

**REVIEW AND APPROVAL REQUESTED FOR:**

Contract  Amendment  Resolution  Ordinance  Policy  Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 1/15/26

Need Date: 2/2/26

**PROCESSING DEPARTMENT**

Department: Planning and Building  
Dept Contact: Chris Smith  
Phone: x6624  
Dept. Signature: Karen L. Garner Digitally signed by Karen L. Garner  
Date: 2026.01.15 13:09:36 -08'00'  
Title: Director

Org Code: 3730300  
Funding Source: \_\_\_\_\_  
PL String: \_\_\_\_\_  
Legistar #: \_\_\_\_\_

**CONTRACT INFORMATION**

CONTRACT #: \_\_\_\_\_ CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: \_\_\_\_\_

Contractor/Vendor Name: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: Resolution to Adopt Shingle Springs Design Standard

NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Resolution to Adopt Shingle Springs Design Standards and Guidelines  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY COUNSEL**

Approved  Disapproved  Date: 1/16/26  
Approved  Disapproved  Date: \_\_\_\_\_

By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2026.01.16 09:11:52 -08'00'  
By: \_\_\_\_\_

**COMMENTS**

\_\_\_\_\_  
\_\_\_\_\_

**CONTRACT AMENDMENT ONLY**

**HR APPROVAL**

Compliance with Human Resources requirements? Yes:  No:

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved  Disapproved  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved  Disapproved  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**

\_\_\_\_\_  
\_\_\_\_\_

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Department: Planning and Building  
Dept Contact: Chris Smith  
Phone: x6624  
Dept. Signature: Karen L. Garner Digitally signed by Karen L. Garner  
Date: 2026.01.15 13:10:09 -08'00'  
Title: Director

Org Code: 3730300  
Funding Source: \_\_\_\_\_  
PL String: \_\_\_\_\_  
Legistar #: \_\_\_\_\_

**CONTRACT INFORMATION**

CONTRACT #: \_\_\_\_\_ CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: \_\_\_\_\_

Contractor/Vendor Name: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: Ordinance to Amend Title 130

NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Ordinance to Amend Articles 2, 4, and 5 of Title 130 Zoning Ordinance  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY COUNSEL**

Approved  Disapproved  Date: 1/16/26  
Approved  Disapproved  Date: \_\_\_\_\_

By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2026.01.16 09:44:30 -08'00'  
By: \_\_\_\_\_

**COMMENTS**

**CONTRACT AMENDMENT ONLY**

**HR APPROVAL**

Compliance with Human Resources requirements? Yes:  No:

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved  Disapproved  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved  Disapproved  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**

\_\_\_\_\_  
\_\_\_\_\_