

**COUNTY OF EL DORADO
CONFLICT OF INTEREST CODE
APPENDIX OF DESIGNATED EMPLOYEES AND DISCLOSURE CATEGORIES**

[Adopted as an appendix to the County conflict of interest code on February 13, 2007]

PART A: DESIGNATED EMPLOYEES

Listed below are the "designated employees" for El Dorado County, and the disclosure category which the designated employee must use when completing his or her statement of economic interest. The instructions on the disclosure form provide guidance on what specific interests must be disclosed within each category.

DEPARTMENT/POSITION	DISCLOSURE CATEGORY
Administration	
Asst. Chief Administrative Officer	I
CAO Principal Administrative Analyst	I
CAO Senior Administrative Analyst	I
CAO Administrative Analyst	II
Economic Development Coordinator	II
Senior Buyer	I
Buyer I/II	I
Manager of Procurements and Contracts (Purchasing)	I
Senior Department Analyst (Purchasing)	I
<i>[CAO is required to file by GC §87200]</i>	
Agriculture/Weights and Measures	
Ag. Commissioner/Sealer-Weights & Measures	I
Asst. Ag. Commissioner/Sealer	I
Ag. Biologist/Standards Inspector I/II	II
Senior Ag. Biologist/Standards Inspector	II
Assessor	
Assessor	I
Asst. Assessor	I
Supervising Auditor/Appraiser	I
Senior Auditor/Appraiser	I
Auditor/Appraiser	I
Branch Supervising Appraiser	I
Senior Appraiser	I
Assessment Office Manager	I
Assessment Standards Supervisor	I
Sr. Information Tech Department Coordinator	I
Appraiser I	I
Appraiser II	I

DEPARTMENT/POSITION**DISCLOSURE CATEGORY****Assessor (cont'd)**

Information Tech. Department Spec. I

Auditor/Controller

Auditor/Controller I

Asst. Auditor/Controller I

Board of Supervisors

Clerk of the Board of Supervisors I

Supervisors Assistants I

[Board Members are required to file by GC §87200]

County Counsel

Chief Asst. County Counsel I

Principal Assistant County Counsel I

Deputy County Counsel I-IV I

[County Counsel is required to file by GC §87200]

Development Services

Director of Development Services I

Deputy Director- Planning I

Deputy Director- Building Official I

Development Services Branch Manager I

Associate Civil Engineer I

Building Services

Supervising Civil Engineer I

Sr. Civil Engineer I

Associate Civil Engineer I

Plans Exam Engineer I

Asst. Building Inspector I

Building Inspector I/II I

Senior Building Inspector I

Operations Supervisor I

Planning Services

Principal Planner I

Senior Planner I

Associate Planner I

Assistant Planner I

DEPARTMENT/POSITION**DISCLOSURE CATEGORY****District Attorney**

Chief Asst. District Attorney	I
Asst. District Attorney	I
Deputy District Attorney I- IV	I
Senior Administrative Analyst	II
Legal Office Services manager	II
Information Technology Dept. Coordinator	II

[District Attorney is required to file by GC §87200]

Elections- Registrar of Voters
(See Recorder/Clerk/Elections)**Environmental Management**

Director of Environmental Management	I
Deputy Director of Environmental Management	I
Supervising Environmental Health Specialist I/II	II
Environmental Health Specialist I/II	II
Air Pollution Control Program Manager	II
Environmental Health Tahoe Branch Manager	II
Senior Environmental Health Specialist	II
Supervising Hazardous Materials Specialist	II
Hazardous Materials Specialist	II
Air Quality Engineer	II
Senior Air Quality Specialist	II
Air Quality Specialist I/II	II
Department Analyst	II
Union Mine Disposal Site Supervisor	II
Fiscal Administration Manager	II
Senior Accountant	II
Department Analyst	II
Administrative Analyst I/II	II

General Services

Director of General Services	I
Deputy Director of General Services	I
Facilities Service and Capital Programs Manager	I
Fiscal Administration Manager	I
Administrative Technician	I
Administrative Analyst I/II	I
Department Analyst	I
Architectural Projects Manager	I
Manager of Support Services	I
Fleet Services Supervisor	I

DEPARTMENT/POSITION**DISCLOSURE CATEGORY****General Services (cont'd)**

Central Services Supervisor	I
Manager of Airport, Parks and Grounds	I
Airport Operations Supervisor	I
Senior Engineering Technician	I

Human Resources

Director of Human Resources	I
Senior Personnel Analyst	II
Principal Personnel Analyst	II
Risk Program Manager	II
Senior Risk Management Analyst	II
Risk Management Analyst I/II	II

Human Services

Director of Human Services	I
Assistant Director of Human Services	I
Division Chief- Social Services	I
Division Chief- Administration	I
Administrative Services Officer	II
Program Manager I	II
Supervising Fraud Investigator	II
Social Services Supervisor I/II	II
Chief Fiscal Officer	II
Senior Staff Services Analyst	II
Staff Services Analyst I/II	II
Employment and Training Worker Supervisor	II
Employment and Training Worker III	II
Social Worker I/II/III/IVA/IVB	II
Welfare Investigator I/II	II
Eligibility Supervisor I	II
Welfare Collections Officer	II
Eligibility Worker I/II/III	II
Accountant I/II	II
Account Clerk Supervisor	II
Office Assistant Supervisor I	II
Supervising Accountant/Auditor	II
Eligibility System Specialist	II
Senior Citizen's Attorney I/II/III	II

DEPARTMENT/POSITION**DISCLOSURE CATEGORY****Information Technology**

Director of Information Technology (IT)	I
Supervising IT Analyst (IT)	I
Departmental Analyst I/II (IT)	II
IT Manager (IT)	I
IT Officer (IT)	I

Library

Director of Library Services	I
Literary Services Coordinator	II
Librarian I/II	II
Senior Information Technology Department Coordinator	II

Mental Health

Mental Health Director	I
Mental Health Deputy Director	I
Mental Health Medical Director	III
Manager of Mental Health Programs	III
Fiscal Administration Manager	III
Administrative Analyst I/II	III

Probation Department

Chief Probation Officer	I
Assistant Chief Probation Officer	I
Deputy Chief Probation Officer	II
Administrative Services Officer	II

Public Defender

Public Defender	I
Chief Asst. Public Defender	I

Public Health Department

Director of Public Health	I
Assistant Director of Public Health	I
Public Health Officer	II
Fiscal Administration Manager	II
Public Health Laboratory Director	III
Public Health Services Manager	III
Health Program Manager	III
Chief Animal Control Officer	II
Supervising Animal Control Officer	II
Animal Control Operations Manager	II

DEPARTMENT/POSITION**DISCLOSURE CATEGORY****Public Health (cont'd)**

Emergency Medical Services Agency Administrator	III
EMS Agency Assistant Administrator	III
EMS Agency Medical Director	III
Medical Administrative Officer	III
Community Public Health Nursing Division Manager	III
Health Promotion Division Manager	III
Administrative Services Officer	II
Alcohol and Drug Programs Division Manager	III
Program Manager	III
Privacy/Compliance Manager	III
Public Health Preparedness Division Manager	III

Recorder/Clerk/Elections

Recorder/Clerk	II
Asst. County Recorder	II
Registrar of Voters	I
Elections Supervisor	I

Sheriff-Coroner-Public Administrator

Sheriff-Coroner-Public Administrator	I
Undersheriff	I
Correctional Lieutenant	I
Sheriff's Captain	I
Sheriff's Lieutenant	I
Sheriff's Records Manager	II
Assistant Public Administrator	I
Manager of Public Safety Dispatch	II
Sheriff's Communication Manager	II
Sheriff's Technology Manager	II
Sheriff's Administrative Service Officer	I

Surveyor

Surveyor	I
GIS Manager	II
Deputy Surveyor	II

DEPARTMENT/POSITION**DISCLOSURE CATEGORY****Transportation**

Director of Transportation	I
Deputy Director of Engineering Admin.	I
Deputy Director of Maintenance & Operations	I
Deputy Director of Administration	I
Transportation Fiscal Services Manager	II
Department Analyst	II
Senior Department Analyst	II
Supervising Civil Engineer	II
Right of Way Program Manager	II
Senior Right of Way Agent	II
Associate Right of Way Agent	II
Assistant Right of Way Agent	II
Administrative Services Officer	II
Senior Accountant	II
Traffic Superintendent	II
Equipment Superintendent	II
Highway Superintendent	II
Contract Services Officer	I
Construction Manager	I

Treasurer-Tax Collector

Assistant Treasurer-Tax Collector	I
Supervising Accountant-Auditor	I
Accounting Division Manager	I
Accountant-Auditor	I
Sr. Info. Tech. Dept. Coordinator	I
Executive Secretary	II
Treasury Quantitative Specialist	II
Revenue Recovery Officer I/II	I

[Treasurer/Tax Collector is required to file by GC §87200]

Veterans

Veteran Services Officer	I
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Boards and Commissions

Members of the Assessment Appeals Board	I
Members of the Agriculture Commission	I
Members of the Civil Service Commission	II
Members of the Child Abuse Prevention Council	II

[Planning Commission members are required to file by GC §87200]

DEPARTMENT/POSITION**DISCLOSURE CATEGORY**

All Departments

Consultants*

V

*Consultants are those persons defined by Title 2, California Code of Regulations, Section 18701(a)(2), who contract with the County through any County Department. Disclosure Category V describes the process to be used to identify those contractors who meet the definition of consultant and thus must file a statement of economic interests.

APPENDIX OF DESIGNATED EMPLOYEES AND DISCLOSURE CATEGORIES

PART B: DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

CATEGORY I

Persons who are designated in this category must disclose all sources of income, interests in real property located in El Dorado County, investments in business entities, and positions held in business entities, located in or doing business in El Dorado County.

CATEGORY II

Persons who are designated in this category must disclose all sources of income, investments in business entities and positions held in business entities, located in or doing business in El Dorado County.

CATEGORY III

Persons who are designated in this category must disclose investments in business entities, positions held in business entities, and sources of income, from providers of health care services or equipment, including but not limited to pharmacies, physicians, suppliers of equipment, etc.

Persons who are designated in this category must also disclose investments in business entities, positions held in business entities, and sources of income, from those persons or entities which may be the recipient of patient referrals for the delivery of health care services or supplies by the county or any county-related entity.

Persons who are designated in this category must also disclose investments in business entities, positions held in business entities, and sources of income, which are of the type that provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

CATEGORY IV

Persons who are designated in this category must disclose any sources of income who are employees of the county.

**CATEGORY V
(CONSULTANTS)**

Those persons who meet the criteria to be considered "consultants" as defined in Title 2, California Code of Regulations, §18701(a)(2), shall file a statement of economic interests. At the time the contract with the consultant is made, the County contract administrator shall make an initial determination whether or not the consultant meets the criteria of 2 CCR §18702(a)(2) (quoted below). If the County Contract Administrator determines that the consultant meets the criteria, he or she shall notify the Chief Administrative Officer who shall then make a final determination. If the CAO determines that the consultant meets the criteria, the CAO shall make a written determination including a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record.

The current version of Title 2, California Code of Regulations, §18701(a)(2), reads as follows:

"Consultant" means an individual who, pursuant to a contract with a state or local government agency:

(A) Makes a governmental decision whether to:

- 1. Approve a rate, rule, or regulation;*
- 2. Adopt or enforce a law;*
- 3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;*
- 4. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;*
- 5. Grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract;*
- 6. Grant agency approval to a plan, design, report, study, or similar item;*
- 7. Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or*

(B) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in Regulation 18702.2 or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Government Code Section 87302.