Nº ____ -- 7417

County of El Dorado
Property Transfer Request

☐ **Surplus** ☑ **Trade-In** ☐ **Inter-Department Transfer**

Transfer from index code: 3540410-35400020-35FUEL	Transfer to index code: 3540410-35400020-35FUEL
Department: CAO Airport Administration	Department: CAO Airport Administration
Approved (Dept Head) Date 5/28/2020	Approved (Dept Head) Date 5/28/2020

Specific location (address): 3501 Airport Rd, Suite 1 Placerville, CA 95667

Where in facility?

First contact person: Jeremy Gutenberger Phone: 622-0459

Second contact person: Sherrie Busby Phone: 621-5984

Cty Tag #	Description	Serial/VIN #	Condition
NA	M3000 & PIE DBOX Wayne; Uinit needs to be upgraded; parts	NA	See Desc Note
	and service no longer available for current unit		

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS