



AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$120,000.00
JOURNAL #				NUMBER OF LINES	6
DATE				NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:		Transfer 1: BoS Approval	
DEPT NAME	PLANNING AND BUILDING	Legistar Number & Date:		25-1613 01/06/2026	
DEPT CONTACT & EXT.		Stephanie Lisius x 5851			
		 <small>Karen Garner (Nov 26, 2025 13:40:18 PST)</small>		 <small>Laura Schwartz (Dec 1, 2025 09:23:06 PST)</small>	
		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE	
				11/7/2025	
				PAGE 1 OF 1	
DIRECTIONS: 1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST					

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		0640400	7366	BUDGET -SUMMARY		DEC	\$ 20,000	INC INTRAFND ABTMNT RARE PLANT
2		0640400	4183	BUDGET -SUMMARY		INC	\$ 20,000	INC MAINT GROUND RARE PLANT
3	37Q00	3730300	7232	37300000-37BUDGET	FAC	INC	\$ 20,000	INC INTRFND MNT BLDG RARE PLNT
4		3730300	2020	37300000-37BUDGET		INC	\$ 20,000	INC OPER XFER RARE PLANT
5	37O30	3799900	7000			INC	\$ 20,000	INC OPER XFER RARE PLANT
6	37V80	3799900	7700			DEC	\$ 20,000	DEC CONTINGENCY RARE PLANT
7								
8								
9								
10								
11								
12								

JOE HARN, C.P.A. AUDITOR / CONTROLLER		DATE	APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO	
CHIEF ADMINISTRATIVE OFFICE - ANALYST		DATE		
CHIEF ADMINISTRATIVE OFFICER		DATE		
			SIGNATURE: CHAIR, BOARD OF SUPERVISORS	
			DATE	
			ATTEST: CLERK, BOARD OF SUPERVISORS	
			DATE	

MEMO SHEET: BUDGET TRANSFER INFORMATION


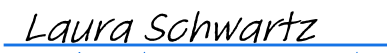
Department Name*	PLANNING AND BUILDING	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 120,000
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	11/07/25	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	25/26		
Short Description* (10 characters)	ECOOPXFER		
		Legistar Item Number*	25-1613 01/06/2026
* REQUIRED FIELDS		Project Strings Required	Yes

By signing this memo I hereby certify that:

1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

 Karen Garner (Nov 26, 2025 13:40:18 PST)	Authorized signature*	 Laura Schwartz (Dec 1, 2025 09:23:06 PST)
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Planning and Building Department is requesting a budget transfer adjusting appropriations for intrafund transfers, operating transfers, grounds maintenance, and contingency related to the removal of a downed tree within an El Dorado County rare plant property.

In September 2025, it was reported that a tree located on a County rare plant property (Assessor's Parcel Number 109-230-012) fell and became lodged within another tree, posing a risk of falling onto an adjacent industrial private property toward emergency shut offs for the fuel and power on the property. With assistance from the Chief Administrative Office, Facilities Division, the County successfully removed the hazardous tree. This budget transfer will establish appropriations to allow for the Rare Plant Endowment Funds to cover the costs associated with the tree removal.

The County may utilize Rare Plant Endowment Funds to cover the costs associated with the tree removal because the rare plant subject parcel is within or pending enrollment in the Pine Hill Preserve.


Madeleine Morton
Jeremy Apodaca
KW

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____