

Anne Muse-Fisher

Involved, caring educator and program manager committed to enabling schools, teachers, parents, and students to reach their full potential. Expertise in teaching, planning, public speaking, educational research, and mentoring, with Master of Education degree, CA teaching credential, 15 years working with youth, and 8 years of teaching and intervention experience.

- **Excellent program facilitation:** thrive as the “go-to” person at the hub of a complex effort.
- **Outstanding reliability:** assume responsibility for entire programs and accountability for results.
- **Teaching Experience:** successful teacher with experience in a variety of schools and educational settings.

WORK EXPERIENCE

COLLABORATIVE OPPORTUNITIES FOR ONLINE LEARNING * EL DORADO HILLS, CA

TEACHER, 2017-2018

Led a blended online learning program where students complete coursework online and participate in face-to-face instruction in the classroom during the week. Conducted weekly in-person small group lessons and tutorial sessions based on student needs and interests.

- Supported a group of middle school students with a diverse mix of learning needs and styles.
- Determined online course placement for students based on courses completed and academic performance and ability
- Monitored student's progress daily and provided consistent feedback to students and parents for all assignments and quizzes.
- Communicated with students and families through meetings, phone calls and emails.
- Developed strong, collaborative and supportive relationships with all participating families.
- Managed and tracked attendance and participation of students

WASHINGTON ELEMENTARY SCHOOL * BERKELEY, CA * 2013-2017

LITERACY COACH

- Use data to target students for one-on-one, small group or classroom push-in interventions.
- Assess students using running records and writing samples and create strategic intervention plans.
- Support teachers in providing classroom support for target students. Provide modified materials, meet weekly to monitor student progress.
- Attend SSTs and IEPs as needed.
- Organize literacy nights for families to educate community on reading and writing curriculum and how to help students at home.
- Support and coach teachers in the reading and writing curriculum through classroom demonstrations, weekly collaboration and planning with teachers.
- Lead teachers in language arts professional development during staff meetings throughout the school year, ensure all teachers have necessary materials for assessment and instruction and are supported for Common Core implementation.
- Coordinate tutoring support from outside programs including UC Berkeley, Experience Corps, Cal Reads, and Quick Reads. Match students with appropriate tutoring support.
- Certified in Leveled Literacy Intervention and the English Language Development (ELD) curriculum.

TEACHER, 2010-2013

- Planned and implemented lesson plans for all subjects in 1st and 3rd grade classrooms, created assessments to monitor students' progress and understanding. Utilized effective classroom management strategies.
- Integrated a variety of teaching strategies and methods into lessons (small group and whole class discussions/exploration, hands-on activities, student driven inquiry) and instructional materials in order to meet the needs of a diverse group of learners.
- Provided individualized instructional support to struggling readers and writers.
- Worked closely with parents to ensure student success.
- Worked one-on-one with students and their parents identified with Individualized Education Plans.
- Served on School Governance Council with Washington parents and principal, participated in CARE professional development program focused on equity.

Provided project management and research support for Assessment and Standards Development Services, a program including multiple local, state, and national projects. Became familiar with a variety of state standards as well as the Common Core Standards. Worked with project personnel at all levels, including directors, district coordinators, test analysts, and test writers.

- *Test Development Project:* Served as liaison between test writers, project directors, and editors. Maintained project cohesion and participant motivation. Met all deadlines.
- *Teacher Session Facilitation:* Planned and conducted item review and alignment training sessions for teachers and analysts.

BOSTON UNIVERSITY INITIATIVE FOR LITERACY DEV'T * BOSTON, MA * 2007-2008
PROGRAM COORDINATOR

Managed day-to-day operations of program that engages 400 children from first to fifth grade in activities such as pen-pal programs, reading aloud, and word games.

- Coordinated the program by recruiting University undergraduates to serve as tutors and developing tutoring sites in collaboration with site coordinators and school principals.
- Designed and presented workshops for tutors, such as "Literacy Games and Activities."
- Supervised 50 tutors. Met weekly with 5 leads to provide conflict resolution and mentoring. Achieved high tutor effectiveness and morale.
- Evaluated success with surveys and reports. Received unanimously positive feedback from all sites throughout Boston.

SAN FRANCISCO EDUCATION FUND * SAN FRANCISCO, CA * 2005-2007
PROGRAM ASSOCIATE

Helped manage Literacy, Math, and Science Teacher Networks program, which helps teachers collaborate and learn successful strategies for becoming powerful leaders for change in their schools.

- Recruited teachers and administrators to support Literacy, Math and Science Teacher Networks and the Leadership Institute.
- Convened support groups, events, and workshops where teachers from all types of schools and subjects exchanged strategies and best practices. Wrote a Facilitation Guide showing teachers how to conduct a similar program. Participants rated the program very valuable.
- Helped manage grants program for innovative programs in schools. Organized meetings with District staff and community stakeholders to gain support for schools. Booked venues, invited guests helped create agenda. Attendees included the Assistant to the Superintendent and a San Francisco Chronicle education correspondent.

EDUCATION

M.Ed. Policy, Planning, and Administration, Boston University, Boston, MA

Special Course Work

- Education law, innovative education strategies, small schools movement, research methods, community and parent outreach approaches.

Papers

- Teacher retention: effects of isolation on teacher attrition; techniques to offer support and increased peer interaction for better long-term retention.

California Teaching Credential, San Francisco State University, San Francisco, CA

- Distinguished Graduate Achievement Award, San Francisco State
- Recognition of classroom success by principal, Washington Elementary

B.A. American Studies, University of California, Davis, CA

*Double Minor
Activities and Honors*

- English and African American Studies
- National Society of Collegiate Scholars, Dean's List, Volunteers for Peace
- Rolling Stone Magazine intern