



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Draft Community Action Council

Public Official Sector

George Turnboo, BOS Dist. II - Alternate Mark Treat
Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
Brian Veerkamp, BOS Dist. III - Alternate Kathy Witherow
John Clerici, City of Placerville - Alternate Patty Borelli
Heather Horgan, City of S. Lake Tahoe

Low-Income Sector

Kelly Krohn, Chair, Individual
Misha Lee, Vice Chair, Individual
Shannon Maguire-Estrada, Marshall Medical Center
Colleen Goodrich, Individual
1 Vacancy

Community Sector

Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus Christ of Latter-Day Saints
Kim McPherson, Food Bank Of El Dorado County
2 Vacancies

Wednesday, February 25, 2026

10:00 AM

<https://edcgov-us.zoom.us/j/86193787651>

**330 Fair Lane, Building A, Conference Room A
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 861 9378 7651. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/86193787651>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Council Chair.

Individuals will have three minutes to address the Council. Except with the consent of the Council, individuals shall be allowed to speak to an item only once.

Individual Council members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Council.

If a person providing input to the Council creates a disruption by refusing to follow Council guidelines, the Council Chair may take the following actions:

Step 1. Request the person adhere to Council guidelines. If the person refuses, the Council Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Council Chair may order a recess of the Council meeting.

Step 3. If the disruption continues, the Council Chair may order the removal of the person from the Council meeting.

CALLED TO ORDER AND ROLL CALL AT 10:01 AM.

- Present:** 11 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Alternate Treat, Member McPherson, Member Maguire-Estrada, Goodrich and Member Horgan
- Absent:** 1 - Alternate Witherow

ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

CONSENT CALENDAR

- 1. [26-0313](#) Minutes from January 2026 CAC Meeting

Attachments: [January Minutes - Draft](#)

A motion was made by Member Treat and seconded by Member Borelli to adopt the agenda and approve the minutes.

- Yes:** 10 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Alternate Treat, Member McPherson, Member Maguire-Estrada and Goodrich

- Absent:** 1 - Alternate Witherow

END OF CONSENT CALENDAR

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

R. Johnson, J. Fuquay

There was no other public comment made.

COMMUNITY SERVICES REPORT OUT

- 2. [26-0315](#) Community Service Agency Report

Attachments: [Agency Report for February](#)

- 3. [26-0314](#) CSBG Expenditure Activity Reporting System (EARS) January 2026 Reports

Attachments: [EARS - Expenditure Activity Reporting System Discretionary](#)
[EARS - Expenditure Activity Reporting System](#)

Lynette Stott, Community Services Deputy Director, reported out on the Agency Report.

COMMITTEE REPORTS

Membership Committee

- A. Committee to report out and to make any recommendations to the council.

The Council discussed the three vacancies and the other community members and organizations that may be interested in joining the Council. The Council further discussed who they would be reaching out to.

No public comment was made.

Outreach Committee

- A. Committee to report out and to make any recommendations to the council.

The Outreach Committee had a meeting earlier in the month and discussed the Kids Expo and the desire to have a table at the Kids Expo. The committee inquired if CSBG funds could provide some printed material for them. This will be evaluated by staff to see if funds are available to support the event.

No public comment was made.

ACTION AND DISCUSSION ITEMS

- 4. [26-0316](#) 2026 CAC Goals: Council to review, discuss and make recommendations.

Attachments: [GOALS](#)

A motion was made by Member Krohn and seconded by Member Treat to maintain the goals and have them continue to stay on the agenda for frequent review.

Yes: 11 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Alternate Treat, Member McPherson, Member Maguire-Estrada, Goodrich and Member Horgan

Absent: 1 - Alternate Witherow

5. [26-0317](#) 2026 Annual Presentation

A. The council to create an adhoc committee for the purpose of planning the 2026 Annual Presentation to the Board of Supervisors on September 15, 2026.

A motion was made by Member Krohn and seconded by Member Wiley to create an ad hoc committee for the Annual Presentation to the Board of Supervisors and to include the following members on the committee: Shannon Maguire-Estrada, Misha Lee, Kelly Krohn.

Yes: 11 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Alternate Treat, Member McPherson, Member Maguire-Estrada, Goodrich and Member Horgan

Absent: 1 - Alternate Witherow

6. [26-0318](#) By-Laws review and discussion

A. Council to review, discuss, and approve changes to the By-Laws as proposed by the By-Laws Adhoc Committee.

Attachments: [CAC By-Laws Draft 2-19-26](#)

A discussion was had on the proposed edits to the By-Laws.

No public comment was made.

A motion was made by Member Horgan and seconded by Member Krohn to approve the proposed edits to the By-Laws and bring it back for one more review before it is sent to the Board of Supervisors and County Counsel for final review.

Yes: 11 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Alternate Treat, Member McPherson, Member Maguire-Estrada, Goodrich and Member Horgan

Absent: 1 - Alternate Witherow

UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

Member Horgan shared information about the Tahoe Alliance meeting that she will be attending that will discuss programs for safe kids.

Member Maguire-Estrada shared the Dementia Resources available through Marshall Medical and the workshops available to the public.

Member Lungren shared the Walk With Christ event that is open to the public on March 26th-28th.

Member McPherson shared information about the Senior Outreach food distribution that will take place on March 4th.

Member Lopez-Vaser shared information about the past food distributions that they have been doing and including distribution of produce, tea, soup and other items like blankets.

No public comment was made.

ADJOURNMENT at 11:15 AM.

Next CAC Meeting is March 25, 2026