made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "COUNTY") and Family Connections El Dorado, Inc.; (hereinafter referred to as "CONTRACTOR").

R E C I T A L S

WHEREAS, CONTRACTOR has been engaged by COUNTY to provide a Health Disparities Program in the Western Slope of the County for the Health Services Department, Mental Health Division (MHD) in accordance with Agreement for Services #053-169-M-E2010, dated June 29, 2010, incorporated herein and made by reference a part hereof; and

WHEREAS, the parties hereto have mutually agreed to amend *Article III – Compensation for Services*; and

WHEREAS, the parties hereto have mutually agreed to amend *Article XIII - Notice to Parties*; and

WHEREAS, the parties hereto have mutually agreed to amend and replace *Exhibit A* of said Agreement; and

WHEREAS, the parties hereto have mutually agreed to amend and replace *Exhibit B* of said Agreement; and

WHEREAS, the parties hereto have mutually agreed to amend and replace *Exhibit C* of said Agreement;

NOW THEREFORE, the parties do hereby agree that Agreement for Services #053-169-M-E2010 shall be amended a first time as follows:

1) Article III shall be amended in its entirety to read as follows:

Article III. COMPENSATION FOR SERVICES

CONTRACTOR shall submit monthly invoices no later than thirty (30) days following the end of a “service month” except in those instances where CONTRACTOR obtains written approval from the County Health Services Director or Director’s designee granting an extension of the time to complete billing for services or expenses. For billing purposes, a “service month” shall be defined as a calendar month during which CONTRACTOR provides services in accordance with ARTICLE I, “Scope of Services.”

For services provided herein, COUNTY agrees to pay CONTRACTOR monthly in arrears and within forty-five (45) days following the COUNTY’S receipt and approval of itemized invoice(s) identifying services rendered, as documented on Monthly Service Delivery Report required by Article I, Scope of Services. Payment shall be made only for actual services rendered.

The billing rates for CONTRACTOR’S services (inclusive of employees wages, benefits, indirect and overhead expenses) shall be in accordance with Exhibit C (amended), marked “Fee Schedule,” incorporated herein and made a part hereof by reference.

Reimbursable expenses are limited to pre-approved training and related travel expenses and mileage costs associated with the Promotora services (at the federal rate set by the IRS) per Exhibit C.

Invoices are to be sent accordingly to:

County of El Dorado Health Services Department, Mental Health Division
Attn: Accounts Payable
670 Placerville Drive, Suite 1B
Placerville, CA 95667

The total amount of this agreement shall not exceed \$114,000.

2) Article XIII shall be amended in its entirety to read as follows:

Article XIII - NOTICE TO PARTIES

All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices to COUNTY shall be addressed as follows:

COUNTY OF EL DORADO
HEALTH SERVICES DEPARTMENT
931 SPRING STREET
PLACERVILLE, CA 95667
ATTN: NEDA WEST, DIRECTOR

or to such other location as the COUNTY directs.

Notices to CONTRACTOR shall be addressed as follows:

FAMILY CONNECTIONS EL DORADO, INC.
2860 SMITH FLAT SCHOOL ROAD
PLACERVILLE, CA 95667
ATTN: WENDY WOOD, CHIEF EXECUTIVE OFFICER

or to such other location as the CONTRACTOR directs.

- 3) Exhibit A – “Family Connections Promotora Program Description” shall be replaced in its entirety by Exhibit A (amended) – “Family Connections Promotora Program Description” attached hereto and incorporated by reference herein.
- 4) Exhibit B – “Family Connections of El Dorado County - Monthly Service Delivery Report” shall be replaced in its entirety by Exhibit B (amended) – “Family Connections of El Dorado County - Monthly Service Delivery Report” attached hereto and incorporated by reference herein.
- 5) Exhibit C – “Fee Schedule” shall be replaced in its entirety by Exhibit C (amended) – “Fee Schedule” attached hereto and incorporated by reference herein.

Except as herein amended, all other parts and sections of that Agreement #053-169-M-E2010 shall remain unchanged and in full force and effect.

REQUESTING DEPARTMENT HEAD CONCURRENCE:

By: Neda West
Neda West, Director
Health Services Department

Dated: 10-5-10

IN WITNESS WHEREOF, the parties hereto have executed this first Amendment to that Agreement for Services #053-169-M-E2010 on the dates indicated below, to be effective on the first day of the month following the date last executed.

-- COUNTY OF EL DORADO --

By: _____
Norma Santiago, Chair
Board of Supervisors
"COUNTY"

Dated: _____

ATTEST:
Suzanne Allen de Sanchez
Clerk of the Board of Supervisors

By: _____
Deputy Clerk

Dated: _____

-- CONTRACTOR --

By: Wendy Wood
Wendy Wood, Chief Executive Officer
Family Connections El Dorado, Inc.
"CONTRACTOR"

Dated: 7 Oct 2010

Exhibit A (amended)
Family Connections
Promotora Program Description

I. Purpose

Promotoras de salud (health promoters) are individuals who provide health education and support to other members of the community in which they are members themselves. The relationship that they have with the community is key to their effectiveness in reaching un-served and under-served individuals, addressing multiple barriers to healthcare access, and thereby, in reducing health disparities. In order to transmit information and affect behavior change in Latinos a peer-based educational model that respects the social order of the culture is utilized.

II. General Characteristics of Promotoras

Promotoras address barriers to healthcare access by their presence in the community, their persistence, and their patience, thereby establishing trust and relationships. They serve in both formal and informal ways to engage clients and systems by providing outreach, linkage to the appropriate types of services based on their need, and support groups.

1. Promotoras serving the Latino community address the following social and emotional challenges that Latinos face in California:
 - a. Problems with housing;
 - b. Difficulties at work;
 - c. Exposure to violence;
 - d. Lack of health insurance and access to affordable, quality healthcare;
 - e. Linguistic barriers;
 - f. Lack of culturally competent care;
 - g. Lack of knowledge regarding how to navigate healthcare systems;
 - h. Scarcity of services;
 - i. Stigma
2. Specifically, the Promotora functions include:
 - a. Promotoras are community members who serve as liaisons between their community and health, human and social service organizations.
 - b. As liaisons, Promotoras often play the roles of advocate, educator, mentor, outreach worker, role model, translator and more.
 - c. The community health worker (Promotora) model is used because Promotoras are effective disseminators of information, and act as the bridge between governmental and non-governmental systems and the communities they serve.
 - d. Promotora services are delivered, for the most part, through home visits and group presentations, but also include health promotion strategies that impact knowledge, attitudes, and practices on a community level.

- e. To reach the previously unreachable, the Promotoras go where people congregate: this could be health fairs, church and neighborhood meetings, factories, laundromats, gas stations, and grocery stores, among other locations.
- f. The Promotora model of community outreach is based on a Latin American program-type that reaches underserved populations through peer education.
- g. Promotoras are members of the communities with which they liaise: they take the community health worker model one step further because they speak the same language, come from the same neighborhood and (commonly) share some life experiences with the community members they serve.

III. The County of El Dorado MHSA Promotora Model

The Health Disparities Project was designed to provide culturally-specific (bilingual and bicultural services) to provide bilingual/bicultural, Spanish-speaking outreach, engagement, screening, administration of outcome and satisfaction survey measures, service linkage, interpretation services, and peer/family support to increase access and decrease health disparities in mental health. Resources should target and serve the Latino population that is at-risk and under-served in relationship to mental health services. Outreach, engagement, and brief screening are intended to identify those with mental health needs. Linkage to alternative resources, as needed, may be provided, but ongoing service provision (beyond approximately one month) absent an identified need for mental health services lies outside of the scope of this program. Peer and family support is provided in both an individual and group model for the duration of the mental health need and/or symptoms. In addition, bilingual/bicultural Spanish-speaking early intervention peer counseling services may be provided for at-risk Latino individuals and their families. Upon resolution of the mental health issue, formal services should be discontinued as the ability to re-engage in services when the need arises is available. Validated and culturally appropriate screening tools, non-intrusive yet accurate data collection, and evidence-based practice models are the standard for this program. Regular supervision for the Promotoras at Family Connections is provided by the Clinical Supervisor.

In addition, Community Education may enhance the effectiveness of this program. The Group Educator therefore provides psycho-educational groups targeting a wide range of needs within the Latino community.

1. Promotora

a. Role & Function:

- Bilingual/bicultural peer community health worker/family advocate will implement the Promotora Model, by providing community-based outreach, peer education, resource guidance and support, transportation, interpretation, prevention, early intervention, and engagement services at multiple community sites, neighborhoods, and in homes to Latino adults, children and families on the Western Slope of the County. Promotoras will assist in identifying mental health needs and service options, appropriateness of services, and accessing services.

b. Credentials:

- Minimum of 4 years experience in prevention and early intervention home visitation and family support services including: community outreach, engagement, health education and support, liaison with community, resource and referral.
- High School Diploma/GED required.
- Familiar with and integrated into the Latino communities on the Western Slope of the County.
- 2 years of college in the field of Human Services preferred.
- Bilingual/bicultural Spanish required.

2. Group Educator

a. Role & Function:

- Conduct bilingual/bicultural on-going weekly groups for education/support to Latino adults and children.
- Conduct meetings that address the participants health, life skills, parenting, and social support needs and other topics as deemed necessary by the participants and the educator.
- Focus health areas will address prevention of mental health issues, isolation, poverty, economics, housing, violence prevention, alcohol and drug abuse prevention, school, and community engagement.

b. Credentials:

- Minimum 4 years experience providing direct human service education in the areas of prevention, early intervention, mental health, life skills, parenting, child development, violence prevention, and alcohol and drug abuse prevention in Latino populations
- Minimum BA degree. MA degree in Human Services or Counseling preferred
- Bilingual Spanish required

3. Supervisor

a. Role & Function:

- Conduct weekly supervision to Promotoras for the following purposes including, but not limited to: case management, case conceptualization, assessments, client status, client management, program guidance, reflective supervision, contract documentation and reporting to contractor.

b. Credentials:

- Minimum 2 years of clinical and program supervision in health and human services and mental health.
- MA in Counseling required.
- Licensed Clinical Therapist preferred.

EXHIBIT C (amended)
Fee Schedule
FY 10/11

Family Connections El Dorado, Inc.

| | | Maximum |
|------------------------------|---------|------------------|
| Promotora | \$26.87 | \$98,900 |
| Clinical Supervisor | \$42.43 | \$4,500 |
| Educator | \$31.72 | \$6,600 |
| <hr/> Personnel Total | | \$110,000 |

Reimbursable Expenses
Not to exceed \$4,000

Relevant Training and associated Travel expenses must be approved in advance by the MHD.

Mileage rate as set by IRS, except for vehicle purchased by El Dorado County which will be reimbursed at \$.27 per mile.

Every effort should be made to use El Dorado County purchased vehicle for work performed under this agreement.

| | |
|-----------------------------------|------------------|
| Total Not to Exceed Amount | \$114,000 |
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