

CONTRACT ROUTING SHEET

Date Prepared: 5-4-2015

Need Date: 5-18-2015

PROCESSING DEPARTMENT:

Department: Elections Department
Dept. Contact: Linda Webster
Phone #: X 7483
Department
Head Signature: *Linda Webster*

CONTRACTOR:

Name: CA Secretary of State
Address: 1500 11th Street, Room 460
Sacramento, CA 95814
Phone: (916) 653-7974

CONTRACTING DEPARTMENT: Elections Department

Service Requested: Review of State of California Standard Agreement
Contract Term: 4/15/15 to 6/30/16 Contract Value: \$17,000.00
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 5/19/15 By: *Janitha Kern*
Approved: _____ Disapproved: _____ Date: _____ By: _____

5/19/15
See Notification requirements
Exhibit B - Funding contingency and Federal funds provisions
re. legislative appropriation of funds
Exhibit C - include copies of terms and conditions referenced on
Exhibit D - Must comply w Hatch Act
5/19 *Webster re contract terms and conditions*
Sec of State has re terms re Hatch Act and will get
back to dept.
5/19 *Understand that Sec of State will provide additional info*
re Hatch Act.

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: 5/22/15 By: *[Signature]*
Approved: _____ Disapproved: _____ Date: _____ By: _____
Nothing for Risk

5/22/15 3:51 PM
JULIUS DEPT.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____