

## Chapter 2.33 PARKS AND RECREATION COMMISSION

### 2.33.010 Established.

- A. Because recreation is so important for the physical and mental health of both the residents of, and visitors to, El Dorado County, the county establishes a commission with the expressed purpose of overseeing the development and maintenance of recreational opportunities within its borders. Recognizing the various agencies with coincidental interests at work within the same area, the commission shall work closely with those jurisdictions endeavoring always to retain as much local control and citizen involvement as possible.
- B. There is created and established a commission consisting of five (5) members to be known as the county parks and recreation commission. (Ord. 3848 §1, 1988: prior code §17,101)

### 2.33.020 Appointment.

One (1) member of the county parks and recreation commission shall be appointed by the board of supervisors for each supervisorial district in the county to represent that district on the parks and recreation commission, upon the nomination of the member of the board of supervisors representing the district. (Ord. 3848 §2, 1988: prior code §17,102)

### 2.33.030 Term of Office.

Members of the county parks and recreation commission shall hold office for a term in concurrence with the term of office of the supervisor who appoints the commissioner to the commission. Members of the parks and recreation commission shall continue in office as holdover members after the expiration of their term until the appointment and qualification of their successors in office. All vacancies shall be filled by appointment for the unexpired term, made in the same manner as other members are appointed. (Ord. 3848 §3, 1988: prior code §17,104)

### 2.33.040 Officers.

At the first meeting of the parks and recreation commission held after the first day of March in each calendar year, the parks and recreation commission shall elect from its regular members a chairman and a vice chairman, who shall hold office for a term of one (1) year and until the election of their successors. The officers and employees of the county parks and recreation division shall not be eligible to hold office on the parks and recreation commission. (Ord. 3848 §4, 1988: prior code §17,105)

### 2.33.050 Meetings.

Regular meetings of the parks and recreation commission shall be held at least once each month at the time and place fixed by resolution of the parks and recreation commission. Special meetings of the commission may be called by the chairman or any two (2) members of the commission by notifying the clerk, stating the purpose, time and place of the meeting. The special meeting shall be noticed as required by law. (Ord. 3848 §5, 1988: prior code §17,106)

### **2.33.060 Quorum.**

A majority of the members of the parks and recreation commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time. (Ord. 3848 §6, 1988: prior code §17,107)

### **2.33.070 Lapse of Membership.**

In the event that a member of the parks and recreation commission fails to attend four (4) consecutive regular meetings of the commission, the secretary of the commission shall notify the board of supervisors of the fact and the board of supervisors shall declare the office vacant and immediately fill the vacancy in the manner specified in section 2.33.030. A member of the parks and recreation commission may be removed from office without cause by an order declaring his office vacant, adopted by a four-fifths (4/5) vote of the board of supervisors. (Ord. 3848 §7, 1988: prior code §17,108)

### **2.33.080 Powers and Duties.**

The parks and recreation commission shall have the following powers and duties:

- A. Act in an advisory capacity to the board of supervisors in formulating and reviewing policies effecting public recreation;
- B. Consult with staff, including the community development department director, and parks and recreation director on methods of financing park and recreation facilities. Study and make fiscal recommendations to the board of supervisors on planning acquisition, development, maintenance, and operation of said facilities including a long-term capital outlay projection;

Study and review staffing needs of the parks and recreation division and make recommendations to the board of supervisors;

- C. Review the current sections of the recreation element of the county general plan. Recommend to the board of supervisors modifications, updating, and adding new sections to said element as needed or concurrent with other review by the planning division;
- D. Review and recommend to the board of supervisors adoption of master plans and policy on usage operations and maintenance of parks and recreation facilities;
- E. Represent the county's parks and recreation plan to public officials and to the general public in order that this plan receive maximum support from public and private sources;
- F. Cooperate with state, federal, local agencies, and special interest groups to coordinate a park and recreation plan in the county;
- G. Be receptive to gifts, sites, funds, and other assistance for parks and recreation facilities for board of supervisors' approval;
- H. Review and recommend to the board of supervisors support for legislation favorable to parks

and recreation;

- I. Establish general procedures to carry out the purpose of the commission; and adopt bylaws and rules and regulations as it may deem necessary to facilitate the carrying on of a recreation and park system. The bylaws, rules and regulations shall be submitted to the board of supervisors for approval;

J. Recommends persons to board of supervisors to serve on the commission when requested by the board of supervisors. (Ord. 3848 §8, 1988: prior code § 17,109)

### **2.33.090 Citizens' Committees.**

The commission shall have authority to appoint citizens' committees to assist in making recommendations to the commission concerning the matters set forth in section 2.33.080. (Ord. 3848 §9, 1988)

### **2.33.100 Director of Parks and Recreation--Duties.**

The director of parks and recreation shall attend meetings of the commission and shall serve as clerk of the commission and shall make such reports to the commission, to the community development director, or to the board of supervisors, as shall be required of him or her. All recommendations of the commission to the board of supervisors shall be first submitted to the director of parks and recreation, and his or her recommendation may be a part of or accompany any commission recommendations. (Ord. 3848 §10, 1988)