

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	DEPARTMENT OF TRANSPORTATION	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 600,000
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	06/22/23	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	22/23	
Short Description* <small>(10 characters)</small>		
		Legistar Item Number* 23-1275 07/18/23

* REQUIRED FIELDS Project Strings Required: Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*



 S. Las BM	 Rafael Martinez Jun 23, 2023 10:29 PDT
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The Department of Transportation is requesting a budget transfer increasing operating transfers out and decreasing contingency in the Regional Surface Transportation Program (RSTP) County Match special revenue fund. California Department of Transportation (Caltrans) Local Assistance contends the federal participating amount for construction engineering shall be limited to 18% of the construction contract amount(s). The Merrychase/Country Club – Sidewalks, Class II/III Bikepath, Capital Improvement Program (CIP) project number 36105025 and Silva Valley Parkway/Harvard Intersection Improvements, CIP project number 36105036, exceeded that limit and will need an alternate funding source to cover the costs. The RSTP County Match Funds have been identified as an appropriate source, but there are not sufficient appropriations to allow for the transfer.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$600,000.00	
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL				NUMBER OF LINES	4	
JOURNAL #						NET TOTAL	\$0.00	
DATE								
INPUT BY								
TO BE COMPLETED BY DEPARTMENT				Budget Transfer Type:	Transfer 1: BoS Approval			
DEPT NAME	DEPARTMENT OF TRANSPORTATION			Legistar Number & Date:	23-1275 07/18/23			
DEPT CONTACT & EXT.	Stephanie Lisius X 5851			 <small>BM</small>		 <small>Rafael Martinez June 23, 2023 10:29 PDT</small>	6/22/2023	PAGE 1 OF 1
				DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE		

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	36V87	3670763	7000			INC	\$ 150,000	INC OPERATING XFER OUT RSTP
2	36O44	3670763	7700			DEC	\$ 150,000	DECREASE CONTINGENCY RSTP
3		3610100	2020	36100CIP-36BUDGET-36REV-36GENERAL		INC	\$ 150,000	INC OPERATING XFER IN CIP
4	36403	3610100	4300	36100CIP-36BUDGET-36EXP-36RRNO		INC	\$ 150,000	INC PROFESSIONAL SERVICES CIP
5								
6								
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9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

Signature: *LeeAnn Scheuring*

Email: leeann.scheuring@edcgov.us

Signature: *Becky Morton*
Becky Morton (Jun 23, 2023 09:42 PDT)

Email: becky.morton@edcgov.us












23-1275 RSTP Transfer

Final Audit Report

2023-06-23

Created:	2023-06-23
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7n xmMJQJ8bMm7yrRLj9uF_0SGtdPzBKx

"23-1275 RSTP Transfer" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
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-  Signer Madeleine Morton (becky.morton@edcgov.us) entered name at signing as Becky Morton
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-  Document e-signed by Becky Morton (becky.morton@edcgov.us)
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-  Document emailed to Rafael Martinez (rafael.martinez@edcgov.us) for signature
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✔ Agreement completed.
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