



28 November 2012

Loren Massaro, PLS
El Dorado County Department of Transportation
2441 Headington Road
Placerville, CA 95667

Re: Corporate Name Change - Notification Letter

Dear Loren:

As our new letterhead indicates, we have recently changed the name of our business from **CBC Surveys, Inc.** to **CBC Geospatial Consulting, Inc.**

There has been no change in management and we will be providing the same products and service on which we have built our reputation in the industry. We would appreciate it if you would bring this announcement to the attention of the pertinent personnel and direct them accordingly.

Should you have any questions or need additional information, please call.

Thank you.

Sincerely,

CBC Geospatial Consulting, Inc.

Christopher B. Curtis, PLS
President, Geomatics Engineer

A0733122

ENDORSED - FILED
in the office of the Secretary of State
of the State of California

SEP 28 2012

**CERTIFICATE OF AMENDMENT OF
ARTICLES OF INCORPORATION**

The undersigned certify that:


1. They are the **president** and **secretary**, respectively, of **CBC SURVEYS, INC.**, a California corporation.
2. Article I. **NAME** of the Articles of Incorporation of this corporation is amended to read as follows:

The name of the corporation is CBC GEOSPATIAL CONSULTING, INC.

3. The foregoing amendment of Articles of Incorporation has been duly approved by the board of directors.
4. The foregoing amendment of Articles of Incorporation has been duly approved by the required vote of shareholders in accordance with Section 902, California Corporations Code. The total number of outstanding shares is 588. The number of shares voting in favor of the amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

DATE: 27 September 2012


CHRISTOPHER B. CURTIS, President


NAOMI CURTIS, Secretary

DEPARTMENT OF TRANSPORTATION

CONTRACT AMENDMENT REQUEST FORM

Attach Scope Summary, E-76 funding this Agreement & HR Justification Checklist

Requester to complete this boxed in area prior to requesting

CSU meeting.
 Type of Service: On-Call Surveying Services
 Project Name: Various
 Deputy Director Sig: [Signature] 02/08/13
 Director Sig: _____

AGMT/PW # AGMT 12-53615
 Original AGMT # 11-53301
 Legistar # 11-1104
 P&C Tracking # 514-S1211

A. General Information

Project Manager: _____
 Form Prepared By: Donna Cademartori
 Contract Administrator: John Kahling

CIP # / Activity ID: Various
 Activity ID Phase: Various
 *CSU Charge To #: 27210

Consultant Selection Process (Indicate RFP, RFQ, Sole Source & Date. RFQ 11-918-027, Please attach RFP or RFQ, if applicable. February, 2011)

Funding: (to be used in Legistar item and influences federal/state provisions, if applicable):

If the Agreement is project specific, and funded with FHWA funds, submit a copy of the Consultant's completed DBE Commitment form for OE review and sign off, prior to preparing the agreement.

List all funding sources associated with this Agreement, include dollar amount for each.

| Funding Source | Dollar Amount | Agreement No. |
|---|---------------|---------------|
| Various | \$0.00 | |
| Will be determined when Task order is written | \$0.00 | |
| | \$0.00 | |
| | \$0.00 | |

NTE Total: \$150,000.00

Attach copies of Grant Agreements, including certifications & assurances from grant applications. The United States Forest Service (USFS) Award letter with its attachments is a Grant Agreement.

Target Approval Dates:

| | |
|--|--|
| BOS Approval for Prof. Services > \$61,344 (7/1/12) | CAO Approval for Prof. Services ≤ \$61,344 (7/1/12) |
| DOT Approval for Public Works Contracts ≤ \$175,000 | |
| Today's Date: <u>January 29, 2013</u> | Today's Date: _____ |
| Target BOS Approval Date: <u>March 12, 2013</u> | Target CAO Approval Date: _____ |

CSU will do their best to meet the requested target approval date. Please allow a minimum of 4 weeks for CSU to prepare and 2 weeks for County Counsel's review.

CSU will complete Items B-E with Requester

B. Accounting Information

Coding for County Counsel & Risk Mgmt Review Only: Indicate Index Code and Charge To # if required. If this is an on-call Agreement, use 306500, 25000 A. CSU will use the coding chart on page 4 to assist with this.

No Charge General Fund Units Insert Index Code Here 27210

Index Code: 306500 **Charge To #: 25000 A Time & Materials Project # _____

*CSU charge to number may be different than the project/CIP number or the Counsel/Risk Charge to # (25000 A = 27210 A)

**Charge to number may also be referred to as User Code, Project Number, Work Order Number or CIP Number

C. Consultant/Subconsultant Information

| | | | |
|--|---------------------------------|----------------------------------|-----------------------|
| Consultant/Contractor | CBC Geospatial Consulting, Inc. | Contact Name: | Christopher B. Curtis |
| Local Office | (formally CBC Surveys, Inc.) | Title: | President |
| Street Address | 1300 Ethan Way, Suite 300 | Email: | |
| City, State, Zip | Sacramento, CA 95825 | Fax No.: | (916) 921-9044 |
| Telephone No. | (916) 921-9033 | | |
| Corporate Office | | | |
| Street Address | | | |
| City, State, Zip | | | |
| Telephone No. | | | |
| Form of Business <small>(Indicate Corporation, General or Limited Partnership, LLC, Sole Proprietor, etc.)</small> | Corporation | | |
| County Business License Number | 41235 | Business License Expires: | 3/1/2013 |
| If exempt from Business License Requirement, explain basis of exemption e.g., other government agency. | | | |

If this is a project specific Agreement:

Has a Cooperative Agreement been associated with this project since the original Agreement's date of execution?

Yes No If yes, attach a copy of the Cooperative Agreement.

Has a Program Supplement Agreement been associated with this project since their original Agreement's date of execution?

Yes No If yes, attach a copy of the Program Supplement.

Original Agreement - Expiration Date: 3 years or completion of all Task Orders, whichever is later

D. Amendment Details - Current Amendment:

| Articles to be Amended: | Description of Revision |
|--------------------------------|--|
| Scope* | |
| Term | |
| Compensation | |
| Fee Schedule | |
| Contract Administrator | |
| Notices | |
| Other*-Specify | Consultant's name change from CBC Surveys, Inc. to CBC Geospatial Consulting, Inc. |
| Other*-Specify | |

*Project Manager to provide electronic versions

E. Previous Amendments: (Explain previous revisions)

| Article Amended | Amendment I | Amendment II | Amendment III |
|-------------------------------|--------------------|---------------------|----------------------|
| Scope* | | | |
| Term | | | |
| Compensation | \$0.00 | \$0.00 | \$0.00 |
| Fee Schedule | | | |
| Contract Administrator | | | |
| Notices | | | |
| Other*-Specify | | | |
| Other*-Specify | | | |
| Other*-Specify | | | |

Is there a Notice to Proceed (NTP) required? No there is not a NTP required for this Amendment

Yes If YES Circle one: Amendment is NTP Initial NTP required NTP for each Task Order**

Total Not-to-Exceed (NTE) Contract Amount*: \$150,000.00

*In accordance with BOS Policy C-17, Contracts over \$100,000 require Purchasing Agent review and evaluation to determine the most appropriate method for selecting the consultant/contractor. Attach emails to/from the Procurement and Contracts Division.

Amendment Signers:

If the Consultant/Contractor is a corporation, provide the names and titles of both contract signatories or provide a Secretary's Certificate. One signatory from the operations group & one from the financial group.

Name & Title: Christopher Curtis, President
Name & Title: Naomi Curtis, CFO

The following is for CSU use.

EPLS & DLSE Print Screens for Federally Funded Agreements (CSU print & save to Q in Correspondence folder)

If this Amendment increases the NTE amount of the current AGMT to >\$150,000 and is an A & E Consultant refer to A&E Consultant Audit in LAPM Chapter 10 .

If this Amendment amends the NTE amount of current AGMT to =>\$300,000 and it is not an approved CIP Project the Director must also sign CRF.

Coding for County Counsel & Risk Mgmt Review Only: Coding is limited to the following: choose one and indicate Charge To # if required. If various projects are involved, use 306500, 25000 A:

| | | | |
|---|---------------------|----------------------------------|--|
| <input type="checkbox"/> No Charge "Special Districts" | | | |
| <input type="checkbox"/> 301100 County Engineer | Charge To # _____ | Time & Materials Project # _____ | |
| <input type="checkbox"/> 303100 Erosion Control | Charge To # _____ | 95**** | |
| <input type="checkbox"/> 305100 Capital Projects | Charge To # _____ | 5*****,66*****or 7***** | |
| <input checked="" type="checkbox"/> 306500 General Department (Road Fund) | Charge To : 25000 A | 25000 A or 9***** A | |
| <input type="checkbox"/> 3071** Airports-Indicate Full Index Code Here-> | | 93*** | |
| <input type="checkbox"/> 307220 Fleet | Charge To # _____ | 92005 A | |