



County of El Dorado

330 Fair Lane, Building A
Placerville, CA 95667

Minutes Parks and Recreation Commission

Commission Members

Vacant - District V
Wayne Lowrey - District I
Tom Conwell - District II
Kris Payne - District III
Julia McIver - District IV

Staff

Vickie Sanders, Parks Manager
Chelsea Edman, Department Analyst

Thursday, December 17, 2020

3:00 PM

VIRTUAL MEETING

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PUBLIC PARTICIPATION INSTRUCTIONS: To comply with physical distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 920 96005824. To observe the live stream of the Parks and Recreation meeting go to <https://zoom.us/j/95957719562>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded. If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at Vickie.sanders@edcgov.us. Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

An audio recording of this meeting will be published to the website. Please note that due to technology limitations, the link will be labeled as "Video" although only audio will play. The meeting is not video recorded.

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the commission is not actively meeting.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

CALL TO ORDER AND ROLL CALL 3:04

Present: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Harper, seconded by Chair Lowrey, to Adopt the Agenda.

Yes: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

CONSENT CALENDAR

A motion was made by Harper, seconded by Mclver, to Approve the Consent Calendar.

Yes: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

OPEN FORUM

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

- 1 CAO's Office, Parks Division recommending the Commission approve the meeting minutes from the Parks and Recreation Commission regular meeting of November 19, 2020

Attachments: [A --Minutes](#)

A motion was made by Harper, seconded by Mclver, to Approve this matter.

Yes: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

DISCUSSION ITEMS

- 2 Chief Administrative Office, Parks Division recommending the Commission appoint a subcommittee for the 56 Acre Project in Tahoe.

FUNDING:

Commissioner Conwell and Commissioner Harper will serve as representatives.

Yes: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

- 3 Chief Administrative Office, Parks Division recommending the commission review commissioner and staff recommendations and develop a Capital Improvement Program (CIP) Budget Request for FY 21/22 and prioritize the request continued from 11/17/20 meeting item 20-1541.

FUNDING: N/A

Attachments: [A - CIP List](#)

[B - Current workload](#)

**A motion was made by Payne, seconded by Harper, to Approve this matter.
Public Comment from D. Rose, C. Cockrell, and F. Maio.**

Yes: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

Motion from Commissioner Conwell to add Shingle Springs Trail to CIP as priority and directing staff to make it a priority to be funded by DOT with future grants, from Train Depot to Shingle Springs Drive. Seconded by Commissioner Payne.

Yes: 5 - Payne, Mclver, Chair Lowrey, Harper and Conwell

- 4 Chief Administrative Office, Parks Division recommending the Commission discuss the Commission Calendar for 2021.

FUNDING:

A motion was made by Commissioner Payne, seconded by Commissioner Conwell, to continue this matter.

Yes: 5 - Payne, McIver, Chair Lowrey, Harper and Conwell

COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS

Commissioner Payne commented that this is his last meeting as he is terming out.

Commissioner Conwell thanked Commissioner Payne for his help and advice.

Commissioner McIver thanked Commissioner Payne.

Commissioner Lowery thanked Commissioner Payne.

Commissioner Harper wished everyone a Merry Christmas and Happy New Year.

STAFF COMMENTS AND ANNOUNCEMENTS

Vickie Sanders wished everyone a Merry Christmas

ADJOURNMENT 5:17