



RESOLUTION NO. 061-2024

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

AMENDING RESOLUTION NO. 042-2023 RELATED TO THE DELEGATION OF AUTHORITY TO ADMINISTER GRANT FUNDS FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS PROGRAM (PHEP) AND PANDEMIC INFLUENZA PROGRAM (PAN FLU) PURSUANT TO THE GRANT AGREEMENT; AND ADMINISTER AND EXECUTE FUTURE AMENDMENTS, IF ANY, AND EXECUTE REQUIRED FISCAL AND PROGRAMMATIC REPORTS RELATED TO THE PHEP AND PAN FLU GRANT AWARDS

WHEREAS, the State of California, Department of Public Health (CDPH) receives Federal funds for the National Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Program (which includes the Cities Readiness Initiative as a component of the PHEP Program), and makes a portion of said funds available to California counties in the form of grant awards;

WHEREAS, the Pandemic Influenza (Pan Flu) program is funded by the State of California, and provides funding to California counties in the form of grant awards;

WHEREAS, the County of El Dorado (County) currently is the recipient of a five-year grant, Grant Agreement Number 22-10645, for the period of July 1, 2022 through June 30, 2027 in the amount of \$2,730,297;

WHEREAS, on March 7, 2023, the Board of Supervisors adopted Resolution No. 042-2023, which authorized acceptance and execution of Grant Agreement Number 22-10645; authorized the Chief Administrative Office to administer said agreement and execute and administer subsequent amendments or documents, if any, contingent upon approval by County Counsel and Risk Management; and further authorized the Chief Administrative Officer, any Assistant or Deputy Chief Administrative Officer, or Agency Chief Fiscal Officer to execute any required fiscal and programmatic reports;

WHEREAS, effective as of July 1, 2024, subject to approval of the Board of Supervisors, the PHEP and Pan Flu grant programs will transfer from the Chief Administrative Office (CAO) to the Health and Human Services Agency (HHS) and the HPP grant program will remain with the CAO;

WHEREAS, consistent with the transfer of the PHEP and Pan Flu grant programs to HHS, the Board of Supervisors desires to delegate authority to the Director of HHS, or Chief Assistant Director of HHS, to act on behalf of the County to administer Grant Agreement Number 22-10645 related to PHEP and Pan Flu grant awards, and delegate authority to the Director of HHS, Chief Assistant Director of HHS, or Agency Chief Fiscal Officer to execute required fiscal and programmatic reports thereof;

WHEREAS, the Board of Supervisors desires to revoke the authority previously delegated to the Chief Administrative Officer, or any Assistant or Deputy Chief Administrative Officer, pursuant to Resolution No. 042-2023 to administer and execute required fiscal and programmatic reports related to PHEP and Pan Flu grant awards pursuant to Grant Agreement Number 22-10645 and further amend the authority delegated to CAO to execute subsequent amendments or documents, if any, related to such grant awards, contingent upon the approval of the Director of HHS or Chief Assistant Director of HHS;

WHEREAS, the Chief Administrative Officer, or any Assistant or Deputy Chief Administrative Officer, continues to have the authority to act on behalf of the County to administer Grant Agreement Number 22-10645

related to HPP grant awards, and execute and administer future amendments thereto, if any, and execute required fiscal and programmatic reports, related to HPP grant awards; and

WHEREAS, effective July 1, 2024, this Resolution amends Resolution No. 042-2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of El Dorado does hereby amend Resolution No. 042-2023 to:

- 1) Delegate authority to the Director of HHSA, or Chief Assistant Director of HHSA, to administer Grant Agreement Number 22-10645 related to PHEP and Pan Flu grant awards, including amendments thereto, and further authorize the Director of HHSA, Chief Assistant Director of HHSA, or Agency Chief Fiscal Officer to execute any required fiscal and programmatic reports related to PHEP and Pan Flu grant awards;
- 2) Revoke the authority delegated to the Chief Administrative Officer, or any Assistant or Deputy Chief Administrative Officer, to administer Grant Agreement Number 22-10645 related to PHEP and Pan Flu grant awards and execute any required fiscal and programmatic reports related to PHEP and Pan Flu grant awards;
- 3) Amend the authority delegated to the Chief Administrative Officer, or any Assistant or Deputy Chief Administrative Officer, to execute subsequent amendments or documents, if any, related to PHEP and Pan Flu grant awards of Grant Agreement Number 22-10645 to be contingent upon approval by County Counsel, Risk Management, and the Director of HHSA or Chief Assistant Director of HHSA; and
- 4) Continue to authorize the Chief Administrative Officer, or any Assistant or Deputy Chief Administrative Officer, to administer Grant Agreement Number 22-10645 related to the HPP grant awards, and execute and administer subsequent amendments or documents, if any, contingent upon approval by County Counsel and Risk Management, and further authorize the Chief Administrative Officer, any Assistant or Deputy Chief Administrative Officer, or Agency Chief Fiscal Officer to execute any required fiscal and programmatic reports, related to HPP grant awards.

This Resolution is made effective as of July 1, 2024.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 23rd day of April, 2024 by the following vote of said Board:

Ayes: Thomas, Hidahl, Turnboo, Parlin, Laine
Noes: None
Absent: None

Attest:
Kim Dawson
Clerk of the Board of Supervisors

By: *Kim Dawson*
Deputy Clerk

Wendy Thomas
Chair, Board of Supervisors
Wendy Thomas