



County of El Dorado

Charter Review Committee
330 Fair Lane, Building "A"
Placerville, CA 95667

Minutes - Draft

Charter Review Committee

Kris Payne, Chair, District 3 Representative
Rachel Michelin, Vice-Chair, District 1 Representative
Jim Hill, District 2 Representative
Terry Gherardi, District 4 Representative
Cathy Staller, District 5 Representative

Ross Branch, Senior Administrative Analyst
Judith Kerr, Principal Assistant County Counsel
Jim Mitrisin, Clerk of the Board of Supervisors

Monday, June 16, 2014

5:00 PM

Board of Supervisors Meeting Room

CALLED TO ORDER AT 5:04 P.M.

Present: 5 - Michelin, Hill, Payne, Gherardi and Staller

Pledge of Allegiance to the Flag

Opening Remarks by the Chief Administrative Office

Opening remarks by Ross Branch of the Chief Administrative Office provided an overview of the committee format and potential structure in this first meeting of the 2014 Charter Review Committee.

Action Items

1. **14-0837** Election of committee Chair and Vice-Chair.

A motion was made by Member Gherardi, seconded by Member Staller to appoint Kris Payne as the Chair of the Charter Review Committee.

Yes 5 - Michelin, Hill, Payne, Gherardi and Staller

A motion was made by Member Staller, seconded by Member Gherardi to Appoint Rachel Michelin as the Vice-Chair of the Charter Review Committee.

Yes 5 - Michelin, Hill, Payne, Gherardi and Staller

2. **14-0838** County Counsel instruction on purpose of the Charter Review Committee including a discussion regarding the Ralph M. Brown Act (Open Meetings Law).

County Counsel Ed Knapp provided the Committee with a general overview of the County Charter including a reference to Charter Section 701 pertaining to the genesis of Charter Review Committees. Mr. Knapp also provided the Committee with an overview on the following:

The Ralph M. Brown Act.

Common methodologies for Assisting the Clerk of the Board in determining what items are placed on a given agenda.

- 3. **14-0839** Discussion of Committee procedures and other items of interest to Committee members.

A motion was made by Member Payne, seconded by Member Michelin recommending the following as discussion items for the next meeting of the committee:

- 1) Request County Counsel return to the committee at their next meeting with information regarding Charter Section 203 – Elections to Fill Vacancies. Counsel will request the presence of Bill Schultz, Registrar of Voters.
- 2) Charter Section 402 - Elected Department Heads (noting the Sheriff, District Attorney and Assessor are required to be elected positions per the California Constitution)
- 3) Charter Section 202 - Term of Offices (of Members of the Board of Supervisors)
- 4) Discussion on the potential for adding language to the Charter pertaining to a respectful workplace and requests that Human Resources Director Pamela Knorr attend.

Yes 5 - Michelin, Hill, Payne, Gherardi and Staller

- 4. **14-0840** Committee to determine dates and times for required public hearings.

The Committee agreed to hold their next meeting on Wednesday, June 25, 2014 at 5:00 p.m. at a location to be determined by the Clerk of the Board.

Public Comment

No public comment.

Matters not on the agenda may be addressed by the general public during Public Comment.

ADJOURNED AT 6:40 P.M.