

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 06/30/2023

**Need Date:** 07/05/2023

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: CAO-Procurement and Contracts

Name: Cadre Design Group, Inc.

Dept. Contact: Annika Andersson

Address: 7543 Old Pear Hill Lane

Phone: X5911

Penryn, California 95663

Department Head Signature: Jon Manning Digitally signed by Jon Manning  
Date: 2023.07.07 13:47:12  
-07'00'

Phone: 916-663-2300

Jon Manning, CPPB  
Administrative Analyst Supervisor

Org Code: 36200000

Project #  
(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Department of Transportation

Service Requested: Review and Approve

Description: Agreement for as-needed computer aided drafting and design support services

Contract Term: three (3) Years Contract Value: \$ 300,000.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 07/31/2023

By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk  
Date: 2023.07.31 07:48:37 -07'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** annika.andersson@edcgov.us

**Thank you!**