

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	AGRICULTURE	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Myrna Tow	Document total*	\$ 4,000,000
Contact phone*	530 621-6647		

BUDGET TRANSFER HEADER

Prepared date*	05/06/25	Check Applicable* ☒ One Time (after Adopted Budget) ☐ Continuing (include in the Adopted Budget)
Fiscal year	FY25/26	
Short Description* (10 characters)	AGGWSS2526	
	Legistar Item Number*	26-0060 1/13/2026

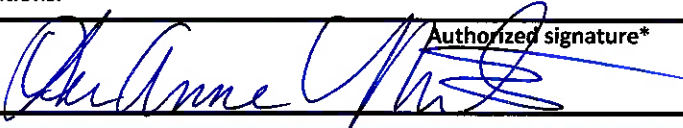
* REQUIRED FIELDS

Project Strings Required	Yes
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By signing this memo I hereby certify that:

1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*



BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Agriculture Department is requesting a budget transfer increasing appropriations in Professional Services by \$1,944,000 and \$6,000 in Service and Supplies offset by state revenue for Glassy Winged Sharpshooter delimitation. Between July 1, 2025 and June 30, 2026, the California Department of Food and Agriculture (CDFA) confirmed the presence of the Glassy-Winged Sharpshooter (GWSS), the invasive vector of the bacterium that causes Pierce's disease in grapes, in the area of El Dorado Hills, El Dorado County. Based on these detections and recommendations from CDFA GWSS staff entomologists, CDFA concludes that an infestation of GWSS exists in the area. This pest presents a significant, clear, and imminent threat to the natural environment, agriculture, economy, and private and public property. Unless emergency action is taken during these GWSS's life cycles, there is high potential for sudden future detections in El Dorado County.

FOR AUDITOR'S OFFICE USE ONLY

Audit date: _____
Audited by: _____

Budget Transfer number: _____
Interfaced by: _____
Processed on: _____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (20125 GOV. CODE)	
TRANSFER #		BUDGET TRANSFER REQUEST	
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL	
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL	
INPUT BY			
TO BE COMPLETED BY DEPARTMENT		Transfer 1: BoS Approval	
DEPT NAME	AGRICULTURE	Legistar Number & Date: 26-0060 1/13/2026	
DEPT CONTACT & EXT.	MYRNA TOW X6647	LEEANNE MILA	
		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE	
		DATE	
		PAGE 1 OF 1	

DIRECTIONS:

- 1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
- 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
- 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION	(30 CHARACTERS MAX.)
1		3100000	0720	31PEST STATE 31CDFA		INC	\$ 2,000,000	GLASSY WINGED SHARPSHOOTER	
2		3100000	4300	31PEST STATE 31CDFA		INC	\$ 1,994,000	GLASSY WINGED SHARPSHOOTER	
3		3100000	4266	31PEST STATE 31CDFA		INC	\$ 6,000	GLASSY WINGED SHARPSHOOTER	
4									
5									
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11									
12									

26-0060		APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO	
JOE HARN, C.P.A. AUDITOR / CONTROLLER		DATE	
CHIEF ADMINISTRATIVE OFFICE - ANALYST		DATE	
CHIEF ADMINISTRATIVE OFFICER		DATE	
ATTEST: CLERK, BOARD OF SUPERVISORS		DATE	