


COUNTY OF EL DORADO

HEALTH & HUMAN SERVICES

Don Ashton, M.P.A.
Director



INTEROFFICE MEMORANDUM

Date: February 25, 2015
To: CCP Executive Committee
From: Don Ashton, Chair 
CCP Fiscal Adhoc Committee
Subject: FISCAL YEAR 2015/16 BUDGET

At the December 17, 2014, CCP Executive Committee meeting, the Fiscal Subcommittee was instructed to begin development of a recommended AB109 budget for Fiscal Year (FY) 2015/16 for review at the next scheduled CCP Executive Committee meeting, and to include a 'Reserve' line item in their recommended budget.

The CCP Fiscal Subcommittee met and discussed the following three objectives:

- Establishment of a 'Reserve' line item.
- A review and discussion relative to how the current budget aligns with the three goals of the CCP Executive Committee.
- A review and discussion of any changes to the FY 2015/16 budget.

Establishment of a 'Reserve' line item:

Recommendation: The CCP Fiscal Subcommittee recommends that \$500,000 from existing fund balance be transferred to a 'Reserve' line item to be used as contingency and only be utilized by approval from the CCP Executive Committee in the event of a fiscal shortfall or unplanned one-time need to meet an urgent priority.

Budget alignment with current goals:

Attached is spreadsheet prepared by the Fiscal Subcommittee which identifies the current budget allocation by CCP Goal. In summary, 30% of the current budget is allocated to Goal 1 (Employability, Medical Care, Housing and Transportation), 44% is allocated to Goal 2 (Evidenced Based Programs) and 27% allocated to Goal 3 (Managing the jail population). The Fiscal Subcommittee is recommending that of the \$50,000 currently allocated to the Probation Department for electronic monitoring contracted services, \$25,000 be shifted to provide additional housing and transportation support in FY 2015/16. Since the Community Corrections Center has only been operating for approximately six months and there is not sufficient data to evaluate the effectiveness of each program, no other changes are being recommended at this time.

Fiscal Year 2015/16 Budget

If the CCP Executive Committee approves the recommendation to create a 'Reserve' of \$500,000, it is anticipated that at the current expenditure rates and revenue assumptions the CCP has sufficient funding to last through FY 2016/17.

Considering there is not sufficient data to evaluate the effectiveness of each program, the Fiscal Subcommittee feels funding levels should remain the same, inclusive of negotiated salary and benefit increases to existing personnel allocations, in FY 2015/16. In addition, the Fiscal Subcommittee is recommending that over the next 12 months the Program and Services Subcommittee conduct a review of the program effectiveness and report back to the Executive Committee no later than December 31, 2015. Upon receiving the report from the Program and Services Subcommittee, the CCP Executive Committee should then have a discussion on the reductions that need to be phased in during FY 2016/17 in order to achieve a balanced budget in FY 2017/18.

In addition, the Fiscal Subcommittee should be required to meet quarterly beginning September 2015 to monitor spending and revenue projections and ensure the CCP remains within budget and sufficient notice is given to plan for any necessary reductions.

Attachment

- c. Adhoc Fiscal Committee Members

Goal 1: Address immediate recidivism triggers including; lack of employability, need for medical care, need for housing and lack of reliable transportation:

Goal 2: Lead County towards a continuum model of evidence based programs, services, and interentions for adults involved in the justice system to decrease recidivism.

Goal 3: Effectively Manage the jail population.

			Employability	Medical Care	Housing	Transportation		
<u>Program</u>	<u>Position</u>	<u>FTE</u>						
SHERIFF'S DEPARTMENT								
Salaries & Benefits:								
Jail	Correctional Staff	10.0					226,000	907,000
Subtotal Salaries & Benefits								
Services & Supplies:								
Jail	Outside Facility Jail Medical Costs							10,000
Subtotal Services & Supplies								
PROBATION DEPARTMENT								
Salaries & Benefits:								
Overhead	Overhead (up to 10%)						96,030	
AB 109 Probation Services	Deputy Probation Staff	9.0					960,305	
Subtotal Salaries & Benefits								
AB 109	Emergency Housing/Transportation				10,000	10,000		
EMP	EMP Contracted Services						25,000	25,000
CCC	Lunches						16,500	
CCC	Facility Lease / Facility Costs						68,295	
CCC	Utilities/Data/Communication						10,000	
CCC	FA/Minor Equipment/Supplies CCC Program						55,000	
Subtotal Services & Supplies & Fixed Assets								
HEALTH & HUMAN SERVICES AGENCY								
Salaries & Benefits:								
Overhead	Overhead (ICRP=30.92%)		11,343	119,980	2,269		4,505	
Health Services	Health Education Coord.	4.0		421,300				
Health Services	Public Health Nursing	1.0		176,000				
Human Services	Human Services Staff	1.5	75,000	75,000	15,000			
Human Services	Human Services Mgr	0.2					29,788	
Mental Health	Mental Health Staffing	1.0		121,000				
Subtotal Salaries & Benefits								
Services & Supplies:								
Treatment/Assessments/Residential	Treatment Contracts			120,000			120,000	
CFMG Medical Costs	Increase in Cost							230,000
LOCAL LAW ENFORCEMENT ENHANCEMENT							50,000	
Admin. Staff, Salary & Supplies	Sr. Department Analyst	1.0					105,744	
EDC Office of Education								
Admin. Staff, Salary & Supplies			140,000				140,000	
Total by Goal			226,343	1,033,280	27,269	10,000	1,907,167	1,172,000
Total Goal 1			1,296,892					
Percent Budget by Goal			30%			44%		
Percentage of Goal 1 by Service			17%	80%	2%	1%		