

County of El Dorado Property Transfer Request

Surplus

 Trade-In

 Inter-Department Transfer

Transfer from ORG code:	Transfer to ORG code:
Department: HHSA	Department:
Approved (Dept Head) Date <u>Olivia B. Cooper</u> Jan 22, 2024 <small>Olivia Byron-Cooper (Jan 22, 2024 17:07 PST)</small>	Approved (Dept Head) Date
Specific location (address): 937 Spring St	
Where in facility? Storage Basement	
First contact person: Fred Dunphy	Phone: 530-642-7222
Second contact person: Amy Higdon	Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
NA	6 - 12V Dewalt drills no batter or charger	NA	Functional Expired Warranty
NA	2 - 18v Dewal Drills	NA	Functional Expired Warranty
NA	3 - 18v Dewalt Circular Saws	NA	Functional Expired Warranty
NA	2 - 18v Dewalt Reciprocating Saw	NA	Functional Expired Warranty
25615	MONOXER II	NA	Functional Expired Warranty
NA	2 - Monoxor II	NA	Broken
NA	6 - Monoxor III	NA	Broken
19713	RYOKI BT2500 W/ADJ TABLE	4010	Functional Expired Warranty
NA	13 - Boxes of expired Silicone Caulk	NA	Broken
NA	20 - Lightbulbs		Functional Expired Warranty
NA	19 - Outdoor Light fixtures	NA	Functional Expired Warranty
NA	1 - Indoor residential light fixture	NA	Functional Expired Warranty
NA	8 - 10 Amp Disconnect switch	NA	Functional Expired Warranty
NA	Timer switch	NA	Functional Expired Warranty
NA	48 - Assorted lightbulbs	NA	Functional Expired Warranty

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	1/24/24	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____


PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

ORIGINAL

No CS - 021324

County of El Dorado Property Transfer Request

 Surplus **Trade-In** **Inter-Department Transfer**

Transfer from ORG code:	Transfer to ORG code:
Department: HHS A	Department:
Approved (Dept Head) Date  Feb 13, 2024 <small>Olivia Byron-Cooper (Feb 13, 2024 15:55 PST)</small>	Approved (Dept Head) Date

Specific location (address): 299 Fair Lane
Where in facility? Removed by Vendor
First contact person: Fred Dunphy Phone: 530-642-7222
Second contact person: Amy Higdon Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
106013	Washing Machine 1H040SN ISPO	NA	Broken

Routing of PTR Form	N/A or Date	* Remarks: Replaced by facilities this item was removed by vendor
Sent to Auditor/Purchasing	2/14/24	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from org code: 2030000

Transfer to org code:

Department: Alternate Public Defender

Department:

Approved (Dept Head) *g* Date

Approved (Dept Head) Date

Specific location (address): 360 Fair Lane

Where in facility? IT Lab

First contact person: Scott Bos

Phone: (530) 621-5436

Second contact person: Christa Bowlin

Phone: (530) 621-6733

Date: 01/08/24

Cty Tag #	Description/Comments	Serial/VIN #	Condition
112225	Dell Optiplex 5090 Micro	HGRRKM3	Broken Not Functional
112097	Microsoft Surface Pro 7	024597113553	Broken Not Functional
112100	Microsoft Surface Pro 7	024800713553	Broken Not Functional
112098	Microsoft Surface Pro 7	025867713553	Broken Not Functional
108730	Microsoft Surface Pro 4	52208460453	Broken Not Functional
112096	Microsoft Surface Pro 7	<i>020236113553</i>	Broken Not Functional <input type="checkbox"/>
112099	Microsoft Surface Pro 7	<i>022654213553</i>	Broken Not Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>2/14/24</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:

Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 1900000		Transfer to ORG code:	
Department: ELECTIONS		Department:	
Approved (Dept Head) 	Date	Approved (Dept Head)	Date
Specific location (address): 3883 Ponderosa Rd, Shingle Springs			
Where in facility? IT Lab Room in Warehouse			
First contact person: Cynthia Morrison		Phone: (530) 621-7481	
Second contact person: Rena Russell		Phone: (530) 621-7471	

Cty Tag #	Description	Serial/VIN #	Condition
109680	HP MT44 Mobile Thin Client	G9416NS2	FAIR
109712	HP MT44 Mobile Thin Client	G9416NSM	FAIR
109692	HP MT44 Mobile Thin Client	G9416NSK	FAIR
109671	HP MT44 Mobile Thin Client	G9416NSL	FAIR
109668	HP MT44 Mobile Thin Client	G9416NTQ	FAIR
109716	HP MT44 Mobile Thin Client	G9416NSG	FAIR
109701	HP MT44 Mobile Thin Client	G9416NTH	FAIR
109693	HP MT44 Mobile Thin Client	G9416NT7	FAIR
109718	HP MT44 Mobile Thin Client	G9416NSJ	FAIR
109674	HP MT44 Mobile Thin Client	G9416NT5	FAIR
109681	HP MT44 Mobile Thin Client	G9416NSN	FAIR
109673	HP MT44 Mobile Thin Client	G9416NTJ	FAIR
109699	HP MT44 Mobile Thin Client	G9416NS6	FAIR
109697	HP MT44 Mobile Thin Client	G9416NSZ	FAIR
109711	HP MT44 Mobile Thin Client	G9416NTO	FAIR
109717	HP MT44 Mobile Thin Client	G9416NRW	FAIR
109703	HP MT44 Mobile Thin Client	G9416NTK	FAIR
110467	HP MT44 Mobile Thin Client	G9416NTM	FAIR
109676	HP MT44 Mobile Thin Client	G9416NS4	FAIR
109694	HP MT44 Mobile Thin Client	G9416NTR	FAIR
110468	HP MT44 Mobile Thin Client	G9416NSY	FAIR

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>1/18/24</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 1900000		Transfer to ORG code:	
Department: ELections		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
Specific location (address): 3883 Ponderossa Rd, Shingle Springs			
Where in facility? IT Lab Room in Warehouse			
First contact person: Cynthia Morrison		Phone: (530) 621-7481	
Second contact person: Rena Russell		Phone: (530) 621-7471	

Cty Tag #	Description	Serial/VIN #	Condition
109686	HP MT44 Mobile Thin Client	G9416NS5	FAIR
109677	HP MT44 Mobile Thin Client	G9416NSS	FAIR
109659	HP MT44 Mobile Thin Client	G9416NTP	FAIR
109660	HP MT44 Mobile Thin Client	G9416NT3	FAIR
109666	HP MT44 Mobile Thin Client	G9416NSD	FAIR
109663	HP MT44 Mobile Thin Client	G9416NT6	FAIR
109709	HP MT44 Mobile Thin Client	G9416NSX	FAIR
109662	HP MT44 Mobile Thin Client	G9416NT2	FAIR
110469	HP MT44 Mobile Thin Client	G9416NT9	FAIR
109702	HP MT44 Mobile Thin Client	G9416NT1	FAIR
109684	HP MT44 Mobile Thin Client	G9416NS1	FAIR
109714	HP MT44 Mobile Thin Client	G9416NTD	FAIR
110471	HP MT44 Mobile Thin Client	G9416NT8	FAIR
109713	HP MT44 Mobile Thin Client	G9416NSH	FAIR
109672	HP MT44 Mobile Thin Client	G9416NS9	FAIR
109679	HP MT44 Mobile Thin Client	G9416NT4	FAIR
109696	HP MT44 Mobile Thin Client	G9416NSB	FAIR
109679	HP MT44 Mobile Thin Client	G9416NTC	FAIR
110470	HP MT44 Mobile Thin Client	G9416NSR	FAIR
109695	HP MT44 Mobile Thin Client	G9416NTN	FAIR
109678	HP MT44 Mobile Thin Client	G9416NTL	FAIR

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<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 1900000		Transfer to ORG code:	
Department: ELections		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
Specific location (address): 3883 Ponderossa Rd, Shingle Springs			
Where in facility? IT Lab Room in Warehouse			
First contact person: Cynthia Morrison		Phone: (530) 621-7481	
Second contact person: Rena Russell		Phone: (530) 621-7471	

Cty Tag #	Description	Serial/VIN #	Condition
109715	HP MT44 Mobile Thin Client	G9416NS3	FAIR
109685	HP MT44 Mobile Thin Client	G9416NSO	FAIR
109683	HP MT44 Mobile Thin Client	G9416NSF	FAIR
109704	HP MT44 Mobile Thin Client	G9416NTS	FAIR
109705	HP MT44 Mobile Thin Client	G9416NTF	FAIR
109670	HP MT44 Mobile Thin Client	G9416NRZ	FAIR
109682	HP MT44 Mobile Thin Client	G9416NSW	FAIR
109700	HP MT44 Mobile Thin Client	G9416NRX	FAIR
109687	HP MT44 Mobile Thin Client	G9416NS8	FAIR
109707	HP MT44 Mobile Thin Client	G9416NSP	FAIR
109661	HP MT44 Mobile Thin Client	G9416NTB	FAIR
109689	HP MT44 Mobile Thin Client	G9416NST	FAIR
109710	HP MT44 Mobile Thin Client	G9416NRY	FAIR
109691	HP MT44 Mobile Thin Client	G9416NSV	FAIR
109664	HP MT44 Mobile Thin Client	G9416NTG	FAIR

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 1900000		Transfer to ORG code:	
Department: ELECTIONS		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 360 Fair Lane

Where in facility? IT Lab

First contact person: Cynthia Morrison Phone: 530-621-7481

Second contact person: Rena Russell Phone: 530-621-7471

Cty Tag #	Description	Serial/VIN #	Condition
109686	HP MT44 Mobile Thin Client	G9416NS5	FAIR
109677	HP MT44 Mobile Thin Client	G9416NSS	FAIR
109659	HP MT44 Mobile Thin Client	G9416NTP	FAIR
109660	HP MT44 Mobile Thin Client	G9416NT3	FAIR
109666	HP MT44 Mobile Thin Client	G9416NSD	FAIR
109663	HP MT44 Mobile Thin Client	G9416NT6	FAIR
109709	HP MT44 Mobile Thin Client	G9416NSX	FAIR
109662	HP MT44 Mobile Thin Client	G9416NT2	FAIR
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109702	HP MT44 Mobile Thin Client	G9416NT1	FAIR
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109714	HP MT44 Mobile Thin Client	G9416NTD	FAIR
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109672	HP MT44 Mobile Thin Client	G9416NS9	FAIR
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109696	HP MT44 Mobile Thin Client	G9416NSB	FAIR
109679	HP MT44 Mobile Thin Client	G9416NTC	FAIR
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109695	HP MT44 Mobile Thin Client	G9416NTN	FAIR
109678	HP MT44 Mobile Thin Client	G9416NTL	FAIR

Routing of PTR Form	N/A or Date	Remarks:
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<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 1900000		Transfer to ORG code:	
Department: ELections		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 360 Fair Lane

Where in facility? IT Lab

First contact person: Cynthia Morrison

Phone: 530-621-7481

Second contact person: Rena Russell

Phone: 530-621-7471

Cty Tag #	Description	Serial/VIN #	Condition
109680	HP MT44 Mobile Thin Client	G9416NS2	FAIR
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109692	HP MT44 Mobile Thin Client	G9416NSK	FAIR
109671	HP MT44 Mobile Thin Client	G9416NSL	FAIR
109668	HP MT44 Mobile Thin Client	G9416NTQ	FAIR
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109693	HP MT44 Mobile Thin Client	G9416NT7	FAIR
109718	HP MT44 Mobile Thin Client	G9416NSJ	FAIR
109674	HP MT44 Mobile Thin Client	G9416NT5	FAIR
109681	HP MT44 Mobile Thin Client	G9416NSN	FAIR
109673	HP MT44 Mobile Thin Client	G9416NTJ	FAIR
109699	HP MT44 Mobile Thin Client	G9416NS6	FAIR
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Remarks:	
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 1900000		Transfer to ORG code:	
Department: ELections		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 02/15/2024	Approved (Dept Head)	Date
<small>Bill O'Neill (Feb 15, 2024 08:15 PST)</small>			
Specific location (address): 360Fair Lane			
Where in facility? IT Lab			
First contact person: Cynthia Morrison		Phone: 530-621-7481	
Second contact person: Rena Russell		Phone: 530-621-7471	

Cty Tag #	Description	Serial/VIN #	Condition
109715	HP MT44 Mobile Thin Client	G9416NS3	FAIR
109685	HP MT44 Mobile Thin Client	G9416NSO	FAIR
109683	HP MT44 Mobile Thin Client	G9416NSF	FAIR
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109705	HP MT44 Mobile Thin Client	G9416NTF	FAIR
109670	HP MT44 Mobile Thin Client	G9416NRZ	FAIR
109682	HP MT44 Mobile Thin Client	G9416NSW	FAIR
109700	HP MT44 Mobile Thin Client	G9416NRX	FAIR
109687	HP MT44 Mobile Thin Client	G9416NS8	FAIR
109707	HP MT44 Mobile Thin Client	G9416NSP	FAIR
109661	HP MT44 Mobile Thin Client	G9416NTB	FAIR
109689	HP MT44 Mobile Thin Client	G9416NST	FAIR
109710	HP MT44 Mobile Thin Client	G9416NRY	FAIR
109691	HP MT44 Mobile Thin Client	G9416NSV	FAIR
109664	HP MT44 Mobile Thin Client	G9416NTG	FAIR
109698	HP MT44 Mobile Thin Client	G9416NT4	FAIR

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Sent to Auditor/Purchasing	2/16/24	
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Auditor records updated by:		Date:

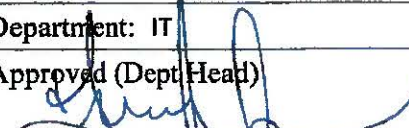
PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

ORIGINAL

N^o IT -- 4321

County of El Dorado Property Transfer Request

 Surplus Inter-Department Transfer

Transfer from org code: 100000	Transfer to org code:
Department: IT	Department:
Approved (Dept Head)  Date 2/15/23	Approved (Dept Head) Date

Specific location (address): 360 Fair Lane

Where in facility? IT Lab

First contact person: Scott Bos

Phone: (530) 621-5436


Second contact person: Bill Howard

Phone: (530) 621-7579

Date: 02/05/24

Cty Tag #	Description/Comments	Serial/VIN #	Condition
110602	Microsoft Surface Pro 7	014015303553	Broken Not Functional
110607	Microsoft Surface Pro 7	014191503553	Broken Not Functional
110608	Microsoft Surface Pro 7	013958203553	Broken Not Functional
110606	Microsoft Surface Pro 7	014001103553	Broken Not Functional
110613	Microsoft Surface Pro 7	021044303053	Broken Not Functional
110494	Microsoft Surface Pro 7	034377402153	Broken Not Functional
108478	Microsoft Surface Pro 7	069534161953	Broken Not Functional
108397	Microsoft Surface Pro 7	070660254953	Broken Not Functional
108831	Microsoft Surface Pro 7	080854354553	Broken Not Functional
N/A	2 - HP Thin Clients - T530	N/A	Functional With Warranty
108715	Acer Chromebook, with power supply	CB3-131-C3SZ	Functional With Warranty
110603	Microsoft Surface Pro 7	014018703553	Broken Not Functional
101854	DELL ULTRASHARP 2407 FP	MX-JU436-74262-82E-1K8S	Broken Not Functional
110604	Microsoft Surface Pro 7	027535603453	Broken Not Functional

Routing of PTR Form	N/A or Date
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Board Approval	
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Copy to Auditor	

Remarks:

Auditor records updated by: _____ Date: _____

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