

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 1/15/26

Need Date: 1/23/26

PROCESSING DEPARTMENT

Department: P&C
Dept Contact: Matthew McKain
Phone: x5974
Dept. Signature: Matthew Potter
Title: Sr. Administrative Analyst

Org Code: 3600010
Funding Source: Road Fund
PL String: _____
Legistar #: TBD

CONTRACT INFORMATION

CONTRACT #: 10075

CONTRACT AMENDMENT #: _____

Contracting Department: DOT

Contractor/Vendor Name: Pro-Line Cleaning Services, Inc.

Contract Term: 3 years Contract Value: \$210,000

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____
NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Janitorial Services

COUNTY COUNSEL

Approved Disapproved Date: 1/23/26
Approved Disapproved Date: _____

By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk
Date: 2026.01.23 11:27:46 -08'00'
By: _____

COMMENTS

CONTRACT AMENDMENT ONLY

HR APPROVAL

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

RISK APPROVAL

Approved Disapproved Date: _____ By: _____
Approved Disapproved Date: _____ By: _____

COMMENTS