



# County of El Dorado

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
www.edcgov.us/bos

## Minutes - Final Board of Supervisors

*Brian K. Veerkamp, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*Lori Parlin, Second Vice Chair, District IV*  
*Shiva Frentzen, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

---

Thursday, April 2, 2020

4:00 PM

330 Fair Lane, Placerville, CA

---

### Notice of Special Meeting and Special Meeting Agenda

Pursuant to Government Code section 54956, the Chairman of the El Dorado County Board of Supervisors does hereby call a special meeting of the El Dorado County Board of Supervisors, as more specifically set forth herein.

**PUBLIC PARTICIPATION INSTRUCTIONS:** Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following: You are strongly encouraged to phone in via 1-669-900-9128 Meeting ID 346 008 544. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The clerk will call you by the last four digits of your phone number when it is your turn to comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that your comments are being recorded. If you only wish to listen to the meeting, call the following number 530-621-7603. If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record at the Board meeting.

#### Vision Statement

Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx> (Currently live streaming through this means is not available. There are two ways to call in and listen to the meeting, please see the instructions above.)

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**The Board meeting held on April 2, 2020 was exclusively via teleconference in accordance with Executive Order N-29-20.**

**4:01 P.M. - CALLED TO ORDER**

**Present:** 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**Supervisor Veerkamp led the Pledge of Allegiance to the Flag.**

**ADOPTION OF THE AGENDA**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Adopt the Agenda.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

1. [20-0476](#) Health and Human Services Agency recommending the Board:
- 1) Approve and accept COVID-19 Emergency Homeless Funding in the amount of \$109,909, administered by the California Business, Consumer Services, and Housing Agency's Homeless Coordinating and Financing Council, for the purposes of responding to the impacts of the COVID-19 pandemic on homeless populations;
  - 2) Delegate authority to the Director of Health and Human Services Agency to execute the Standard Agreement and any funding agreement or request for the distribution of funding, including any extension(s) or amendment(s) thereto, contingent upon County Counsel and Risk Management Approval; and
  - 3) Designate the Health and Human Services Agency to serve as the Administrative Entity for the El Dorado County Continuum of Care (CoC) for the administration of the CoC allocation of COVID-19 Emergency Homeless Funding in the amount of \$119,463, and authorize the Director to execute the Standard Agreement and any agreements or requests for funding related to the CoC allocation, contingent upon County Counsel and Risk Management Approval.
  - 4) Approve and authorize the Chair to sign a Budget Transfer form specific to Covid-19 Emergency Homeless Funding, thereby increasing State Revenue and Appropriations by \$229,372. (4/5 vote required)

**FUNDING:** State emergency funding signed by Governor Newsom on March 17, 2020, through Senate Bill 89. The County's allocation of funding is \$109,909; the CoC's allocation of funding is \$119,463.

*Public Comment: P. Gilcrest*

**A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Approve this matter.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

2. [20-0502](#) Chief Administrative Office and the Health and Human Services Agency recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **062-2020**, thereby delegating authority to the Chief Administrative Officer, or designee, to execute contracts and agreements and to authorize expenditures pertaining to the health and safety of homeless individuals in the County of El Dorado; and
  - 2) Provide authority to the Chief Administrative Officer to identify and take steps necessary to effectuate the intent of Executive Order N-32-20.

**FUNDING:** State of CA Emergency COVID-19 Funding, with possible partial reimbursement through FEMA and potential General Fund cost sharing for certain services.

**A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to Approve this matter and Adopt Resolution 062-2020..**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

**ADJOURNED AT 4:27 P.M.**