

California Agricultural Commissioners and Sealers Association



October 10, 2016

Charlene Carveth
El Dorado / Alpine County Agricultural Commissioner
311 Fair Lane
Placerville, CA 95667-4195

APPROVAL AND LETTER OF INTENT FOR CALPEATS MOBILE DEVICE PURCHASES

Dear Charlene Carveth,

We are pleased, as the Chairs of the Information Management Committee (IMC) and the CalPEATS Steering Committee, to notify you of the one-time funding for mobile devices and related hardware accessories in your county. As you may recall, funding in the amount of \$1,000 per device was allocated to reimburse every county for the purchase of mobile devices that will be used for the new CalPEATS statewide program.

The amount of funding that each county is allotted through this program is based on the number of Pesticide Use Enforcement (PUE) field inspectors in each county, with \$1,000 allocated per field inspector equipped for using CalPEATS. The amount allocated for reimbursement to EL DORADO/ALPINE County is \$4,000.00 towards the purchase of mobile device hardware to be used in your county. Reimbursable hardware includes the tablet or laptop devices themselves, plus optional accessories such as protective cases, external keyboards, pointing devices, portable printers for use in the field, and any other hardware needed to support field use of CalPEATS. Counties are responsible for the maintenance and support of each device and subsequent purchases after their allocation of funds from this start-up funding program is exhausted.

We expect the reimbursement timing to be phased, pending each county's needs, as some counties already utilize field tablets and may wish to wait to purchase new tablets as a replacement is needed.

Attached is an invoicing form for your use when submitting for reimbursement. Please contact Sandy Elles at 707-235-6135 or selles@cacasa.org with any questions you may have.

Sincerely,

Ruben J. Arroyo
Information Management
Committee Chairman

Julie Jensen
CalPEATS Steering Committee
Chairwoman

cc: Tim Niswander, Executive Secretary/Treasurer – CACASA
Sandy Elles, Executive Director – CACASA

Attachment: CACASA CalPEATS Reimbursement form

Cathleen Fisher, President
Santa Barbara County
Agricultural Commissioner /
Sealer of Weights & Measures

Martin Settevendemie, President-elect
San Luis Obispo County
Agricultural Commissioner /
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Chris Flores, Vice President
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Tim Pelican, Secretary-elect
San Joaquin County
Agricultural Commissioner /
Sealer of Weights & Measures

Stephanie McNeill, Treasurer-elect
Madera County
Agricultural Commissioner /
Sealer of Weights & Measures

Sandy Elles, Executive Director
680 N. Campus Drive, Suite B
Hanford, CA 93230-3556
(707) 235-6135
selles@cacasa.org

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CalPEATS Mobile Device Reimbursement Form

Please complete this form for reimbursement of mobile device(s) and hardware accessories purchased by your county for utilization in the CalPEATS program. Funding is for initial program roll-out only. Counties are responsible for maintenance and subsequent replacement of devices. Reimbursement amount is a set amount of \$1,000 per PUE Field Inspector for a device and related accessories (protective case, keyboard, stylus, printer, additional warranty etc.) Counties may phase their purchases as desired and submit a reimbursement claim for any number of devices within the county's quota as specified in their Letter of Intent for CalPEATS Mobile Device Purchases from CACASA. If you have questions about your technology purchases, please contact John Gless, IT Program Manager, jgless@cacasa.org or 970-420-9114.

County:	
Preparer Name:	
Preparer Email:	
Preparer Phone#:	
# of PUE Field Inspector Devices Purchased:	

Total spent and description of items purchased. Please fill in all fields:

	Item Type (tablet, protective case, keyboard, printer, etc.)	Make/Model	Quantity	Unit Price
1				
2				
3				
4				
5				
6				
7				
8				
9				
TOTAL REIMBURSEMENT REQUESTED				\$

Note: County's may tailor their purchases to meet their technology needs. If you spend less than \$1,000 per inspector, you will carry a residual balance of funds to access as needed. If you spend more than \$1,000 per inspector, your county will absorb any cost above \$1,000 per inspector.

Reimbursement amount requested: _____ Date: _____

Signed: _____ Title _____

Email Completed Form and Copies of Scanned Receipts to:
 Sandy Elles, CACASA Executive Director – selles@cacasa.org

For CACASA Executive Director Use

Approved By: _____ Date Approved: _____