

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 06/25/2020

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT:**

Department: CAO - Parks Division  
Dept. Contact: Chelsea Edman  
Phone: 530.621.6060  
Department  
Head Signature: \_\_\_\_\_  
VS - Reviewed and Initialed Digitally 6/29/20

**CONTRACTOR:**

Name: Helix Environmental Planning, Inc.  
Address: 1677 Eureka Rd, Ste 100  
Roseville, CA 95661  
Phone: 916.435.1202  
Org Code: 0620200  
Project String  
(if applicable): 06PKADMIN-C40SERSUP

**CONTRACTING DEPARTMENT:** Chief Administrative Office - Parks Division

Service Requested: Contractor engaged to analyze the mitigation requirements for California Environmental Quality Act (CEQA), provide site assessment and analysis and finalize a concept plan for a Bike Park.

Description: This amendment would add bid/construction support, construction documents, and the Geo-technical report to this contract.

Contract Term: 08/27/2019 - 08/26/2021 Contract Value: \$271,442.00

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 07/22/2020 By: Janeth SanPedro  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Janeth SanPedro Date: 2020.07.22 13:55:19 -0700

With edits.

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo Date: 2020.08.03 08:51:29 -0700

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 08/03/2020 By: Robert R. Schroeder  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Robert R. Schroeder Date: 2020.08.03 07:53:09 -0700

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: chelsea.edman@edcgov.us or vickie.sanders@edcgov.us

THANK YOU!