

# CONTRACT ROUTING SHEET

Date Prepared: 3/21/18

Need Date: 4/21/18

**PROCESSING DEPARTMENT:**

Department: Sheriff's Office  
Dept. Contact: Tania Donnelly  
Phone #: 621-6636  
Department Head Signature: [Signature] 4/11/18

**CONTRACTOR:**

Name: US Forest Service  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Sheriff

Service Requested: Review of Cooperative Agreement – Exhibits A & B  
Contract Term: 10/1/17 – 12/30/2018 Contract \$37,000  
Compliance with Human Resources requirements? Yes: N/A No: \_\_\_\_\_  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/9/18 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/10/18 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

No insurance certs needed.

APR 11 11:24 AM '18

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

ELDORADO COUNTY COUNSEL  
APR 18 3:11 PM '18