



County of El Dorado

330 Fair Lane, Building A
Placerville, CA 95667

Minutes Parks and Recreation Commission

Commission Members

John Arenz - District V
Wayne Lowrey - District I
Charles Callahan - District II
Kris Payne - District III
Julia McIver - District IV

Staff

Vickie Sanders, Parks Manager
Chelsea Edman, Department Analyst

Monday, February 3, 2020

3:00 PM

Building C Hearing Room
2850 Fairlane Court
Placerville, CA 95667

Special Meeting

An audio recording of this meeting will not be published to the website. Due to technical difficulties, the audio recording is not recoverable or audible and will therefore not be posted. To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the commission is not actively meeting.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

CALL TO ORDER 3:03 PM AND ROLL CALL

Present: 5 - Callahan, Payne, Arenz, McIver and Lowrey

PLEDGE OF ALLEGIANCE

Commissioner Lowery led the Pledge of Allegiance.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Commissioner Lowery, seconded by Commissioner Arenz to adopt the agenda and approve the consent calendar.

OPEN FORUM

Public Comment: M. Lane, N. Rangel

20-0278 OPEN FORUM (See Attachment)

Attachments: [A - Public Comment Received 020320](#)

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

CONSENT CALENDAR

- 1. 20-0094** Chief Administrative Office, Parks Division recommending the Commission approve the meeting minutes from the Parks and Recreation Commission regular meeting of December 19, 2019.

FUNDING: N/A

Attachments: [A - PRC Meeting Minutes 121919](#)
[B - Public Comment Received 020320](#)

A motion was made by Commissioner Lowery, seconded by Commissioner Arenz to approve the meeting minutes from the Parks and Recreation Commission regular meeting of December 19, 2019.

Public Comment: M. Lane

DISCUSSION ITEMS

2. **19-1837** The Chief Administrative Office, Parks Division, recommends that the Parks and Recreation Commission (PRC) receive an overview regarding the role of the Parks and Trails Master Plan, the River Management Plan, and the Saturated Soils Water Quality Protection Plan. These documents outline visions, goals and policies and provide direction to staff. (Est. Time: 30 Min.)

FUNDING: N/A

Attachments: [A - General Plan Parks Element](#)
[B - Parks and Trails Master Plan 2012](#)
[C - 2018 River Management Plan](#)
[D - Parks Master Plans](#)
[E - Public Comment Recd 122919](#)
[F - Public Comment Received 121919](#)
[G - Public Comment Recd 122919](#)
[H - Public Comment Recd 122919](#)
[I - Public Comment Recd 122919](#)
[J - Public Comment 010320](#)
[K - Public Comment Recd 010320](#)
[L - Public Comment Recd 011420](#)
[M - Public Comment Recd 020320](#)

The Commission received a presentation given by Vickie Sanders, Parks Manager, to provide information on the General Plan Parks Element, Parks and Trails Master Plan, River Management Plan, and Saturated Soils Water Quality Protection Plan.

Public Comment: M. Lane

3. **19-1834** The Chief Administrative Office, Parks Division, recommends that the Parks and Recreation Commission receive an overview regarding the County budget process and process for the Parks Administration, River, and Rubicon Programs. (Est. Time: 30 Min.)

FUNDING: N/A

Attachments: [A - Master Budget Calendar FY 2019-20](#)

[B - Budget Item Chart](#)

[C - County Budget Process and Parks Budget Process Presentation](#)

A motion was made by Commissioner McIver, seconded by Commissioner Lowery to ask staff to bring back a revised calendar of items that occur regularly throughout the year with consideration to allow enough lead time to make recommendations.

Public Comment: M. Lane

- 4. **20-0084** Chief Administrative Office, Parks Division, recommending that the Commission review and approve the 2020 Parks and Recreation Commission Meeting Schedule to include any proposed date or location changes.

FUNDING: N/A

Attachments: [A - 2020 Tentative PRC Meeting Schedule](#)

A motion was made by Commissioner Arenz, seconded by Commissioner Callahan to accept the provided tentative meeting schedule with the exception of changing the February 20th, 2020 location to Building C.

Yes: 5 - Callahan, Payne, Arenz, McIver and Lowrey

- 5. **20-0085** Chief Administrative Office, Parks Division, recommends that the Parks and Recreation Commission review the Commissioner Bio and Disclosure form. Parks staff is requesting that Commissioners complete and submit the forms prior to the next regularly scheduled meeting on February 20th, 2020.

FUNDING: N/A

Attachments: [A - Commissioner Bio Form](#)

A motion was made by Commissioner Lowery, seconded by Commissioner McIver to approve staff's recommendation.

Yes: 5 - Callahan, Payne, Arenz, McIver and Lowrey

COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS

Commissioner Lowery reported on the upcoming CPRS meeting, the sale of the Bass Lake property to the El Dorado Hills Community Services District, and the Parks and Trails Master Plan and other Master Plans.

Commissioner McIver inquired on the Annual River Report and the Chili Bar proposals. Commissioner McIver also informed that she saw that the seasonal staff positions had been posted and discussed the River Recreation Supervisor position.

Commissioner Arenz inquired about the Prop 68 grants.

Commissioner Callahan provided an update on the status of the upcoming Parks and Recreation Commission vacancy for District II and the gazebo at Pioneer Park. Commissioner Callahan also inquired about a generator at Pioneer Park.

Commissioner Payne provided an update regarding the new class I section of trail from Missouri Flat to El Dorado.

STAFF COMMENTS AND ANNOUNCEMENTS

Vickie Sanders, Parks Manager, reported on the agenda items for the February 20th, 2020 meeting.

Chelsea Edman, Department Analyst, reported on the upcoming Bike Park meeting and upcoming leave.

5:44 PM ADJOURNMENT